



**Canaan Community Academy
Board Meeting Minutes
March 10, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:51 p.m.
 - 1) **Verify Quorum** – Kenny Miller, David Herring, Jerry Eaton, Angela Record
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, March 10, 2022, Regular Meeting** – Angela Record moved the motion to approve the agenda for March 10, 2022. Kenny Miller seconded the motion to approve the agenda for February 10, 2022. Approved 3-0
 - 2) **Approval of February 10, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the February 10, 2021, Board Meeting Minutes. Kenny Miller seconded the motion to approve the February 10, 2021, Board Meeting Minutes. Approved 2-0
3. **Board**
 - 1) New Member (Action Item)
4. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 131 (4 unfunded)
 - 2) Grants
 - 1) Digital Learning Grant \$50,000.00
 - 2) SIG amendment
 - 3) Greggs & Reid meeting
 - a. Reimbursements
 - 3) Testing
 - 1) NWEA update- making progress-learning loss due to covid
 - 2) IREAD March 7-18
 - 3) ILEARN April 18-May 13
 - a. Testing kickoff April 14
 - a) Rock the test
 - 4) Handbooks (Action Item)

- 1) Staff
 - a. <https://docs.google.com/document/d/1hlEv-ITCUMCdKzj5ZyQvnbkecMEa1pBtz5k9J259x9E/edit?usp=sharing>
- 2) Students
 - a. <https://docs.google.com/document/d/1mHBXvsRwnfUttjKqklQdzcAhjRcB8lISV61PJpdk8rc/edit?usp=sharing>
- 5) Ball State
 - 1) Master Calendar requirements
 - a. Board access
 - 2) 5 year renewal
 - a. Charter agreement
 - a) Special Education
 - b) Audit
 - c) Board training
 - b. Presentation
- 6) Staffing
 - 1) 100% turned in intent to return
 - a. 1 non-certified may have changes that would make it difficult to return
 - 2) Indeed post: pool to draw from
 - 3) Recent changes: savings of \$5181.00
- 7) STEM
 - 1) School certification
 - a. Leadership team
 - 2) PBL certification
 - a. Governor mandate 2025
- 8) Events
 - 1) Cookies for Courage 3/11/2022 2:00 PM
 - a. Everyday Heroes
 - 2) April 7 Kindergarten registration
 - 3) Lunch Literacy
 - a. Guest readers needed for April 13
 - 4) SuperHero School Fair April 22nd 5:00-8:00 PM
- 9) Modular update
 - 1) Set next week

5. Chief Operations Officer Report

- 1) Transportation
 - 1) Bus Inspection- All passed.
 - a. Bus 18- coolant line, 2 front tires
 - b. Bus 20- 2 front tire, front-end alignment
 - 2) Mirrors- Bus 21 & Bus 18 replaced
 - 3) Fuel Increase
 - a. Re-evaluate Routes
 - 4) Request for White Bus usage
 - a. Mt. Pleasant Baptist Church
 - a) Rent to take youth to concert in Louisville, KY

- 2) Nutrition
 - 1) Prices continue to increase
 - a. Using eggs to replace cheese sticks and cereal for prepackaged items
- 3) Facility
 - 1) LockSmith will rekey all exterior doors this summer-free of charge- he does not like the quality of current locks he installed
- 4) Financial
 - 1) AP voucher list for January from Greggs & Reid to be signed off on by all board members
 - a. Greggs & Reid Financial Reports for January shared with the board

6. Finance Committee Report:

- 1) Lowest financial balance. The February check has average debts and lowest credit.

7. Public Comments- Do bus routes stop at every house? Cookies for Courage had 13 representatives of Everyday Heroes in attendance and we had Incredible Kid Day.

8. Action Items

- 1) **New Board Member-** Jerry Eaton moved the motion to extend an offer to Jenny Lyon to become a board member. Angela Record seconded the motion to extend an offer to Jenny Lyon to become a board member. Approved 3-0.
- 2) **Handbook-** Angela Record moved the motion to accept the Staff and Student Handbooks for the 2022-2023 school year. Kenny Miller seconded the motion to accept the Staff and Student Handbooks for the 2022-2023 school year. Approved 3-0.
- 3) **Transportation-** Tabled.

9. Board Member Comments – None.

10. Adjournment– Angela Record moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, at 8:00 p.m.

Board Secretary Approval:

Nicole J. Bachus

Date: 4-14-22

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer