



**Canaan Community Academy
Board Meeting Minutes
January 17, 2024
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:39 p.m.
 - 1) **Verify Quorum** – David Herring, Kenny Miller, Jenny Lyon, Angela Record, Jerry Eaton, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, January 17, 2024, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for January 17, 2024. Jerry Eaton seconded the motion to approve the agenda for January 17, 2024. Approved 5-0
 - 2) **Approval of November 8, 2023, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the November 8, 2023, Board Meeting Minutes. Nickie Backus seconded the motion to approve the November 8, 2023, Board Meeting Minutes. Approved 5-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 195/198
 - 2) Calendar 2024-25 (Action Item)
 - 3) Grants
 - 1) Class STEM- Teachers to write for the classroom.
 - 2) High Ability
 - 3) Titles (Pre-Application, I, II, IV & REAP)- All in motion, getting drawdowns.
 - 4) CFGI- Roof Summer- due to materials
 - 5) E-rate- 90% internet, 85% tech project

Description	Monthly Cost	Annual Cost	Annual E-Rate	Annual Out of Pocket
400Mb Internet	\$1,475.00	\$17,700.00	\$15,930.00	\$1,770.00

- 6) Charter Facility Grant \$131,000.00
 - a. Facility master plan- continue roof, 1 classroom A/C, exterior gym backwall
 - b. Facility Grant budget summary
 - a) Governing Board Resolution (Action Item)
- 4) Audits
 - 1) https://drive.google.com/file/d/1NJze_1aBDFBBklmmeJrInN7TCoPEIcBk/view?usp=sharing
 - a. Clifton Larson Allen

- a) [https://drive.google.com/file/d/1GHIBeaV1W5I5G7xlehzeEe9c-q3BlytW/vi
ew?usp=sharing](https://drive.google.com/file/d/1GHIBeaV1W5I5G7xlehzeEe9c-q3BlytW/vi
ew?usp=sharing)
- b) [https://drive.google.com/file/d/1jpIEdv4zImggEyXK86EMle1p2Qgynxbf/vie
w?usp=sharing](https://drive.google.com/file/d/1jpIEdv4zImggEyXK86EMle1p2Qgynxbf/vie
w?usp=sharing)

- 5) Networking/Marketing
 - 1) Social Media
 - 2) Billboard/Sign
- 6) Testing
 - 1) NWEA- ½ thru classes, scores increasing
 - 2) IREAD3- Spring
 - 3) ILEARN- Spring
- 7) Staff
 - 1) Elementary, MS, HS- been interviewing
 - 2) AD (Action Item)
 - a. Need to explore part time position
 - a) P.E. and clinics for students
- 8) High School Exploration
 - 1) Ball State
 - a. Has not said no
 - 2) Surveys
 - a. Family
 - b. Student
 - 3) Boys/Girls Club
 - a. Offer after school programs
 - b. New facility
- 9) ECA's
 - 1) E-sports

2024 IMSEN Spring Semester Schedule (Schedule subject to change)

January 17 - Regular Match
 January 24 - Regular Match
 January 31 - Regular Match
 February 7 - Regular Match
 February 14 - Regular Match
 February 21 - **No ESports Meeting - No Match this week.**
 February 28 - Regular Match
 March 6 - Regular Match
 March 13 - **No Meeting - No Match**
 March 20 - **Spring Break**
 March 27 - Meeting - **Will be done @ 4:00**
 April 3 - **No Meeting - No Match**
 April 10 - Regular Match
 April 17 - Regular Match
 April 24 - Regular Match

- 10) Program/Events
 - 1) Staff Outing
 - a. <https://photos.app.goo.gl/MvYo2p4gbhJ4nimGA>
 - 2) STREAM night January 26th 6:00-8:00 PM

- 3) Valentine Celebrations on the 9th
- 4) KISS February 16th 1:30
- 5) Feb. 23rd Bus driver appreciation
- 6) Career Fair Feb. 28th 9:00-12:00
- 7) School Fair "Spy School" April 19
 - a. \$1400.00 sponsorships (Action Item)
 - b. Donors (Action Item)
 - c. <https://canaancommunityacademy.org/2023-2024-school-fair-1>

11) Curriculum

- a. Peer mentoring staff-weekly- changed partners this semester
- b. Ivy Tech
 - a) Registered this week- 23rd pre-test
- c. Career Center
 - a) 28 different programs
 - i. 8th grade to tour
 - ii. 5-7- summer workshops-2 weeks long
- d. Podcast equipment, Vex Robotics and 3-D printers were grant funded and have arrived.

4. Chief Operations Officer Report

1) Financials

- 1) Revised 2023-2024 Budget based on 200 students (Action Item)
- 2) Financial Reports for July, August and September were shared via email with board members.

2) Donations

- 1) Fair Sponsors- \$500 Craig Toyota, \$500 Steinhardt, \$100 RJE, \$100 Scott & Callicotte, \$100 Donation, \$100 today

3) Facility

- 1) All lights have been replaced with LED bulbs. Boiler- waiting on a part.

4) Transportation

- 1) Bus# 17-in shop for - stop arm clutch replaced, would not start in the cold-diesel plug replaced
- 2) Bus# 21- Goes to Fat Boys on 19th for repairs from wreck
- 3) Bus# 26- at Fat Boys getting windows replaced

5. Finance Committee Report- Made money in December. Shared balance. Everything looks good.

6. Public Comments- None.

7. Action Item

- 1) Updated Calendar 2024-2025- Jerry Eaton moved the motion to approve the updated 2024-2025 school calendar. Jenny Lyon seconded the motion to approve the updated 2024-2025 school calendar. Approved 4-0
- 2) Grants- Nickie Backus moved the motion to approve applying for the Charter Facility grant.. Jenny Lyon seconded the motion to approve applying for the Charter Facility grant. Approved 4-0.
- 3) Financial-Budget 200- Nickie Backie moved the motion to approve the revised budget based on 200 students. Jenny Lyon seconded the motion to approve the revised budget based on 200 students. Approved 4-0.
- 4) Staff- Jerry Eaton moved the motion to approve a part time Athletic Director position. Nickie Backus seconded the motion to approve a part time Athletic Director position. Approved 4-0.

5) Program/Events- Jenny Lyon moved the motion to accept the funds from our sponsorships and donors for the school fair. Jerry Eaton seconded the motion to accept the funds from our sponsorships and donors for the school fair. Approved 4-0.

8. **Board Member Comments-** The enrollment incentive was greatly appreciated. 8th grade sign-up for 21st Century Scholars. Any staff retiring? Where would 9th grade be? Ivy Tech connection would be good.

9. **Adjournment-** Nickie Backus moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, at 8:27 p.m.

Board Secretary Approval:

Nickie Backus

Date: 2-21-24