



**Canaan Community Academy
Board Meeting Minutes
November 13, 2025
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

- 1. Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:41 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Jerry Eaton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
- 2. Routine Matters**
 - 1) **Approval of Agenda, November 13, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for November 13, 2025. Jenny Lyon seconded the motion to approve the agenda for November 13, 2025. Approved 3-0
 - 2) **Approval of October 16, 2025 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the October 16, 2025, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the October 16, 2025, Board Meeting Minutes. Approved 3-0
- 3. Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 155- not where want
 - 2) Grants- really slow for reimbursement
 - 1) Titles (pre-application, I, II, III, IV, & REAP)
 - 2) 21st Century
 - a. Not where it was
 - 3) GAN Waiver
 - 4) Digital Learning- Approval - March-April, Contract signed still waiting
 - 5) HAP
 - 6) 611 & 619- SPED
 - 7) Bethany Legacy
 - a. Meet again with them Monday
 - 3) Networking/Marketing/Community- doing all we can
 - 1) Public Facebook, Instagram
 - 2) Canaan Connection- WORX & WIKI
 - 3) Flyers
 - 4) Banners
 - 5) Billboard/Sign
 - 6) Website-having teachers reach out, testimonials
 - 4) Events
 - 1) Veteran's Day- Friday, very well, wreath laying was Tuesday.
 - 2) Bytes with Buddies- November 21st 1:30 pm- interactive STEM
 - 5) Testing (pass rates)
 - 1) IREAD 3- Spring- tutoring- offered to all 3rd and some 2nd.
 - 2) Interim ILEARN- 1 finished- data better than anticipated. (2 more)
 - 3) ILEARN- spring

6) Curriculum

- 1) Reading Interventions UFLI, Comprehension/Leveled Readers
- 2) Schedule Reading: 150 minutes (15 read aloud, 45 intervention) VS 90 minutes
- 3) Math/STEM 120 (30 basic minutes vs 45
 - a. Small groups
- 4) Round table meetings: Rigor, intentionality, fidelity
- 5) Tutoring
 - a. Math 2,4,5

4. Chief Operations Officer Report

- 1) Finance
 - 1) AP Voucher Register July
- 2) Facility
 - 1) QOHVACS added freon to the walk-in cooler, and may have a small leak. Put dye in it so it can be found quicker.
 - 2) Terry's Heating has a pump for fuel pump #2 on order and seals to replace. Boiler #2 awaiting repair, will not work. Terry's Monday.
- 3) Time Off (Action Item)
 - 1) Staff requesting 11-26-25, day before Thanksgiving break.
 - 2) Staff requesting 12-01-25, day after Thanksgiving break.
- 4) Meeting Day (Action Item)
 - 1) Wednesday's starting January 2026

5. Finance Committee Report- Balance shared. 1st October debits slightly more credits.

6. Action Items-


- 1) Time-Off- Kenny Miller moved the motion to approve the staff members' day off request. Jerry Miller seconded the motion to approve the staff members' day off request. 3-0
- 2) Monthly Meeting Day- Jenny Lyon moved the motion to change the monthly meeting day to the 2nd Wednesday of every month beginning January 14, 2026. Kenny Miller seconded the motion to change the monthly meeting day to the 2nd Wednesday of the month beginning January 14, 2026. 3-0

7. Public Comments- None.

8. Board Member Comments- Realtor packet, Kids like to be read to at all ages. December 16/18 @ Indian Kentuck Church. Merry Madison Christmas Parade 1st Saturday December.-Walking Group Circus. Flow Chart monthly-ahead or behind projection.

9. Adjournment- Jenny Lyon moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 8:23 p.m.

Board Secretary Approval:

Date: 
January 14, 2026