



**Canaan Community Academy
Board Meeting Minutes
November 10, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:41 p.m.
 - 1) **Verify Quorum** – David Herring, Kenny Miller, Jerry Eaton, Jenny Lyon
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, November 10, 2022, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for November 10, 2022. Jenny Lyon seconded the motion to approve the agenda for November 10, 2022. Approved 3-0
 - 2) **Approval of October 13, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the October 13, 2022, Board Meeting Minutes. Kenny Miller seconded the motion to approve the October 13, 2022, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 159/180 total with transitional kindergarten
 - 2) Count Day 160 next count day Feb. 1
 - 1) Enrollment Incentive
 - 3) Marketing/Communications
 - 1) Gradelink/sms/email
 - 2) Class DOJO
 - 3) Digital Newsletters
 - a. <https://www.smore.com/15zxr>
 - 4) Social Media
 - 5) WIKI radio Facebook live
 - a. https://fb.watch/gw_q_0fIDk/
 - b. https://fb.watch/gw_tBtjOMa/
 - 4) Grants/Reports
 - 1) ARP-parking (meet 11/18)

- 2) CSP submitted \$256,658.25
- 3) Facility Incentive \$200,000.00 due Dec.
- 4) Next Generation School Improvement \$300,000.00 planning more for implementation waiting for release of grant
- 5) Title Programs Risk Assessment- handout
- 6) E-Rate
 - a. Internet
 - b. Equipment
- 5) Testing
 - 1) NWEA
 - 2) IREAD 3
 - a. Early Spring
 - 3) ILEARN
 - a. Spring
- 6) Curriculum/Professional Development
 - 1) STEM certification application submitted
 - 2) Special Education resources provided by SuperPsyched (company that Ball State sent)
 - a. <https://docs.google.com/document/d/12UhnZdC35H3Fj-000VcOs5LS1krmG1YyDg8Ne4FtzHO/edit?usp=sharing>
- 7) Ball State
 - 1) Special Education
- 8) November 8
 - 1) Voting Day- large turnout
 - 2) Veteran's Day program 8:30 AM- very nice- essays from upper grades, original poems, thank yous and songs
- 9) Networking
 - 1) Families
 - 2) Chamber meeting
- 4. Chief Operations Officer Report**
 - 1) Financials
 - 1) Accounts Payable Voucher Registers for September to be signed off on by Board Members
 - 2) July, August and September Financials shared with the board
 - 2) Facility
 - 1) Boiler fuel
 - a. Increase
 - b. Hard to get
 - 2) Getting 2nd quote for back wall- Poole Group- Dillsboro, IN
 - 3) Transportation
 - 1) Bus #19 continues to have electrical problems
 - 2) Routes are re-evaluated for fuel efficiency
 - 4) Nutrition
 - 1) Claim reimbursement not received yet for August, September and October
- 5. Finance Committee Report-** Balance shared. All looks on the up and up.

6. **Public Comments-** None.
7. **Action Item-** None.
8. **Board Member Comments-** None.
9. **Adjournment-** Jenny Lyon moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, at 7:31 p.m.

Board Secretary Approval: *Nick L. Adams*

Date: *2/14/23*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer