



**Canaan Community Academy**  
**Board Meeting Minutes**  
**January 13, 2022**  
**6:30 p.m.**

**Mission Statement: To Ensure Proper and Effective School Management**

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:49 p.m.
  - 1) **Verify Quorum** – Kenny Miller, David Herring, Nickie Backus, Jerry Eaton
  - 2) **Moment of Silence**
  - 3) **Pledge of Allegiance**
2. **Routine Matters**
  - 1) **Approval of Agenda, January 13, 2022, Regular Meeting** – Jerry Eaton moved the motion to approve the agenda for January 13, 2022. Nickie Backus seconded the motion to approve the agenda for January 13, 2022. Approved 3-0
  - 2) **Approval of December 09, 2021, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the December 09, 2021, Board Meeting Minutes. Nickie Backus seconded the motion to approve the December 09, 2021, Board Meeting Minutes. Approved 3-0
3. **Board**
  - 1) Board Member (**Action Item**)
  - 2) Officer Election (**Action Item**)
  - 3) Member Selection Procedure Policy (**Action Item**)
4. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
  - 1) **Student Enrollment:** 132 (4 unfunded)
  - 2) **Grants:**
    - 1) STEM grant opened this week
    - 2) Amendments: \$30,000.00 possible would require IDOE approval
  - 3) **COVID-19**
    - 1) CDC changes to quarantine
      - a. Documentation
      - b. Return
  - 4) **Testing**
    - 1) NWEA in progress now
    - 2) IREAD March 7-18
    - 3) ILEARN April 18 - May 13

**5) Calendar (Action Item)**

- 1) Make up days (staff vote)
  - a. 1 day Good Friday
  - b. 1 day at the end of the year

**6) Finance**

- 1) Faculty
  - a. 25 Full time (includes 4 bus drivers) & 6 part time
    - a) 7 full time grant funded
    - b) 2 part time grant funded
    - c) Contracted
      - i. 2 All Kids Can (grant partially funded)
      - ii. Five-Star Technology Solutions
- 2) After School
  - a. Remediation/enrichment
    - a) Stipends grant funded
- 3) Ball State Financial Check In
  - a. Auditors report
  - b. Budget review
    - a) Possible amendment
    - b) RIF

**5. Chief Operations Officer Report**

**1) Accounts Payable Vouchers from Greggs and Reid CPAs**

- 1) October 2021

**6. Finance Committee Report:** Everything looks good.

**7. Public Comments-** None.

**8. Action Items**

- 1) **Officer Election-** Kenny Miller moved the motion for members to retain present office. Jerry Eaton seconded the motion for members to retain present office. Approved 3-0.
- 2) **Board Member-** Nickie Backus moved the motion to extend an offer to Angela Record to become a board member. Kenny Miller seconded the motion to extend an offer to Angela Record to become a board member. Approved 3-0.
- 3) **Member Selection Procedure Policy- Tabled.**
- 4) **Calendar-** Jerry Eaton moved the motion to amend the school calendar for makeup days to be Good Friday and an additional day at the end of the year.

**9. Board Member Comments –** None.

**10. Adjournment–** The Board Meeting was adjourned by Board President, David Herring, at 7:38p.m.

Board Secretary Approval: *Nickie Backus*

Date: *4-1-22*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer