



**Canaan Community Academy
Board Meeting Minutes
May 13, 2021
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:38 p.m.
 - 1) **Verify Quorum** – Kenny Miller, David Herring, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, May 13, 2021, Regular Meeting** –Kenny Miller moved the motion to approve the agenda for May 13, 2021. Nickie Backus seconded the motion to approve the agenda for May 13, 2021. Approved 2-0
 - 2) **Approval of April 8, 2021 Board Meeting Minutes** – Nickie Backus moved the motion to approve the April 8, 2021, Board Meeting Minutes. Kenny Miller seconded the motion to approve the April 8, 2021, Board Meeting Minutes. Approved 2-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) **Student Enrollment:** 125 (17 Virtual)
 - 2) **Communication/Marketing:**
 - 1) Staff Spotlight
 - 2) WIKI
 - 3) Social Media
 - 4) Billboard
 - 5) Upcoming Press Releases (micro-society, staffing)
 - 6) Chamber Ribbon Cutting-once “Landlab of Canaan” is complete
 - 7) Website
 - 8) Newsletter <https://www.smores.com/bd4k5>
 - 9) Summer newsletter will also be sent
 - 3) **Grants:**
 - 1) Title I- \$75,276.79
 - 2) High Ability- \$18,554.87
 - 3) ESSER II- \$248,090.42
 - 4) SIG amendment \$220,686.25

5) Student Recovery-	\$101,486.00*
6) ESSER III-	\$557,175.85
7) GEER-	\$52,430.00
8) REAP-	<u>\$11,600.00</u>
TOTAL	\$1,285,300.63

- 9) *competitive grant, award notification should be announced May 21st.
- 10) CSP grant in the process due July 1

4) Testing:

- 1) NWEA, final- shows progress
- 2) IREAD, remediation in process
- 3) ILEARN, completed

5) Curriculum/Professional Development:

- 1) Teachers are using the established priority standards (Math and Language curriculum can be found on our website)
- 2) Remediation/Enrichment/Clubs/Athletics-after school transportation
- 3) Seventh & Eighth Grade (**Action Item**)
 - a. Parents continue to request these classes
 - b. Curriculum and staffing plan submitted
- 4) STEM (Science Technology Engineering Math) micro-credentialing; teachers being paid \$50.00 an hour to complete (paid through a grant) they can earn up to \$2000.00 will apply to STEM certification
- 5) Google Certification
 - a. Level I (all)
 - b. Level II (1 staff member)
 - c. Level III (1 by next school year)
- 6) CPI (Crisis Prevention Intervention instructor training)
 - a. Instructor trainer will be trained this summer
 - b. Paid for by ESSER II grant
 - c. Train all staff in August
- 7) Master Gardener-Jamie
 - a. Doing junior master gardener with students
- 8) Indiana Master Naturalist- Angie H

6) Staffing (instructional):

- 1) K-Ms. Aubrey, 1-Ms. Messer & Ms. Evans, 2-Mrs. Scroggins, 3-Mrs. Tunny, 4-Mrs. Hutchinson, 5-Mrs. Fennig, 6-Mrs. Watkins
- 2) Title I-Ms. Stucker & Mrs. Hopper
- 3) Special Ed.-Mrs. Fox, Ms. Rachel, & Mrs. Imel
- 4) Specials-Mr. Robert, Ms. Jamie, Mrs. Kelley (interventionist also) & Ms. Patty (student mentor also)
- 5) Support Staff-Mr. Jake & Ms. Lara
- 6) Social Worker (**Action Item**)
 - a. Pay salary-2 years from grant
 - a) Position school for future grants
 - b) Prepare school for SEL requirements
- 7) Unemployment claim filed (employee is still employed)

- a. Appealing
 - 8) Staff quarterly: <https://www.smores.com/d6oxv>
 - 9) Informative resource/research
- 7) **Insurance:**
 - 1) Annual increase app. \$6000.00
 - a. Currently getting quotes and will present at the June meeting
- 8) **Lawn (Action Item)**
 - 1) Request to get quotes and give to lowest one
 - a. More time needs to be focused on the cleaning/sanitizing of the building
 - 2) Request to sell the mower (this is the time to sell)
 - a. The majority of the time when Tammy mows she uses her mower
 - a) The past 3 years I have only seen it used twice
- 9) **Policies:**
 - 1) Virtual Students
 - 2) Will gather
 - a. Leave policy
 - b. Others you would like
 - 3) Time consuming
 - a. Ready by beginning of 2021/22 school year
- 10) **Donation (Action Item):**
 - 1) Large commercial cooler- Firefighters for Kids and Food Pantry
 - 2) Truck load of utility poles
 - a. Duke/Blackwood Solutions: 812-824-6813
- 11) **Fundraisers: reminders (previously approved)**
 - 1) Coin War (student council) \$1072.27
 - 2) May 18th all school field trip to Clifty Park
 - 3) May 19th assembly 9:00
 - a. Present check to WHAS
 - b. Dye hair
 - c. Office on the roof
 - 4) June 5th softball tournament "Crushing for Canaan"
 - 5) July 31st ATV/Jeep Ride sponsored by Nucor "Crusade for Canaan"
 - 6) Back to school drive Nucor
- 4. **Chief Operations Officer Report**
 - 1) **Accounts Payable Voucher Register for March 2021-**
 - 1) Has not been received yet from Greggs & Reid CPAs
 - 2) **Transportation**
 - 1) 2 new activity busses have been delivered
 - 2) Inspection on Friday
- 5. **Finance Committee Report:** April balance shared by Treasurer.
- 6. **Public Comments-** None
- 7. **Action Items**
 - 1) **Seventh & Eighth Grade-** Nickie Backus moved the motion to resubmit the Charter Amendment for 7th and 8th grade to Ball State University. Kenny Miller

seconded the motion to resubmit the Charter Amendment for 7th and 8th grade to Ball State University. Approved 2-0

- 2) **Social Worker**- Kenny Miller moved the motion to add a social worker position for next school year. Nickie Backus seconded the motion to add a social worker position for next school year. Approved 2-0
 - 3) **Lawn**- Nickie Backus moved the motion to get quotes for lawn service, give it to the lowest and to sell our mower. Kenny Miller seconded the motion to get quotes for lawn service, give to the lowest and to sell our mower. Approved 2-0
 - 4) **Donation**- Kenny Miller moved the motion to accept the large commercial cooler donation from the Firefighters for Kids & Food Pantry. Nickie Backus seconded the motion to accept the large commercial cooler donation from the Firefighters for Kids & Food Pantry. Approved 2-0
8. **Board Member Comments** –Nickie Backus verified that June 1 was the last day of school and that Friday was Graduation/Awards Day.
9. **Adjournment**– The Board Meeting was adjourned by Board President, David Herring, at 7:30 p.m.

Board Secretary Approval:

Nickie L. Backus

Date:

6-22-21

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer