



Canaan Community Academy
Board Meeting Minutes
May 20, 2026
6:30 p.m.

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:43 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Jerry Eaton, Angela Record
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, May 20, 2026, Regular Meeting** – Jenny Lyon moved the motion to approve the agenda for May 20, 2026. Angela Record seconded the motion to approve the agenda for May 20, 2026. Approved 3-0
 - 2) **Approval of April 8, 2026 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the April 8, 2026, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the April 8, 2026, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 149
 - 2) Grants- not much different
 - 1) Titles (pre-application, I, II, III, IV, & REAP)
 - a. Starting pre-app
 - 2) 21st Century
 - 3) CSP Innovation
 - a. Moving along-getting quotes
 - 4) Bethany Legacy
 - a. Getting quotes
 - 5) CIG Innovation
 - a. Due next Friday-going to try
 - 6) Salary Total: 232,289.60 Stipends 3,804.66
 - 3) Networking/Marketing/Community- Active
 - 1) Ground Breaking
 - 2) Public Facebook, Instagram
 - 3) Canaan Connection- WORX & WIKI
 - 4) Flyers
 - 5) Banners
 - 6) Billboard/Sign
 - 7) Website
 - 8) Hubbli
 - a. Social media, landing page, text if inquire
 - 4) Events
 - 1) Kindergarten Graduation
 - a. 5-28-26 @ 1PM

- 2) Field Day
 - a. June 3, 2026
- 5) Testing (pass rates)
 - 1) IREAD 3
 - a. 2nd time @ 70%, 3rd retake in Summer School
 - 2) Interim ILEARN
 - 3) ILEARN
 - a. Finishing up
- 6) Incentives- Going well
 - 1) Reading- water fight
 - 2) Attendance/effort/behavior- popsicle if you earn both
- 7) Staff Update
 - 1) French next year/Science Teacher
- 8) Budget
 - 1) Checking codes/categories
- 4. Chief Operations Officer Report**
 - 1) Financials
 - 1) Shared electronically
 - 2) AP Voucher Register
 - 1) February to be signed off on by all board members
 - 3) Facility
 - 1) Dunlap repaired AC in classrooms
 - 4) Time Off Requests (Action Item)
 - 1) Staff members requesting this Friday (2) and (1) request for October time off.
- 5. Finance Committee Report- None.**
- 6. Action Items-**
 - 1) Budget- Jenny Lyon moved the motion to approve the budget for the 2026-2027 school year. Jerry Eaton seconded the motion to approve the budget for the 2026-2027 school year. Approved 3-0
 - 2) Time Off- Jenny Lyon moved the motion to approve the time off requests from staff members. Jerry seconded the motion to approve the time off requests from staff members. Approved 3-0
- 7. Public Comments- None.**
- 8. Board Member Comments- None.**
- 9. Adjournment-** Angela Record moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 7:54 p.m.

Board Secretary Approval:



Date:

June 10, 2026