

**Canaan Community Academy
Board Meeting Minutes
October 13, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:41 p.m.
 - 1) **Verify Quorum** – David Herring, Kenny Miller, Jerry Eaton, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, October 13, 2022, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for October 13, 2022. Jerry Eaton seconded the motion to approve the agenda for October 13, 2022. Approved 3-0
 - 2) **Approval of September 12, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the September 12, 2022, Board Meeting Minutes. Nickie Backus seconded the motion to approve the September 12, 2022, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 160/180 total with transitional kindergarten
 - 2) Count Day
 - 1) 160 Next Count Day Feb. 1
 - 2) Enrollment Incentive
 - 3) Marketing/Communications
 - 1) Gradelink/sms/email
 - 2) Class DOJO
 - 3) Digital Newsletters
 - 4) Social Media
 - 5) Press Releases: 2, Digital Learning Grant and STEM Integration Grant
 - a. https://docs.google.com/document/d/1zs6v1LQW_U_RVDwvTpieNjHiZnt_vqCwQHeRN6bVfd0c/edit?usp=sharing
 - b. https://docs.google.com/document/d/1t46ZHKHiQfXgJknWVGHQI2XhR-H82Fytq_I5IJR_zY/edit?usp=sharing
 - 6) Grants/reports
 - a. Digital Learning Grant \$49,835.00
 - b. STEM Integration \$25,000.00
 - c. Applying:
 - a) CSP \$900,000.00
 - b) Charter Incentive \$200,000.00
 - d. ARP-parking
- 4) Testing
 - 1) NWEA
 - a. Finished- Results will be given to parents at conferences
 - 2) IREAD 3

- a. Spring
 - b. Reading Rockets After School Program
- 3) ILEARN
 - a. Spring
- 5) Curriculum/Professional Development- submit application in October
 - 1) TBRI (Trust Based Relationship Intervention) will be training new staff member
 - 2) CPI will be training new staff member
 - 3) Mentor: working with 4 staff members; 2-first year and 2- second year.
- 6) Ball State
 - 1) Academic framework meeting-making changes
- 7) Networking
 - 1) Families
 - 2) Chamber meeting
- 4. Chief Operations Officer Report**
 - 1) Financials
 - 1) Accounts Payable Voucher Registers for August to be signed off on by Board Members
 - 2) Facility
 - 1) Dishwasher-fixed
 - 2) Gym door- should be completed over Fall Break
 - 3) Brick Wall- have not received quotes
 - 3) Nutrition
 - 1) Cost going up, more kids eating and price increases
 - 4) Transportation
 - 1) Busses passed inspection- 3 (12+) years old
- 5. Finance Committee Report-** Balance shared. Food and fuel expenses up.
- 6. Public Comments-** Doing a good job.
- 7. Action Items-** None.
- 8. Board Member Comments** – Will we have archery this year.
- 9. Adjournment**– Jerry Eaton moved the motion to adjournment. Nickie Backus seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, at 7:26 p.m.

Board Secretary Approval: *Nickie Backus*

Date: *2-14-23*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer