



# Mt. View-Edgewood Water Company

11610 32<sup>nd</sup> Street East

Edgewood, WA 98372-2099

Phone: (253) 863-7348; Fax: (253) 863-0752

[www.mtviewwater.com](http://www.mtviewwater.com)

## AUTOMATIC PAYMENT PLAN APPLICATION FORM

Sign up for the Automatic Payment Plan today. Your water bill can be paid automatically from your checking account.

- **Free:** Absolutely NO cost to you.
- **Save Time and Money:** Save the cost of postage, checks, late fees, and time mailing envelopes.
- **Peace of Mind:** Rest assured your payment is never late (even if you are out of town).

### How does it work?

You authorize Mt. View-Edgewood Water Co. to withdraw the current billing amount from your checking account on the due date per your billing. You will still receive a statement from Mt. View-Edgewood Water Company every other month showing the charges to your account. Your bank statement will serve as proof of payment.

The Automatic Payment Plan is dependable, convenient, and easy. To take advantage of this service, simply complete the information requested below and return this form to us with a voided, blank check.

**IMPORTANT: PLEASE CONTINUE TO PAY BY CHECK, CASH, OR CREDIT CARD, UNTIL YOUR WATER BILL INDICATES PAYMENT WILL BE DEDUCTED FROM YOUR FINANCIAL INSTITUTION ACCOUNT.**

### PLEASE PRINT:

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_

Water Co. Account #: \_\_\_\_\_

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Financial Institution Name: \_\_\_\_\_

Checking Account #: \_\_\_\_\_

(or attach a voided check)

Routing#: \_\_\_\_\_

### **AUTOMATIC PAYMENT AUTHORIZATION & ENROLLMENT REQUEST**

I authorize Mt. View-Edgewood Water Company to withdraw a variable sum from the designated checking account for payment of the amount due on my bill each billing cycle. I further authorize the financial institution named in this request to schedule such transactions initiated by Mt. View-Edgewood Water Company to be paid on the due date set forth on each water bill. If my account is delinquent or I have an existing balance at the time I sign up for Automatic Payment, said balance must be paid by check, cash or credit card, prior to the Automatic Payment becoming effective. I understand that I should continue to pay by check, cash, or credit card, until my water bill indicates payment will be deducted from my financial institution account. **PLEASE COMPLETE THIS FORM AND RETURN IT TO MT. VIEW-EDGEWOOD WATER COMPANY.**

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_