



Canaan Community Academy
Board Meeting Minutes
June 12, 2024
6:30 p.m.

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:35 p.m.
 - 1) **Verify Quorum** – David Herring, Jerry Eaton, Kenny Miller, Jenny Lyon
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, April 24, 2024, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for April 24, 2024. Jenny Lyon seconded the motion to approve the agenda for April 24, 2024. Approved 3-0
 - 2) **Approval of May 8, 2024 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the May 8, 2024, Board Meeting Minutes. Kenny Miller seconded the motion to approve the May 8, 2024, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 208
 - 2) Networking/Marketing
 - 1) Radio
 - a. April
 - 2) Social Media
 - 3) Billboard/Sign
 - 3) Grants
 - 1) Titles (Pre-Application, I, II, IV & REAP)
 - a. Submitted
 - 2) Digital Learning: Handout
 - a. Received
 - 3) Facility- part of roof
 - a. CFG
 - b. Charter
 - 4) Next Gen SIG (School Improvement Grant-competitive)
 - a. Overview; handout
 - 5) STEM: Handout
 - 6) 21st Century Grant
 - 7) NSLP equipment
 - 4) Testing
 - 1) NWEA
 - a. Wrapped up in the Spring
 - 2) IREAD

- a. Some did not pass- promoted with IEP, will retake in 4th grade
- 3) ILEARN
- 5) Remediation/Enrichment (fluidity)
 - 1) Dedicated 30 minutes Monday-Friday
 - 2) Orton Gillingham & UFLI (Readers)
 - 3) Possibly ALEKS (Math)
- 6) Ball State
 - 1) Mid-cycle review- onsite September 30
- 7) Calendar 24/25 activities
 - 1) Back to School Bash
 - 2) Fall Festival
 - 3) KISS
 - 4) Parent/Teacher Conferences
 - 5) Christmas Programs
 - 6) Bytes w/Buddies
 - 7) Fair (Wild West)
 - 8) Graduation
- 8) Curriculum: Realigning due to state changes
 - 1) Priority standards
 - a. Supporting standards
 - b. Essential questions
 - c. Units of Study
 - 2) Vertical/horizontal I Articulation
- 9) Field Trips
 - 1) K Louisville Zoo
 - 2) 1 Kids Commons
 - 3) 2 Newport Aquarium
 - 4) 3 Huber Farms
 - 5) 4 Kentucky Science Center
 - 6) 5 Farmington Historic Plantation
 - 7) 6 Camping
 - 8) 7 Charleston, SC
 - 9) 8 Washington, DC
- 10) Professional Development
 - 1) SIMBE (Digital Learning) AI staff reflection demonstration
 - a. Use chromebook, will map and get feedback
 - 2) ISTE conference- Summer
 - 3) Timothy Walker (Teach Like Finland audiobook available for free if you have Amazon Prime) August 5 & 6- on sight
- 11) Employment/Enrollment Incentive (Action Item)
 - 1) Chart adjustment
 - 2) Language adjustment
- 12) Finance (Action Item)
 - 1) German American Accounts
- 13) Special Education (Action Item)

1) Medicaid

14) Staffing:

- 1) Title: Teresa
- 2) Title: LaVerne
- 3) Title: Patrice (testing coordinator)
- 4) Title: Bre (maternity leave)
- 5) Special Education: Lisa (5-8)
- 6) Special Education: Angela (K-4) Orton Gillingham
- 7) K Tyla
- 8) 1 Danielle (mentor)
- 9) 1 Michele (mentor)
- 10) 2 Natalie
- 11) 3 Amanda
- 12) 3 Melissa (mentor)
- 13) 4 Angie
- 14) 5 Cheryl
- 15) Science: Aubrey/Melissa N (mentor)
- 16) Math: Josh
- 17) SS: Aubrey, Josh, Cindie
- 18) LA: Rachael, Cindie (mentor)
- 19) Spanish: Michele E
- 20) Curricular Coordinator: Cindie
- 21) Instructional Assistants: Lara (art), Brittany, Denise, Kirsten, Bill (gardening)
- 22) Music: Robert
- 23) SEL: Rachel (CPI Instructor) Behavior Interventionist & Patty- Student Mentor (TBRI)
Healthy Minds & Body
- 24) Athletic Director: Scott Davidson (also healthy bodies)
- 25) Custodial/Maintenance: Brenda, Bill
- 26) Drivers: Bill, Ashley, Patty S., Brittany, Brenda R.
- 27) Administrative Assistant: Ashley
- 28) Administration: Rhonda, Kristi

15) Systemic Structure alignment

- 1) Finnish Model
- 2) 45/15
- 3) Family Style meal
- 4) Fun Fridays: Staff/student interests
- 5) All day following daily schedule/duties

16) Fundraising

- 1) Hog w/processing raffle September
 - a. \$10-Monday after Festival draw
 - b. 50/50 raffle December- Friday draw
 - c. Scholarship envelopes (memory/honor)- bulletin board
 - d. Fair funds field trips

4. Chief Operations Officer Report

- 1) Facility

- 1) New refrigerator in the staff lounge. Old one was not keeping temperature.
- 2) New roof- in progress
- 3) Back wall- completed
- 2) Transportation
 - 1) Bus #24- transmission repaired and passed inspection
 - 2) Busses are currently being waxed by Collier's Detailing
- 3) Financials
 - 1) AP Voucher for March & April to be signed by all board members
 - 2) October, November, December, January, February, March Financial reports (shared electronically)
- 4) October Board Meeting Date (Action Item)
 - 1) Fall Break
- 5) New Member Candidate would like to in August
- 6) Board Secretary (Action Item)
5. **Finance Committee Report-** Have not lost any money.
6. **Public Comments-** None.
7. **Action Item**
 - 1) Employment/Enrollment Incentive- Kenny Miller moved the motion to approve the adjustments made to the employment/enrollment incentive. Jenny Lyon seconded the motion to approve the adjustments made to the employment/enrollment incentive. Approved 3-0.
 - 2) Finance- Tabled. Jerry Eaton moved the motion to table the finance action item. Jenny Lyon seconded the motion to table the finance action item. Approved 3-0.
 - 3) Special Education- Jenny Lyon moved the motion to engage services for administrative management for Medicaid billing. Kenny Miller seconded the motion to engage services for administrative management for Medicaid billing. Approved 3-0.
 - 4) October Board Meeting- Jerry Eaton moved the motion to approve moving the October Board meeting date to October 16. Jenny Lyon seconded the motion to approve moving the October Board meeting date to October 16. Approved 3-0.
 - 5) Board Secretary- Jerry Eaton moved the motion to approve Jenny Lyon as the Board Secretary. Kenny Miller seconded the motion to approve Jenny Lyon as the Board Secretary. Approved 3-0.
8. **Board Member Comments-** None.
9. **Adjournment-** Jenny Lyon moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, 8:01 p.m.

Board Secretary Approval:



Date:

August 14, 2024