



**Canaan Community Academy  
Board Meeting Minutes  
September 12, 2022  
6:30 p.m.**

**Mission Statement: To Ensure Proper and Effective School Management**

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:45 p.m.
  - 1) **Verify Quorum** – David Herring, Kenny Miller, Jerry Eaton, Jenny Lyon, Angela Record, Nickie Backus
  - 2) **Moment of Silence**
  - 3) **Pledge of Allegiance**
2. **Routine Matters**
  - 1) **Approval of Agenda, September 12, 2022, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for September 12, 2022. Jerry Eaton seconded the motion to approve the agenda for September 12, 2022. Approved 4-0
  - 2) **Approval of August 18, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the August 18, 2022, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the August 18, 2022, Board Meeting Minutes. Approved 4-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
  - 1) Enrollment
    - 1) 153/176 total with transitional kindergarten
  - 2) Students
    - 1) K-44, 1st-27, 2nd-20, 3rd-18, 4th-16, 5th-16, 6th-15, 7th-15, 8th-7
  - 3) Marketing/Communications
    - 1) Gradelink/sms/email
    - 2) Class DOJO
    - 3) Digital Newsletters
    - 4) Social Media
    - 5) Press Release
    - 6) Ribbon Cutting: September 17 following parade at noon- Steam Lab
    - 7) Parade- all grades will participate
    - 8) Fall Festival: floats, booth, scarecrows
  - 4) Grants/Reports

- 1) Digital Learning Grant submitted 9-29
- 2) Title grants- 2 in process/pre app
- 3) STEM Integration- by 21st
- 4) Quotes for parking lot turned in
- 5) Testing
  - 1) NWEA
    - a. Make-ups this week
  - 2) IREAD 3
    - a. Spring
  - 3) ILEARN
    - a. Spring
- 6) Curriculum/Professional Development- submit application in October
  - 1) TBRI (Trust Based Relationship Intervention)
  - 2) Mentor: working with 4 staff members; 2-first year and 2- second year.
- 7) Policy (2 Action Items)
  - 1) EE- Educator Evaluator Policy- (Rise 3.0 rubric approved August)  
Annual Policy update from DOE
  - 2) TAG- Teacher Appreciation Grant- Required to have an annual policy to update-Varies based on State income.
- 8) Ball State
  - 1) Regional meeting- informative and interesting- BSU redo framework for accreditation
  - 2) Registered for academic framework meeting
- 9) Networking
  - 1) Families
    - a. Possible wood for GaGa ball pit
  - 2) Chamber meeting- attends- Board Member
  - 3) Bethany Circle Meet & Greet
    - a. New Foundation-more money

#### **4. Chief Operations Officer Report**

- 1) Financials
  - 1) Accounts Payable Voucher Registers for July to be signed off on by Board Members
  - 2) Audit-Had a deadline of last Friday. Now samples and more data is being requested.
- 2) Facility
  - 1) Dishwasher-waiting on parts-thermostat and pop off valve
  - 2) Gym door- Lee's ordered a door then will get with John Henry Masonry for install.
  - 3) Windows-Front window repaired and tint replaced-Modular windows tinted. Glass Unlimited to return and fix a classroom window.
  - 4) Brick- Back exterior veneer wall of the gym is ready to slide, not structural. Waiting on a quote from John Henry Masonry. Tuck pointing will not solve the problem. Area is blocked off.
- 3) Transportation

- 1) Inspection- Bus# 23, Bus# 24, Bus# 17 were due for inspection and passed.
- 2) Routes- Adjusted, more economical
- 4) Nutrition- Substitutions- not able to get what we order
5. **Finance Committee Report-** Balance shared. All looks on the up and up.
6. **Public Comments-** None.
7. **Action Item**
  - 1) **EE-** Jerry Eaton moved the motion to approve the policy as presented. Kenny Miller seconded the motion to approve the policy as presented. Approved 5-0
  - 2) **TAG-** Nickie Backus moved the motion to approve the policy as presented. Jenny Lyon seconded the motion to approve the policy as presented. Approved 5-0
8. **Board Member Comments** – David has forwarded Ball State programs information. All set for Fall Festival.
9. **Adjournment**– Angela Record moved the motion to adjournment. Nickie Backus seconded the motion to adjournment. Approved 5-0. The Board Meeting was adjourned by Board President, David Herring, at 7:46 p.m.

Board Secretary Approval: *Nickie Backus*

Date: *10-13-22*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer