



**Canaan Community Academy
Board Meeting Minutes
May 12, 2022
5:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 5:40 p.m.
 - 1) **Verify Quorum** – David Herring, Jerry Eaton, Jenny Lyon, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, May 12, 2022, Regular Meeting** – Nickie Backus moved the motion to approve the agenda for May 12, 2022. Jerry Eaton seconded the motion to approve the agenda for May 12, 2022. Approved 3-0
 - 2) **Approval of April 14, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the April 14, 2022, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the April 14, 2022, Board Meeting Minutes. Approved 3-0
3. **Ball State Presentation**
 - 1) Ratification of Charter Renewal (Action Item)
4. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 134
 - 2) Students
 - 1) Re-enrollment pushed out and now enrollment is open to the public
 - a. Enrolled for 2022-23 school year
 - 3) Marketing/Communications
 - 1) Parent Meetings- camping trip, Kentucky Kingdom
 - 2) Gradelink sms/email
 - 3) Digital Newsletter
 - 4) Social Media & Staff Spotlights
 - 5) Press Release
 - 4) Grants
 - 1) County Commissioner
 - a. Parking lot

- 2) High Ability Evaluation completed
- 3) Small Rural School Achievement Grant
- 4) Yunker Foundation-playground mulch
- 5) Donation (Action Item)
 - 1) Burke's Outlet
 - a. Put collection jars at register
 - 2) Super ATV
 - a. \$600.00
- 6) Fundraising
 - 1) School Fair \$7897.00 Record
- 7) Finance
 - 1) Budget reading
 - a. 3 scenarios
- 8) Testing
 - 1) NWEA
 - a. Currently testing
 - 2) IREAD
 - a. 8 did not pass- May 23 retake
 - 3) ILEARN
 - a. 2 makeups tomorrow
- 9) Curriculum/Professional Development
 - 1) STEM certification
 - a. Leadership Team & Community Partners
 - a) Creat2Think lessons- in process
 - b. PBL (Project Based Learning) micro credentialing
 - a) Required in 2 years
 - c. CPI (Crisis Prevention training)
 - a) Instructor on staff
 - i. Record day
- 10) Staffing
 - 1) Staff request for October 14, 2022 (Action Item)
 - 2) Advertise positions on INDEED this month providing us with a pool of candidates to choose from
 - 3) Systemic planning
- 11) Modular Update
 - 1) Fire Alarm System
 - 2) Inspection
 - 3) Skirting
 - 4) Site clean up and dirt work

5. Chief Operations Officer Report

- 1) Transportation (Action Item)
 - 1) Updated Transportation Policy
- 2) Financials
 - 1) March AP Voucher Register to be signed off on by Board Members
 - 2) March Financials were shared with the Board
- 3) Facility

1) Dishwasher is waiting on parts for repair

6. **Finance Committee Report-** None.

7. **Public Comments-** None.

8. **Action Items**

1) **Ratification Ball State Charter Renewal-** Jerry Eaton moved the motion to accept the Ball State Charter renewal for 5 years. Nickie Backus seconded the motion to accept the Ball State Charter renewal for 5 years. Approved 3-0

2) **Donation-** Nickie Backus moved the motion to accept the Burke's Outlet and Super ATV donations. Jenny Lyon seconded the motion to accept the Burke's Outlet and Super ATV donations. Approved 3-0

3) **Staffing-** Jenny Lyon moved the motion to approve the staff time off request for Friday, October 14, 2022. Jerry Eaton seconded the motion to approve the staff time off request for Friday, October 14, 2022.

4) **Transportation Policy-** Jerry Eaton moved the motion to approve the Transportation Policy updates. Jenny Lyon seconded the motion to approve the Transportation Policy updates. Approved 3-0

9. **Board Member Comments** – Nickie Backus suggested an Alumni Fundraiser gathering-Funds for Scholarship and Project at school. Current students can be tour guides. Reunion could be in the fall, October-March. Jenny Lyon suggested the Board getting something for the handwriting winners and present the last day of school.

10. **Adjournment**– Jenny Lyon moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, at 8:35 p.m.

Board Secretary Approval: *Nickie Backus*

Date: *9-12-22*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer