




**Canaan Community Academy  
Board Meeting Minutes  
February 19, 2025  
6:30 p.m.**

**Mission Statement: To Ensure Proper and Effective School Management**

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:38 p.m.
  - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Jerry Eaton
  - 2) **Moment of Silence**
  - 3) **Pledge of Allegiance**
2. **Routine Matters**
  - 1) **Approval of Agenda, February 19, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for February 19, 2025. Jenny Lyon seconded the motion to approve the agenda for February 19, 2025. Approved 3-0
  - 2) **Approval of February 12, 2025 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the February 12, 2025, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the February 12, 2025, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
  - 1) Enrollment
    - 1) 202 (2 enrolling Monday)
  - 2) Attendance
    - 1) 90.34%
    - 2) See attachment/hard copy at the meeting
  - 3) Grants
    - 1) Titles (pre-application, I, II, III, IV, REAP) FER's
    - 2) 21st Century
      - a. Waiting Final Award Contract
    - 3) GAN Waiver
      - a. Due next Friday
  - 4) Networking/Marketing
    - 1) Social Media
    - 2) Billboard/Sign
    - 3) Radio
    - 4) Website
    - 5) Newsletter
      - a. <https://secure.smores.com/n/e6rqh>
  - 5) Testing
    - 1) NWEA
    - 2) IREAD3
      - a. Practice Test next week
    - 3) ILEARN
      - a. Spring
  - 6) Program/Events
    - 1) Career Fair 28th

- a. Morning
    - a) 9-11:45
- 2) MS King & Queen
  - a. 2-28-25, 2:00 PM
- 3) Fair
  - a. April 26th, 5-8 PM
- 7) Curriculum
  - 1) Teacher meetings
  - 2) Instruction time
  - 3) Civics
    - a. 5th-8th
    - b. Paid shipping-IN Bar Foundation
  - 4) Enrichment
- 8) Budget (Action Item)
  - 1) Only number change was +2.5% to base pay and label columns
- 9) Calendar 2025-2026 & 2026-2027 (Action Item)
- 4. Chief Operations Officer Report**
  - 1) Finance
    - 1) December & January AP Voucher Registers to be signed off on by Board Members
- 5. Finance Committee Report-** None.
- 6. Public Comments-** None.
- 7. Action Items-**
  - 1) Budget- Kenny Miller moved the motion to approve the 2025-2026 Budget. Jerry Eaton seconded the motion to approve the 2025-2026 Budget. Approved 3-0
  - 2) Calendar- Jenny Lyon moved the motion to accept the 2025-2026 and 2026-2027 school calendars as presented. Kenny Miller seconded the motion to accept the 2025-2026 and 2026-2027 school calendars as presented. Approved 3-0
- 8. Board Member Comments-** 2 hour delay-does not have to be made up. Field Trips talking to teachers, making changes. Plane crashes are concerning, rent a nice 15 passenger van. 4 days-stop halfway-Biltmore House. DC alternatives, Niagara Falls, Hershey, PA, Gettysburg. Food included, motorcoach charges for 35 minimum. MoTown, Henry Ford Museum, Village-Dearborn, MI. Zoo
- 9. Adjournment-** Jenny Lyon moved the motion to adjournment. Kenny Miller seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 7:41 p.m.

Board Secretary Approval:

Date:   
March 12, 2025