



**Canaan Community Academy
Board Meeting Minutes
March 13, 2023
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:59 p.m.
 - 1) **Verify Quorum** – David Herring, Kenny Miller, Jerry Eaton, Jenny Lyon, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, March 13, 2023, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for March 13, 2023. Jerry Eaton seconded the motion to approve the agenda for March 13, 2022. Approved 4-0
 - 2) **Approval of February 13, 2023, Board Meeting Minutes** – Nickie Backus moved the motion to approve the February 13, 2023, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the February 13, 2023, Board Meeting Minutes. Approved 4-0
3. **Board**
 - 1) Bylaws (Action Item)
 - 2) Meet on Wednesdays (Action Item)
4. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 164/184 total with transitional kindergarten
 - 2) Marketing/Communications
 - 1) Gradelink/sms/email
 - 2) Class DOJO
 - 3) Digital Newsletters
 - 4) Social Media
 - 5) Chamber Meetings
 - 3) Grants/Reports
 - 1) CSP Innovation Grant application \$150,000 is submitted
 - 2) E-Rate (Federal)
 - a. Internet completed 90%

b. Upgrading infrastructure 85%

- 4) Testing
 - 1) NWEA-completed 2 sessions
 - 2) IREAD 3-most are done-makeups this week
 - 3) ILEARN-coming up
- 5) Curriculum/Professional Development
 - 1) STEM C coursework/Coach
 - 2) Blended Learning micro credentialing (5)
 - 3) STEM certification (tentative release date 5-8)
 - 4) Purple Star designation
<https://www.in.gov/doi/educators/purple-star-school-applications/>
- 6) Resolution (Action Item)
 - 1) Purple Star requirement
https://docs.google.com/document/d/1wwiQowzU5O_i6Clc2YCbo1bmO7MfRLWy2ikhdlhyrk/edit?usp=sharing
- 7) Events
 - 1) Kindergarten Registration April 6th all day
 - 2) School Fair April 21 (Back to the 80's)

5. Chief Operations Officer Report

- 1) Facility
 - 1) Roof-Sedgwick waiting on management
- 2) Transportation
 - 1) Bus Inspection
 - a. #17, #18, #20, #21, #23, #24 passed
 - b. #19-did not- electrical body controller
 - 2) New 2024 bus- grant
 - 3) Used Bus- grant
- 3) Financials
 - 1) January 2023 AP Voucher Register from Greggs & Reid to be signed by all board members.

6. Finance Committee Report- Trending upward ending balances. Checks for fuel, food, and electricity are up.

7. Public Comments- None.

8. Action Item

- 1) Bylaws- Nickie Backus moved the motion to amend the bylaws as discussed. Jenny Lyon seconded the motion to amend the bylaws as discussed. 4-0
- 2) Meeting Day- Jenny Lyon made the motion to move the Board of Directors monthly meeting to the 2nd Wednesday of the month at 6:30 pm. Jerry Eaton seconded the motion to move the Board of Directors monthly meeting to the 2nd Wednesday of the month at 6:30 pm. 4-0
- 3) Resolution- Kenny Miller moved the motion to approve the Resolution in Support of Military Families. Jerry Eaton seconded the motion to approve the Resolution in Support of Military Families. 4-0

9. Board Member Comments- None.

10. Adjournment– Jenny Lyon moved the motion to adjournment. Nickie Backus seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, at 8:15 p.m.

Board Secretary Approval:

Nickie Backus

Date:

5-12-23