



**Canaan Community Academy  
Board Meeting Minutes  
June 10, 2021  
6:30 p.m.**

**Mission Statement: To Ensure Proper and Effective School Management**

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:32 p.m.
  - 1) **Verify Quorum** – Kenny Miller, David Herring, Jerry Eaton
  - 2) **Moment of Silence**
  - 3) **Pledge of Allegiance**
2. **Routine Matters**
  - 1) **Approval of Agenda, June 10, 2021, Regular Meeting** –Kenny Miller moved the motion to approve the agenda for June 10, 2021. Jerry Eaton seconded the motion to approve the agenda for June 10, 2021. Approved 2-0
  - 2) **Approval of May 13, 2021 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the May 13, 2021, Board Meeting Minutes. Kenny Miller seconded the motion to approve the May 13, 2021, Board Meeting Minutes. Approved 2-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
  - 1) **Student Enrollment:** 133
  - 2) **Communication/Marketing:**
    - 1) Staff Spotlight
    - 2) Social Media
    - 3) Billboard
    - 4) Upcoming Press Releases (micro-society, staffing)
    - 5) Chamber Ribbon Cutting “Landlab of Canaan” August 9th
    - 6) Website
    - 7) June Newsletter <https://www.smore.com/bd4k5>
    - 8) Mailings to families about “Bouquets of Cheering” for Olympics
  - 3) **Grants:**
    - 1) 21st Century Grant just opened
    - 2) CSP budget work in process
    - 3) Homeland Security \$30,000.00
    - 4) NSLP \$4,339.00
    - 5) Innovation Grant \$49,998.00

- 4) **Budget: (Action Item)**
- 5) **Testing:**
  - 1) NWEA
  - 2) IREAD
  - 3) ILEARN
- 6) **Charter Amendment: (Action Item)**
  - 1) 7th & 8th grade
- 7) **Fundraisers: Update (previously approved)**
  - 1) June 5th softball tournament, "Crushing for Canaan" \$1900.00
  - 2) July 31st ATV/Jeep Ride, sponsored by Nucor, "Crusade for Canaan"
  - 3) Back to School Drive- Nucor
- 8) **Donations (Action Item)**
  - 1) \$250.00 OVE/IKE
  - 2) \$1900.00 fundraiser
- 9) **Payout of unused leave days: (Action Item)**
4. **Chief Operations Officer Report**
  - 1) **Facilities- (Action Item)**
    - 1) Lounge A/C needs repaired
    - 2) Request to get quotes for A/C replacement and give to the lowest one (Action Item)
    - 3) Large walk-in freezer fan was repaired
5. **Finance Committee Report:** May balance shared by Treasurer.
6. **Public Comments-** None
7. **Action Items**
  - 1) **Budget-** Kenny Miller moved the motion to approve the budget for the 2021-2022 school year. Jerry Eaton seconded the motion to approve the budget for the 2021-2022 school year. Approved 2-0
  - 2) **Charter Amendment-** Jerry Eaton moved the motion to resubmit the Charter Amendment for 7th and 8th grade to Ball State University . Kenny Miller seconded the motion to resubmit the Charter Amendment for 7th & 8th grade to Ball State University. Approved 2-0
  - 3) **Donations-** Kenny Miller moved the motion to accept the donations from OVE/IKE and the softball tournament fundraiser. Jerry Eaton seconded the motion to accept the donations from OVE/IKE and the softball tournament fundraiser. Approved 2-0
  - 4) **Payout of Unused Leave Days-** Jerry Eaton moved the motion to payout the unused leave days. Kenny Miller seconded the motion to payout the unused leave days. Approved 2-0
  - 5) **A/C replacement-** Kenny Miller moved the motion to accept bids to replace 3 A/C units and accept the lowest. Jerry Eaton seconded the motion to accept bids to replace 3 A/C units and accept the lowest. Approved 2-0
8. **Board Member Comments** –Jerry Eaton asked about 7th & 8th grade classrooms, modular or gym remodel. Kenny Miller asked if the window film was covered in a grant. Jerry Eaton asked if all teaching positions were filled.

9. **Adjournment**– The Board Meeting was adjourned by Board President, David Herring, at 7:15 p.m.

Board Secretary Approval: *Wade L. Backus*

Date: *8-12-21*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer