



## **Canaan Community Academy**

### **Board Meeting Minutes**

**April 1, 2026**

**6:30 p.m.**

**Mission Statement: To Ensure Proper and Effective School Management**

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:32 p.m.
  - 1) **Verify Quorum** – David Herring, Jenny Lyon, Angela Record, Kenny Miller, Jerry Eaton
  - 2) **Moment of Silence**
  - 3) **Pledge of Allegiance**
2. **Routine Matters**
  - 1) **Approval of Agenda, April 1, 2026, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for April 1, 2026. Angela Record seconded the motion to approve the agenda for April 1, 2026. Approved 4-0
  - 2) **Approval of February 18, 2026 Board Meeting Minutes** – Jenny Lyon moved the motion to approve the February 18, 2026, Board Meeting Minutes. Jerry Eaton seconded the motion to approve the February 18, 2026, Board Meeting Minutes. Approved 4-0
3. **Chief Administrative Officer Report**
  - 1) Enrollment
    - 1) 154
  - 2) Attendance
    - 1) March 93 %, February 94%
  - 3) Grants
    - 1) Titles (pre-application, I, II, III, IV, & REAP)
    - 2) 21st Century
    - 3) CSP Innovation
      - a. DOE onsite 4-8-26
    - 4) Bethany Legacy
      - a. Approved 200,000
        - a) Musical Park
        - b. Added 300,000
          - a) Recreation- restrooms, solar lights, walking path
      - 5) Salary Total: 232,289.60 Stipends 3,804.66
        - a. Talk to Darin to show on Budget-subcategory under salary?
    - 4) Networking/Marketing/Community- Active
      - 1) Ground Breaking- went well
      - 2) Public Facebook, Instagram
      - 3) Canaan Connection- WORX & WIKI
        - a. Every Tuesday and Thursday in April
      - 4) Flyers
      - 5) Banners
      - 6) Billboard/Sign
      - 7) Website- up to date
    - 5) Events

- 1) Fair
  - a. April 17- 5-9 PM, Auction at 8 PM, Prize Wheel for Adults only and Scratch Offs
- 6) Testing (pass rates)
  - 1) IREAD 3- 1st round completed, tutoring for those that did not pass
  - 2) Interim ILEARN
  - 3) ILEARN
- 7) Handbooks (Action Item)
- 8) Incentives
  - 1) Reading- Monthly
  - 2) Attendance/effort/behavior- Monthly
- 9) AD Update
  - 1) Wrestling
  - 2) Soccer
  - 3) Dance Clinic
- 10) Staff Update
  - 1) Fifth- back to Mental Health
  - 2) C.L.A.W.
- 11) Budget
  - 1) 1st reading
- 12) Policy (Action Item)
- 4. Chief Operations Officer Report**
  - 1) Facility
    - 1) QOHVACS replaced motor for gym heat
    - 2) Ridge Runner did our quarterly spray over spring break
    - 3) Bob Dick's Plumbing replaced the faucet in the men's restroom
    - 4) Bus Inspection over spring break, all have passed now
- 5. Finance Committee Report-** Balance shared. Electric and fuel are interesting.
- 6. Action Items-**
  - 1) Jerry Eaton moved the motion to approve the updated Parent & Student and the Staff Handbooks. Kenny Miller seconded the motion to approve the updated Parent & Student and Staff Handbooks. Approved 4-0
  - 2) Policy- Angela Record moved the motion to approve the School Property Disposal Policy. Jenny Lyon seconded the motion to approve the School Property Disposal Policy. 4-0
- 7. Public Comments-** None.
- 8. Board Member Comments-** Kids have not returned to school yet. Taking donations for the fair. Will have class baskets/projects and destination baskets to bid on.
- 9. Adjournment-** Angela Record moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, 7:59 p.m.

Board Secretary Approval: 4-8-26

Date: Jennifer L. Lyon