



**Canaan Community Academy
Board Meeting Minutes
February 10, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:44 p.m.
 - 1) **Verify Quorum** – Kenny Miller, David Herring, Jerry Eaton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, February 10, 2022, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for February 10, 2022. Jerry Eaton seconded the motion to approve the agenda for February 10, 2022. Approved 2-0
 - 2) **Approval of January 13, 2021, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the January 13, 2021, Board Meeting Minutes. Kenny Miller seconded the motion to approve the January 13, 2021, Board Meeting Minutes. Approved 2-0
3. **Board**
 - 1) Administration Review
 - 1) Needs to be online for staff access and a self assessment
4. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 133 (4 unfunded)
 - 2) February 1 count day up from the September count day
 - 2) Grants
 - 1) Attended BS grant meeting
 - 2) Attended REAP webinar
 - 3) Testing
 - 1) NWEA finishing make ups
 - 2) IREAD March 7-18
 - 3) ILEARN April 18-May 13
 - 4) Calendar (Action Item)
 - 1) Make up days (staff vote)
 - a. All day(s) at the end of the year

- 5) Finance (Action Item)
 - 1) Line of Credit
 - 2) Audit
- 6) After School
 - 1) remediation/enrichment
 - a. Stipends grant funded
- 7) Ball State follow up
 - 1) Special education #'s
 - 2) Remediation
- 8) Events
 - 1) STREAM Night Friday 5:00-7:00
 - 2) Lunch Literacy
 - 3) Mackynzie Arthur Memorial Library
 - a. Dedication March 1st 2:00
- 9) Modular update
 - 1) onsite
- 5. Chief Operations Officer Report**
 - 1) Finance
 - 1) Accounts payable voucher for November 2021 and December 2021 from Greggs & Reid for all members to sign-off on
 - 2) Audit Update- Auditors are submitting to the signer
 - 2) Facility
 - 1) Alarm went off on the second boiler
 - a. Steinhardt's checked it and all is in working order
 - a) Power outage caused the issue and it needed to be reset
 - 3) Transportation
 - 1) After School Clubs have had high participation
 - a. Using a big bus rather than an activity bus
- 6. Finance Committee Report:**
 - 1) Kitchen, Fuel and Electric have been up. Everything looks fine.
- 7. Public Comments-** None.
- 8. Action Items**
 - 1) **Calendar-** Kenny Miller moved the motion for future make up days to be added to the end of the school year. Jerry Eaton seconded the motion for future make up days to be added to the end of the school year. Approved 2-0
 - 2) **Finance-** Jerry Eaton moved the motion to accept the line of credit from whoever has the best rates/terms. Kenny Miller seconded the motion to accept the line of credit from whoever has the best rates/terms. Approved 2-0
- 9. Board Member Comments –** None.
- 10. Adjournment–** The Board Meeting was adjourned by Board President, David Herring, at 7:16 p.m.

Board Secretary Approval:

Nick Bachus

Date:

4-1-22

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer