



**Canaan Community Academy
Board Meeting Minutes
January 22, 2025
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:44 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Jerry Eaton, Angela Record, Roger Stratton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, January 22, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for January 22, 2025. Angela Record seconded the motion to approve the agenda for January 22, 2025. Approved 5-0
 - 2) **Approval of November 13, 2024 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the November 13, 2024, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the November 13, 2024, Board Meeting Minutes. Approved 5-0
3. **Ball State**
 - 1) Site Visit Debrief
 - 1) Slide show shared electronically
4. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 195
 - 2) Attendance
 - 1) 93.17% as of today
 - 2) See attachment/hard copy at the meeting
 - 3) Grants
 - 1) Titles (pre-application, I, II, III, IV, REAP) FER's
 - a. Working on end of year reports & next year
 - 2) 21st Century Grant
 - a. Editing budget some, start next school year with program
 - 4) Networking/Marketing
 - 1) Social Media
 - 2) Billboard/Sign
 - 3) Radio
 - 4) Website
 - a. Updating with current pictures
 - 5) Newsletter
 - a. Quarterly
 - 5) Testing
 - 1) NWEA
 - a. See attachment/hard copy at meeting
 - a) Given 3 times per school year-shared electronically

i. Overall achievement and grade breakdown-moving in right direction

2) IREAD3

3) ILEARN

6) Program/Events

1) Christmas

a. Well attended-2 nights

a) Kids did a wonderful job

2) MS King & Queen: not popularity contest

a. See handout w/criteria-Extended deadline until end February

b. Royalty crowned at dance

7) Curriculum

1) Students progressing-teacher feedback

2) Instruction

a. Pre Checklist

b. Testing blueprints

a) 3-8 Standard based

c. Meet almost weekly

d. Will have someone download into google doc for staff

5. Chief Operations Officer Report

1) Finance

1) October AP Voucher Register from Greggs & Reid to be signed off on by all Board Members

2) December-Enrollment Stipends totaling \$76,750.00

a) 33 Staff Paid on 12-20-2024

2) Facility

1) Roof-Leaking in a couple spots from ice

a) Exterior Pro has been contacted

b. Parking Lot-Snow removed twice by Junior Morris

2) Fire Alarm

a. Central Station Communication-Phone Company reset and it corrected it-System is Normal

3) Transportation

1) Bus# 19- taking to MacAllister's to diagnose electrical issues

2) Bus #21- no power to the heating module

a. M&M for repair

6. **Finance Committee Report-** Balance shared. Would like a paper statement for the investment account.

7. **Public Comments-** Backpack Program started this year is beneficial to a lot of kids and siblings as well. We have had 73 backpacks sent home. Looking for donors. Student Council members pack them. Presentation next month.

8. **Action Item-** None.

9. **Board Member Comments-** Finish Model, getting more instructional time? Yes. Reflection of self made them aware. 5th grade Mrs. Watkins-wonderful and helpful. Parabolic Cooker.

10. **Adjournment-** Jenny Lyon moved the motion to adjournment. Angela Record seconded the motion to adjournment. Approved 5-0. The Board Meeting was adjourned by Board President, David Herring, 8:36 p.m.

Board Secretary Approval:

Jennifer L. Lyon

Date:

February 12, 2025