

# A G E N D A

## REGULAR MEETING FIRST 5 ORANGE COUNTY, CHILDREN & FAMILIES COMMISSION

*Wednesday, October 6, 2021*

Orange County Transportation Authority Conference Center  
550 South Main Street  
Orange, California

**RAMIN BASCHSHI, MD**  
Chair

**DEBRA BAETZ**  
Commissioner

**DOUG CHAFFEE**  
Commissioner

**CLAYTON CHAU, MD**  
Commissioner

**KATHERINE CHIU, MD, MBA**  
Commissioner

**LEAH ERSOYLU, PhD.**  
Commissioner

**JACKIE FILBECK**  
Commissioner

**YVETTE LAVERY, MPA, MBE**  
Commissioner

**SUSAN MCCLINTIC**  
Commissioner

President/CEO  
Kimberly Goll

Commission Counsel  
Cassie Trapesonian

Clerk of the Commission  
Maria Lopez, Deputy

**GUIDANCE FOR PUBLIC ACCESS TO REDUCE RISK OF COVID-19**: On September 16, 2021, Governor Gavin Newsom signed into law Assembly Bill 361 authorizing a local legislative body to hold public meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public due to the State of Emergency resulting from the threat of Novel Coronavirus (COVID-19). To ensure the safety of the Commissioners and staff, and for the purposes of limiting the risk of COVID-19, in-person public participation at this meeting of the Commission will not be permitted. This meeting will be held via Zoom. Members of the public can listen to and participate in the live meeting by accessing the following:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89441614894?pwd=SmVVQWlsanBoOXdNbnMyZ0hLcHZlZz09>

Webinar ID: 894 4161 4894

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Members of the public may address the Commission regarding any item in one of two ways:

1. Real-time Comment – To provide a real-time public comment during the meeting, please access the Zoom information identified above. Speakers will be recognized by the Commission Chair at the time the agenda item is to be considered. If attending virtually via Zoom, use the hand-raise icon to be called on for public comment, and if calling in via telephone, dial

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\*9. A speaker's comments shall be limited to three minutes. Anyone causing disruption can be removed from the meeting at the discretion of the Chair.

2. Written Comment – The Commission is also accepting public comments to be submitted by emailing them to [First5OC@cfcoc.ocgov.com](mailto:First5OC@cfcoc.ocgov.com). The comments will be distributed to all of the Commissioners and read into the record. If you wish to comment on a specific agenda item, please identify the item in your email. General public comments will be addressed during the general public comment item on the agenda. In order to ensure that staff has the ability to provide comments to the Commissioners in a timely manner, please submit your comments by 12:00 p.m. on October 5, 2021. Public comments will be made available to the public upon request.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact the Commission at least 48 hours prior to the meeting at [First5OC@cfcoc.ocgov.com](mailto:First5OC@cfcoc.ocgov.com) or (714) 834-2206.

*All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors located in the Hall of Administration Building, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Room 465, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.*

**9:00 A.M.**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS:**

1. Receive presentation on school district progress on updated goals and realigned scopes of work

## **CONSENT CALENDAR:** (Items 2 - 7)

*All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.*

2. Receive Policy and Communications update
3. Approve correction to authorization of Engaged Neighborhood agreements to include Charitable Ventures of Orange County and adopt Resolution authorizing updated agreements
4. Receive annual update on First 5 Orange County Fiscal Leveraging Program
5. Receive update on First 5 Orange County's participation in the ACEs Aware Trauma Informed Network of Care Collaborative
6. Approve administrative update to terms of agreement with California Department of Health Care Services for an Intergovernmental Transfer (IGT) Transaction and adopt Resolution authorizing the agreement for the transfer of First 5 Orange County funding
7. Adopt Resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

## **PUBLIC HEARING:** (Item 8)

8. Conduct Public Hearing to receive and authorize certification of the Fiscal Year 2020-2021 Annual Report

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## **REGULAR ITEMS:** (Items 9 - 13)

*At this time, members of the public may ask the Commission to be heard on the following items as those items are called.*

9. Approve use of “First 5 Orange County” and “First 5 OC” for the organization’s common name
10. Receive update on Phase III of Child Care Landscape Report
11. Adopt Resolutions authorizing amendments for the production of the report on the Conditions of Children in Orange County, and authorize receipt of additional project funding
12. Adopt Resolution authorizing an agreement with Charitable Ventures of Orange County to fiscally sponsor First 5 Orange County’s Family Engagement work
13. Approve updated term sheet for the lease agreement with the Orange County Shared Spaces Foundation for First 5 Orange County office space

## **PUBLIC & COMMISSION COMMENTS & ADJOURNMENT:**

*At this time members of the public may address the Commission on any matter not on the agenda but within the jurisdiction of the Commission. The Commission or Chair may limit the length of time each individual may have to address the Commission.*

## **PUBLIC COMMENTS:**

## **COMMISSION COMMENTS:**

## **ADJOURNED:**

## **NEXT MEETINGS:**


December 1, 2021

Regular Meeting, 9:00 A.M

**Agenda Item 1**  
**October 6, 2021**  
**PRESENTATION ITEM**

**DATE:** September 2, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Receive Presentation on School District Progress on Updated Goals and Realigned Scopes of Work

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For the three-year funding cycle that began July 1, 2020, First 5 Orange County updated the goals for its early learning initiative. New scopes of work were developed for the 25 school districts that we fund, in alignment with the revised First 5 Orange County Strategic Plan. The new scopes of work support the elevation of early childhood within each school district with a kindergarten population and are anchored in a systems change approach.

During the initial 2020-2021 fiscal year of the three-year agreement, each school district embraced the tasks of learning a new scope of work, developing their implementation plan aligned with the major goal areas and indicators linked to First 5's Strategic Plan, executing their plan, and participating in training and applying knowledge regarding the new High 5 (Salesforce) reporting system. They did this while managing the unique challenges and uncertainties of the COVID-19 pandemic for their children, families, and staff members. All 25 school districts were successful in completing the required milestones and reporting.

Mike Anderson, along with Jennifer Shepherd and Lynda Durand, will share accomplishments and learnings from the first year of implementation of the updated early learning initiative. Mike is our Senior Program Manager overseeing the Early Learning/School District Initiative. Jennifer has been a consultant for First 5 Orange County since January 2020. Prior to becoming a consultant, she served for 32 years as an elementary teacher, school principal, and district administrator in four school districts. Lynda Durand is the School Readiness coordinator for the Anaheim City School District and has been with the district since 2002. With several school districts making significant strides in shifting to a systems change approach, the Anaheim Elementary School District (AESD) has also attained early success on several indicators within the goals included in the Scope of Work.

**ATTACHMENT:**

1. School District Progress on Updated Goals and Realigned Scopes of Work - Presentation
2. Early Childhood Accountability Plan (ECAP)
3. Program Guidance Tool (PGT)

**CONTACT:** Mike Anderson

# First 5 Orange County Partnerships with School Districts

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Elevating Early Childhood Programs  
Through Action



# Background

# History and a Shift in Focus

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- **2017 Evaluation and Findings**

- Leadership – Creation of Early Childhood Leadership Teams (ECLTs)
- Quality Relationships – Engage with private, faith-based, and family, friend and neighbor child care providers
- Whole Child and Family Support – Increase access to early interventions
- Early Development Index – Use data for strategic outreach and planning

- **Updated School District Scopes of Work**

- District-driven
- Shift from prescriptive scopes of work to systems building
- More customized training and technical assistance

# 2020/21 to 2023/24 Scope of Work (SOW) Connection to Strategic Plan



# Strategic Plan Alignment

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- Empower Champions – Early Childhood Leadership Team (ECLT)
- Elevate Equity – Community and Parent Engagement
- Get Involved Early – Data and Service Delivery Integration
- Align Systems of Care – Sustained Early Childhood and Family Services



# Reflections on Year 1 and Next Steps



## Year 1 - 2020/21 Focus

- Planned and supported SOW implementation at the administrative level
- Created an Early Childhood Leadership Team (ECLT) in each school district
- Implemented Early Childhood Accountability Plan (ECAP) and progress reporting with Program Guidance Tool (PGT)
- Measured progress towards the elevation of the Early Learning platform
- Reported progress towards systems change thinking over service counts

# Early Learning Program Guidance Tool (PGT)

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## Why was the PGT created?

- To support growth for school districts in relation to the ECAP
- To emphasize systems change efforts and process

## How has the PGT been used and with what outcomes?

- With school district staff and First 5 Orange County consultants to analyze status of indicators and drive next steps
- As a guide for ECLT planning and critical conversations
- To encourage and focus progress in systems change efforts across Scope of Work goals

# Year 2 - 2021/22 ECAP Strategies and Approaches



- Serves as the road map toward systems change
- Analyzes trends from ECAP and PGT in the four Goal Areas and 18 Indicators aligned to First 5 Strategic Plan
- Utilizes EDI data to impact planning and strengthen supports for parents, providers and programs
- Deepens cross-functional work to affect systems change

School District  
Highlight:  
Anaheim Elementary  
School District  
(AESD)







# aesd | ece

AESD Early Childhood Education (714) 517-7125



18% of Kinder  
Enrollment served w/  
AESD PK  
**2000**  
First Early Learning  
Contract w/ First 5 OC

**2005**  
First 5 OC funds  
Anaheim Expansion  
Project

44% of Kinder  
Enrollment served w/  
AESD PK  
**2007**

**2009**  
First EDI Data  
Collected in AESD

EDI Data Collected at  
ALL Schools in AESD  
**2016**

**2020**  
**46%** of Kinder  
Enrollment served w/  
AESD PK & TK

**Total First 5 funding 2000-2021 = Over \$18 Million**

# Systems Alignment to Empower Champions

- Early Childhood Education Director oversees Curriculum and Instruction at all grade levels
- Instructional Goals are aligned Pre-Kindergarten - 6th grades
- Action Item to ensure all schools and grade levels are trained and have knowledge of the Early Development Index (EDI) Data in Anaheim

- EDI Data is used to establish annual and multi year goals for preschool (with plans to do this within all grade levels)
- EDI Data is used to inform the work and goals of AESD Leaders including; Cabinet, Directors and Board Members





# Systems Alignment to Elevate Equity

- Network Anaheim Collaborative and Learn Well Task Force - Anaheim Community Partners
- Strong collaborations with Family Resource Centers and engaging work sessions to identify community assets
- Developing tools to engage families in mobilizing the Anaheim community using EDI, Parent Survey, Materials & Dissemination Plan
- Engaging residents and parents through existing city platforms
- Enlisting parents and residents in the mobilization of EDI data





# Systems Alignment CRADLE to CAREER!

- Local Control and Accountability Plan (LCAP) Goals and funding include Early Childhood
- Inclusive Early Education Expansion Project (IEEEP) Grant Award and collaborations with Early Childhood Special Education
- Expansion of services including two new Learning Links
- AERIES Student Information System Integration Plan including online enrollment, Pre-K- 6th grade and plans Pre-K data integration at every school





## Questions?

Jennifer Shepard – First 5 OC Consultant – [educateshepard@gmail.com](mailto:educateshepard@gmail.com)

Lynda Durand - AESD School Readiness Coordinator - [ldurand@aesd.org](mailto:ldurand@aesd.org)

Mike Anderson – Senior Program Manager – [michael.anderson@cfcoc.ocgov.com](mailto:michael.anderson@cfcoc.ocgov.com)



## THANK YOU!





**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

**Instructions: Please highlight the status on the Overall Goal as well as each Goal Indicator.**

**Yellow denotes Fall 2021 Assessment**

**Green denotes Spring 2022 Assessment**

**COMMITTED LEADERSHIP (Empower Champions)**

<b>Overall Committed Leadership Goal Status (Empower Champions)</b>	<b>Not Started All indicators have been marked Not Started</b>	<b>Just Getting Started Fewer than 3 indicators have been marked Just Getting Started</b>	<b>Making Progress 3 or more indicators have been marked Making Progress</b>	<b>Well on our Way 5 or more indicators have been marked Well on our Way</b>	<b>Comments (Optional)</b>
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**COMMITTED LEADERSHIP (Empower Champions) Early Childhood Leadership Team**

*Build community leadership knowledge and action related to early childhood by developing an internal and external leadership voice.*

One of the markers of a well-functioning early childhood system is that leaders throughout the community understand the importance of early childhood and are engaged in efforts to make the community more supportive of young children and their families. This support can translate directly into improved outcomes. Thus, cultivating this support is a key strategy for First 5 Orange County that builds on our foundational positions to strategically leverage community strengths and resources to the benefit of young children and their families.

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
ECLT1. Designate a district Early Childhood Leadership Team (ECLT) that will develop, implement and be responsible for the Early Childhood Accountability Plan (ECAP).	The ECLT Team has not been developed.	ECLT Team has been developed (including community partners and parents) but no formal meetings have taken place. Roles and responsibilities discussed.	ECLT Team has been developed (including community partners and parents). Team has begun to use the self-assessment tool to develop the ECAP. Roles and responsibilities developed.	ECLT Team is meeting regularly using the ECAP and self-assessment as tools for discussions and implementation. The Early Childhood Leadership Team (ECLT) has been developed and implemented and is responsible for the Early Childhood Accountability Plan (ECAP). ECAP implementation has begun.	Formal list of ECLT team members Formal meetings have taken place.  ECAP developed Team members roles and responsibilities determined  Updated Quarterly Progress Report

**ECLT1. SYSTEMS CHANGE: School district administrative staff, school sites personnel and support departments are aware of ECE department, staffing duties and services provided. ECE department is integrated into school district systems including discussion of how decisions impact ECE services.**

**First 5 Orange County**  
**2021-22 Early Learning Program Guidance Tool**  
**REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
ECLT2. Provide annually an updated organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District.	No formal organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District has been developed.	Formal organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District has been developed but not incorporated into school district structure.	Formal organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District has been developed and is incorporated into school district structure.	Formal organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District has been developed. is incorporated into school district structure and is utilized in planning systems as well as in discussion of overall district decisions.	Organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District.  Updated Quarterly Progress Report

**ECLT 2.SYSTEMS CHANGE: School district had integrated goals into overall district planning. Goals have been disseminated and clearly communicated ECE goals to school district administrator and site staff along with community providers. School district administrative staff, school sites personnel and support departments are aware of ECE goals and are integrated into school district systems including discussion of fiscal, facilities, human resources, special education (where applicable.) Community partners are included in the overall plan.**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
ECLT 3. Establish annual and multi-year goals (by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services.	ECLT has not established annual and multi-year goals (by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services.	ECLT has agendized discussion of annual and multi-year goals (by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services.	ECLT has created annual and multi-year goals(by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services.	ECLT has begun to employ annual and multi-year goals(by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services	Annual and multi-year goals are clearly outlined. Goals are disseminated to staff and the public.  Updated Quarterly Progress Report

**ECLT 3 SYSTEMS CHANGE: School district had integrated goals into overall district planning. Goals have been disseminated and clearly communicated ECE goals to school district administrators and site staff along with community providers. School district administrative staff, school site personnel and support departments are aware of ECE goals and are integrated into school district systems including discussion of fiscal, facilities, human resources, special education (where applicable.) Community partners are included in the overall plan.**

**First 5 Orange County**  
**2021-22 Early Learning Program Guidance Tool**  
**REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
ECLT 4. Include an early childhood presence on the District website, social media and communications materials that include the following: 1) a whole-child early childhood description (health and development, early learning, family resilience), 2) information on the EDI (with link to First 5 OC website), 3) information on how the District is integrating early childhood into their organizational system, and 4) include First 5 Orange County logo denoting partnership.	Early childhood presence is not evident on the District website, social media and communications materials	Early childhood presence is evident on the District website, social media and communications materials	Early childhood presence is evident on the District website, social media and communications materials AND Early childhood presence is integrated into organizational systems	Early childhood presence is evident on the District website, social media and communications materials AND Early childhood presence is integrated into organizational systems AND Materials on all platforms are updated regularly in accordance with other district updates.	ECE dedicated webpage ECAP is available EDI information is evident in materials First 5 OC logo is present.  Updated Quarterly Progress Report

**ECLT 4 SYSTEMS CHANGE: ECE materials are jointly developed, incorporated into school district materials, updated regularly and communicated through all district media platforms.**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
ECLT 5. Present EDI data and related ECAP and early childhood program information to an appropriate district leadership group (ie: Cabinet or Board of Trustees, Principals and/or Leadership Teams, Multi Tiered System of Support (MTSS) Team and/or other key leadership group). (Administrative Level)	EDI data and related ECAP and early childhood program information to an appropriate district leadership group has not been developed or presented to cabinet, board, and/or leadership team.	EDI data and related ECAP and early childhood program information to an appropriate district leadership group have been developed but not presented to cabinet, board, and/or leadership team.	EDI data and related ECAP and early childhood program information to an appropriate district leadership group have been developed and presented to cabinet, board, and/or leadership team.	EDI data and related ECAP and early childhood program information is understood by cabinet, board, and/or leadership team	Cabinet, board, leadership team and/or other applicable teams presentation materials  Updated Quarterly Progress Report

**ECLT 5 SYSTEMS CHANGE: School level teaching and administrative staff are knowledgeable and communicate about ECE, ECAP and EDI data. Teams integrate ECE and EDI information with the intention of school site teams using the data provided to inform the development of specific action plans, interventions, and supports for children and families.**

**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
<p>ECLT 6. Share EDI data with school level teaching and administrative staff with the intention of school site teams using the data provided to inform the development of specific action plans, interventions, and supports for children and families. (Instructional Level)</p>	<p>EDI data and related ECAP and early childhood program information to an appropriate district leadership group has not been developed or shared with school level teaching and administrative staff with the intention of school site teams using the data.</p>	<p>EDI data and related ECAP and early childhood program information to an appropriate school level teaching and administrative staff with the intention of school site teams using the data.</p>	<p>EDI data and related ECAP and early childhood program information to an appropriate school level teaching and administrative staff with the intention of school site teams using the data.</p>	<p>EDI data and related ECAP and early childhood program information is understood by appropriate school level teaching and administrative staff with the intention of school site teams using the data to inform the development of specific action plans, interventions, and supports for children and families.</p>	<p>School level teaching and administrative staff presentation materials.</p> <p>Updated Quarterly Progress Report</p>
<p><b>ECLT 6 SYSTEMS CHANGE: School level teaching and administrative staff are knowledgeable and communicate about ECE, ECAP and EDI data. Teams integrate ECE and EDI information with the intention of school site teams using the data provided to inform the development of specific action plans, interventions, and supports for children and families.</b></p>					

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**2021-22 Early Learning Program Guidance Tool**  
**REVISED 8.10.2021**

**ENGAGED NEIGHBORHOODS (Elevate Equity)**

<u><b>Overall Engaged Neighborhoods Goal Status (Elevate Equity)</b></u>	<u><b>Not Started</b></u> All indicators have been marked <b>Not Started</b>	<u><b>Just Getting Started</b></u> Fewer than 3 indicators have been marked <b>Just Getting Started</b>	<u><b>Making Progress</b></u> 3 or more indicators have been marked <b>Making Progress</b>	<u><b>Well on our Way</b></u> 4 or more indicators have been marked <b>Well on our Way</b>	<u><b>Comments (Optional)</b></u>
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**ENGAGED NEIGHBORHOODS (Elevate Equity)**

**Community and Parent Engagement** Use the Early Development Index (EDI) to increase awareness and engage neighborhoods in improving outcomes for their young children.

An early childhood system can make an important contribution to ensuring that all young children and their families have what they need to be successful, recognizing that not everyone starts in the same place, has the same experiences, or has the same needs. A system can also improve services and outcomes when they engage parents in the early childhood system of care and better understand the needs and assets of the individuals they serve. This strategy uses a powerful tool –the Early Development Index (EDI) –to give communities information on how their young children are faring and couples it with cultivating community leaders and empowering them to act on behalf of their young children.

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
EN1. Identify and engage targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) with early childhood education quality improvement programs and training.	Targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) have not been identified.	Targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) have been identified.	Targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) materials have been developed to engage targeted community providers.	Targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) have been identified and engaged with early childhood education quality improvement programs and training .	Community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) lists including contact information Early childhood education quality improvement programs and training materials Surveys and/or agenda topics that include discussions with providers to seek information needed for their success.

**EN1 SYSTEMS CHANGE:** Community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) are actively engaged, knowledgeable of EDI and ECAP strategies. Mechanisms are in place to exchange information, work collaboratively together and duplicative efforts are identified discussed, and/or eliminated where possible.



**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
EN2. Identify and engage healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary to build awareness of kindergarten readiness programs and create linkage between District and community health resources.	Healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary have not been identified.	Healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary have been identified.	Healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary materials have been developed to engage targeted community healthcare providers.	Healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary materials have been developed to engage targeted healthcare providers have been identified to build awareness of kindergarten readiness programs. Create linkage between District and community health resources.	Healthcare providers and community health promotion programs have been identified and lists including contact information  Early childhood education quality improvement programs and training materials Surveys and/or agenda topics that include discussions with providers to seek information needed for their success

**EN 2. SYSTEMS CHANGE:** Healthcare providers and community health promotion programs) are actively engaged, knowledgeable of EDI and ECAP strategies. Mechanisms are in place to exchange information, work collaboratively together and duplicative efforts are identified, discussed, and/or eliminated where possible.

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
EN3. Identify and engage community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) to build awareness of kindergarten readiness programs and create linkage between District and family support resources.	Community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) have not been identified.	Community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) have been identified.	Community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) materials have been developed to engage targeted community healthcare providers.	Community family support providers materials have been developed to engage targeted community providers have been identified to build awareness of kindergarten readiness programs and create linkage between District and community health resources.	Community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) have been identified and lists including contact information. Surveys and/or agenda topics that include discussions with providers to seek information needed for their success.

**EN 3. SYSTEMS CHANGE:** Community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) are actively engaged, knowledgeable of EDI and ECAP strategies. Mechanisms are in place to exchange information, work collaboratively together and duplicative efforts are identified, discussed, and/or eliminated where possible.

**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
EN4. Identify and document parent and community assets (where are parents already gathering, networking, advocating) within district boundaries.	Parent and community assets (where are parents already gathering, networking, advocating) have not been identified.	Parent and community assets (where are parents already gathering, networking, advocating have been identified.	Parent and community assets (where are parents already gathering, networking, advocating materials have been developed to engage targeted communities.	Parent and community assets (where parents are already gathering, networking, advocating materials have been developed to engage targeted community healthcare providers have been identified to build awareness of kindergarten readiness programs and create linkage between District and communities .	Parent and community assets (where are parents already gathering, networking, advocating) have been identified and lists including contact information.Meeting agenda, sign in sheets
<b>EN4. SYSTEMS CHANGE: Parent and community assets (where parents are already gathering, networking, advocating are actively engaged, knowledgeable of EDI and ECAP strategies. Mechanisms are in place to exchange information, work collaboratively together and duplicative efforts are identified, discussed, and/or eliminated where possible.</b>					
Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
EN5. Share EDI data with parents and community groups with the intention of individuals and groups using the data provided to strengthen interactions with, and programs for children and families.	EDI data has not been shared with parents and community groups with the intention of individuals and groups using the data provided to strengthen interactions with, and programs for children and families.	EDI data has been shared with parents and/or community groups.	EDI data has been shared with parents and community groups with the intention of individuals and groups using the data provided to strengthen interactions with, and programs for children and families.	EDI data has been shared with parents and community groups with the intention of individuals and groups using the data provided to strengthen interactions with, and programs for children and families. School district, parents and community groups are mobilizing to strengthen interactions with, and programs for children and families.	Parent and community groups have been identified,contact lists Meeting agenda, sign in sheets Early childhood education training materials Surveys and/or agenda topics that include discussions with parents and community providers to seek information needed for their success.  Updated Quarterly Progress Report
<b>EN5. SYSTEMS CHANGE: Parent and community groups are engaged, knowledgeable and using data to strengthen interactions with, and programs for children and families. Community groups are aware of their own assets that can be utilized to support and strengthen interactions with school districts, children and families as well as other community providers.</b>					

**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

**CONNECTED SYSTEMS (Get Involved Early)**

<u><b>Overall Connected Systems Goal Status (Get Involved Early)</b></u>	<u><b>Not Started All indicators have been marked Not Started</b></u>	<u><b>Just Getting Started Fewer than 1 indicators have been marked Just Getting Started</b></u>	<u><b>Making Progress 2 or more indicators have been marked Making Progress</b></u>	<u><b>Well on our Way 3 or more indicators have been marked Well on our Way</b></u>	<u><b>Comments (Optional)</b></u>
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**CONNECTED SYSTEMS (Get Involved Early)**

**Data and Service Delivery Integration** *Facilitate connected, high-functioning early childhood systems.*

This strategy recognizes the additional value a system provides over and above the contributions of a particular agency within a system. We seek to optimize Orange County's early childhood system by improving its ability to reach children and families with the services and support they need and to coordinate to provide seamless services, improve quality, and avoid duplication.

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
CS1. Administer the Early Development Index (EDI) in every school in the district with a kindergarten class within designated administration timelines in the specified year of the multi-year agreement (2021/2022).	EDI implementation has not taken place	Preparation for EDI implementation had been detailed	EDI implementation has taken place at each school that has a kindergarten population.	N/A	EDI implementation timeline has been established (in conjunction with First 5 OC staff and consultants). All kindergarten teachers have implemented EDI assessments within a time frame.

**CS1. SYSTEMS CHANGE:** All schools with a kindergarten population have completed the EDI within the next three year contract period.

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
CS2. Track preschool participation/organizations/community locations for opportunities for outreach, strategic programming.	ECLT et al has not discussed the capability to track preschool participation/organization s/community locations for opportunities for outreach, strategic programming.	ECLT et al has begun to explore avenues to track preschool participation/organization s/community locations for opportunities for outreach, strategic programming.	ECLT et al has implemented avenues to track preschool participation/organization s/community locations for opportunities for outreach, strategic programming.	ECLT et al is using tracked preschool data to target outreach, strategic program planning.	Tracked data is available through school district data systems such as Aeries. Tracked data reports are used to outreach to organizations that provide services to children 0-5.

**CS2. SYSTEMS CHANGE:** District is able to capture, track and utilize data on preschool children that attend school district programs as well as track preschool children coming into kindergarten. Data is determined where children had effective instruction. District staff uses data to have a clearer understanding of instruction outside of the school system and how to support programs.

**First 5 Orange County**  
**2021-22 Early Learning Program Guidance Tool**  
**REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
CS3. Develop plan within three-year period to utilize online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> .	Plans to utilize online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> has not been discussed or developed.	ECLT et al discussions to explore online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> have begun.	ECLT et al et al discussions to utilize online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> develop a plan.	School district is utilizing online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> .	OC Children's Screening Registry being utilized by applicable school district staff. Updated Quarterly Progress Report

**CS3. SYSTEMS CHANGE: School district is linked to the *OC Children's Screening Registry* and data is used on a regularly basis.**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
CS4. Explore and develop a plan to connect information systems and increase data-sharing within a three-year period, such as the following examples: Utilizing and analyze current early learning data points to track district served preschool children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data, utilize EDI data to provide targeted interventions.	ECLT et al has not developed a plan to connect information systems and increase data-sharing within a three-year period. District has not begun to analyze and utilize current early learning data points to track district served preschool children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data.	ECLT et al has begun to explore and plan to connect information systems and increase data-sharing within a three-year period. District has begun to explore ways to analyze and utilize current early learning data points to track district served preschool children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data to outreach strategies for targeted interventions.	ECLT et al is in discussion to connect information systems and increase data-sharing within a three-year period. District has begun to analyze and utilize current early learning data points to track district served preschool children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data to outreach strategies for targeted interventions.	ECLT et al is using a plan to connect information systems and increase data-sharing within a three-year period. District is regularly utilizing current early learning data points to track district served preschool children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data to outreach strategies for targeted interventions.	Updated Quarterly Progress Report Data system reports with early learning data points to track district served children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data.

**CS4. SYSTEMS CHANGE: School district and ECE data have been integrated for seamless sharing. Integrated systems are utilized for planning programming, instruction and on-going tracking through third grade, fifth grade and through high school graduation. District staff regularly uses early learning data to track, analyze, assess and use early learning data points with 3<sup>rd</sup> and 5<sup>th</sup> grade (and beyond) data to provide more effective instruction. School district staff understands the importance of analyzing data to provide targeted interventions in district operated preschools. Analyzed data is used to provide targeted interventions in district operated preschools. Tracked preschool data is used to outreach strategies for target interventions.**

**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

**SUSTAINED SERVICES (Align Systems of Care)**

<b><u>Overall Sustained Services Goal Status</u> (Align Systems of Care)</b>	<b><u>Not Started</u> All indicators have been marked Not Started</b>	<b><u>Just Getting Started</u> Fewer than 1 indicators have been marked Just Getting Started</b>	<b><u>Making Progress</u> 2 or more indicators have been marked Making Progress</b>	<b><u>Well on our Way</u> 3 indicators have been marked Well on our Way</b>	<b><u>Comments</u> (Optional)</b>
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**SUSTAINED SERVICES (Align Systems of Care)**

**Sustained Early Childhood and Family Services**

*Work to increase access to new or repurposed sources of funding to sustain or grow early childhood services. Statewide today we face declining First 5 revenues while simultaneously there is growing recognition of the value of investing in early childhood. This challenging reality requires creative strategies to maintain or grow critical early childhood services using alternative funding sources. The Sustained Funding strategy focuses First 5 Orange County preemptively on the challenge of declining revenue in advance of actual shortfalls expressly to avoid service gaps to every extent possible. This strategic direction is focused on revenue generation through a variety of alternative sources.*

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
Indicator: SS1. Document and monitor the outcomes of annual measurable goals related to early childhood programs over the multi-year agreement period.	ECLT et al has not begun to document and monitor the outcomes of annual measurable goals related to early childhood programs over the multi-year agreement period.	ECLT et al has begun to document and monitor the outcomes of annual measurable goals related to early childhood programs over the multi-year agreement period.	ECLT et al is documenting and monitoring the outcomes of annual measurable goals related to early childhood programs over the multi-year agreement period.	ECLT et al is using documented outcomes towards sustainability	Updated Quarterly Progress Report

SS1. SYSTEMS CHANGE: Outcomes of annual measurable goals related to early childhood programs has been incorporated into district systems and used for overall district planning.

<b>Indicator</b>	<b>Not Started</b>	<b>Just Getting Started</b>	<b>Making Progress</b>	<b>Well on our Way</b>	<b>Comments/Evidence</b>
SS2. Describe the existing systems and resources available within the district to support the delivery of 0 – 5 services.	ECLT et al has not begun to review existing systems and resources available within the district to support the delivery of 0 – 5 services.	ECLT et al has begun to explore existing systems and resources available within the district to support the delivery of 0 – 5 services.	ECLT et al has begun to use data to integrate planning within existing systems and resources available within the district to support the delivery of 0 – 5 services	ECLT et al is using data to integrate planning within existing systems and resources available within the district to support the delivery of 0-5 services.	Updated Quarterly Progress Report

SS2. SYSTEMS CHANGE: School District is aware and strategically utilizing the existing systems and resources available within the district to support the delivery of 0 – 5 services.

**First 5 Orange County  
2021-22 Early Learning Program Guidance Tool  
REVISED 8.10.2021**

Indicator	Not Started	Just Getting Started	Making Progress	Well on our Way	Comments/Evidence
<p>SS3. Describe how the District will continue to meet the needs of the community for early childhood and family services provided over time.</p>	<p>ECLT et al has not begun to discuss the continuation of funding and services to meet the needs of the community for early childhood and family services provided over time.</p>	<p>ECLT et al has begun to explore the continuation of funding and services to meet the needs of the community for early childhood and family services provided over time</p>	<p>ECLT et al is exploring the continuation of funding and services to meet the needs of the community for early childhood and family services provided over time</p>	<p>ECLT et al is continually exploring the continuation of funding and services to meet the needs of the community for early childhood and family services provided over time</p>	<p>Updated Quarterly Progress Report</p>
<p><b>SS3. SYSTEMS CHANGE: District is aware of existing funding resources and continually explores opportunities to meet the needs of the community for early childhood and family services provided over time.</b></p>					

**First 5 OC - Early Childhood Accountability Planning and Progress (ECAP) Report  
for Orange County School Districts 2021-2022**

Date:	
Agency Name:	
Person Submitting Form/Title:	
Email:	
Phone:	

**Directions:** This ECAP template is to be used throughout the school year to document both the Q1 Planning process (due October 15), and the Q3 Progress reporting (due April 15) for your school district. At each interval, school district staff need to complete the three questions listed on page 1 and then continue to fill out the Action Planning Process for each Goal Area and each Indicator as listed (as aligned with the Scope of Work). This document should be maintained and updated throughout the school year as your ongoing documentation of planning and progress. Please note that this ECAP template in its entirety will NOT be required to be entered into the High 5 system but this populated template will need to be linked into High 5 in an identified section. Select information, including self-assessments and information from this ECAP template and the Program Guidance Tool will be entered into High 5 for both the Q1 and Q3 Scope of Work deliverables.

What have we accomplished that is noteworthy for this reporting period?

Q1:

Q3:

What lessons have we learned that we want to share?

Q1:

Q3:

Were there any mid-course corrections needed? If so, describe.

Q1:

Q3:

**First 5 OC - Early Childhood Accountability Planning and Progress (ECAP) Report  
for Orange County School Districts 2021-2022**

**COMMITTED LEADERSHIP/EMPOWER CHAMPIONS: Early Childhood Leadership Team**

<b>Indicator</b> <i>List #</i>	<b>Action Steps</b> <i>How is this activity relevant to the indicator?</i>	<b>Responsible Person(s)</b> <i>Who will provide oversight?</i>	<b>Timeline</b> <i>What is the estimated completion date?</i> Q1 Q2 Q3 Q4				<b>Current Status</b> <i>In progress or Complete</i> (Designate date)	<b>Evidence of Progress</b>
ECLT1. Designate a district Early Childhood Leadership Team (ECLT) that will develop, implement and be responsible for the Early Childhood Accountability Plan (ECAP).								
ECLT2. Provide annually an updated organizational chart with the Kindergarten Readiness Initiative (KRI) positions included, showing how early childhood (0 – 5) is structured within the District.								
ECLT 3. Establish annual and multi-year goals (by utilizing EDI data) for children ages 0 – 5 that the District serves and supports in a formalized setting such as part-day state preschool, full-day state preschool, fee for services, dual immersion, full inclusion between early learning and special education children, and other program services.								
ECLT 4. Include an early childhood presence on the District website, social media and communications materials that include the following: 1) a whole-child early childhood description (health and development, early learning, family resilience), 2) information on the EDI (with link to First 5 OC website), 3) information on how the District is integrating early childhood into their organizational system, and 4)								



**First 5 OC - Early Childhood Accountability Planning and Progress (ECAP) Report  
for Orange County School Districts 2021-2022**

include First 5 Orange County logo denoting partnership.								
ECLT 5. Present EDI data and related ECAP and early childhood program information to an appropriate district leadership group (ie: Cabinet or Board of Trustees, Principals and/or Leadership Teams, Multi Tiered System of Support (MTSS) Team and/or other key leadership group).								
ECLT 6. Share EDI data with school level teaching and administrative staff with the intention of school site teams using the data provided to inform the development of specific action plans, interventions, and supports for children and families.								

**ENGAGED NEIGHBORHOODS/ELEVATE EQUITY: Community and Parent Engagement**

Indicator <i>List #</i>	Action Steps <i>How is this activity relevant to the indicator?</i>	Responsible Person(s) <i>Who will provide oversight?</i>	Timeline <i>What is the estimated completion date?</i>				Current Status <i>In progress or Complete (Designate date)</i>	Evidence of Progress
			Q1	Q2	Q3	Q4		
EN1. Identify and engage targeted community early care and education providers (private, faith-based, family, friend and neighbor providers and alternative community settings) with early childhood education quality improvement programs and training.								
EN2. Identify and engage healthcare providers and community health promotion programs serving the largest proportion of 0 – 5 children residing in the District boundary to build awareness of kindergarten readiness programs and create linkage between District and community health resources.								

**First 5 OC - Early Childhood Accountability Planning and Progress (ECAP) Report  
for Orange County School Districts 2021-2022**

EN3. Identify and engage community family support providers (Family Resource Centers, Bridges Maternal Child Health Network, homeless prevention services, etc.) to build awareness of kindergarten readiness programs and create linkage between District and family support resources.								
EN4. Identify and document parent and community assets (where are parents already gathering, networking, advocating) within district boundaries.								
EN5. Share EDI data with parents and community groups with the intention of individuals and groups using the data provided to strengthen interactions with, and programs for children and families.								

**CONNECTED SYSTEMS/GET INVOLVED EARLY: Data and Service Delivery Integration**


<b>Indicator</b> <i>List #</i>	<b>Action Steps</b> <i>How is this activity relevant to the indicator?</i>	<b>Responsible Person(s)</b> <i>Who will provide oversight?</i>	<b>Timeline</b> <i>What is the estimated completion date?</i> Q1 Q2 Q3 Q4				<b>Current Status</b> <i>In progress or Complete (Designate date)</i>	<b>Evidence of Progress</b>
CS1. Administer the Early Development Index (EDI) in every school in the district with a kindergarten class within designated administration timelines in the specified year of the multi-year agreement (2021/2022).								
CS2. Track preschool participation/organizations/community locations for opportunities for outreach, strategic programming.								

**First 5 OC - Early Childhood Accountability Planning and Progress (ECAP) Report  
for Orange County School Districts 2021-2022**

CS3. Develop plan within three-year period to utilize online databases to link developmental screenings with the <i>OC Children's Screening Registry</i> .								
CS4. Explore and develop a plan to connect information systems and increase data-sharing within a three-year period, such as the following examples: Utilizing current early learning data points to track district served children with 3 <sup>rd</sup> and 5 <sup>th</sup> grade (and beyond) data, utilize EDI data to provide targeted interventions, etc.								

**SUSTAINED SERVICES/ALIGNED INVESTMENTS: Sustained Early Childhood and Family Services**

<b>Indicator</b> <i>List #</i>	<b>Action Steps</b> <i>How is this activity relevant to the indicator?</i>	<b>Responsible Person(s)</b> <i>Who will provide oversight?</i>	<b>Timeline</b> <i>What is the estimated completion date?</i> Q1 Q2 Q3 Q4				<b>Current Status</b> <i>In progress or Complete</i> <i>(Designate date)</i>	<b>Evidence of Progress</b>
SS1. Document and monitor the outcomes of annual measurable goals related to early childhood programs over the multi-year agreement period.								
SS2. Describe the existing systems and resources available within the district to support the delivery of 0 – 5 services.								
SS3. Describe how the District will continue to meet the needs of the community for early childhood and family services provided over time.								

**DATE:** September 27, 2021  
**TO:** First 5 Orange County, Children and Families Commission  
**FROM:** Kimberly Goll, President/CEO   
**ACTION:** Receive Policy and Communications Update

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**Summary:**

First 5 Orange County continues to expand our communication strategies to reach families, stakeholders, and local elected officials. This agenda item includes an update on both legislative and communication work.

**Discussion:**

*Legislative Update*

In addition to the legislative child care site visits described in an earlier agenda item, we are continuing to track legislation and bills at the state. On September 10th, the Legislature made final decisions on key bills, sending the Governor approximately 400 bills. The Governor already had about 300 bills pending, bringing the total bills for his review to 800. The Governor has until October 10, 2021 to sign or veto these bills and regardless of the outcome of the recall election, the Governor will likely still have the final say on bills.

Two bills that we have been closely tracking have made it to the Governor's desk: SB 395 (Caballero) – the vape tax; and SB 50 (Limon) – Early Learning and Care, opening access to state-funded California State Preschool Program (CSPP) and making it easier for families to access the child care system.

Additional relevant bills that have been sent to the Governor include:

- AB 27 (Luz Rivas, Chiu, Quirk-Silva) – identifies and connects homeless youth to services
- AB 123 (Gonzalez) – boosts family leave payments
- AB 865 (Quirk Silva) – child care services, alternative payment programs
- AB 1357 (Cervantes) – referral network for maternal mental health and perinatal care services
- AB 1477 (Cervantes) – postpartum maternal mental health screenings
- SB 65 (Skinner) – maternal care and services

*Communications Update*

First 5 Orange County's new website at [www.first5oc.org](http://www.first5oc.org) was launched in August of 2021 and feedback on the site has been overwhelmingly positive. We have also designed digital advertisements with the Orange County Register and an ad in the Community Indicators Report with a goal of driving new visitors to the website.

As part of the Child Care Landscape Analysis, we supported the Aug. 9th publication of Lucy Dunn's op-ed in the Orange County Business Journal, titled "We Ignore Orange County's Child Care Crisis at Our Collective Peril."

On the social media front, we are using our platforms to highlight specific focuses of the Strategic Plan. In August, posts focused on creating awareness for children's social-emotional health. In September, the spotlight was on Parental Resilience, one of the five Protective Factors, which are research-informed approaches to build strength and resiliency, enhance child development, and reduce the potential for child abuse or neglect. In October, materials will highlight a second Protective Factor — Social Connections — which encourages parents to develop a social network of supportive family, friends, and neighbors to be healthy and to better care for their children. First 5 Orange County social media channels are also sharing photos and videos from legislative visits to local child care centers.

We have also been working in partnership with Stigma Free OC, a County of Orange initiative that has been, until now, primarily focused on adults. Our work has been to create a series of social media images and messages that will help build awareness and remove stigmas associated with mental health challenges and addiction in relation to young children.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions have been reviewed in relation to the Strategic Plan and the third focus area, quality infant and toddler care. There is no funding action proposed for this item

**PRIOR COMMISSION ACTIONS:**

N/A

**RECOMMENDED ACTION:**

1. Receive Communication and Legislative update


**ATTACHMENTS:**

None

**CONTACT:** Lisa Burke

**DATE:** August 27, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/ CEO 

**ACTION:** Approve correction to authorization of Engaged Neighborhood agreements to include Charitable Ventures of Orange County and adopt Resolution authorizing updated agreements

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**SUMMARY:**

In April, First 5 Orange County approved agreements for the Engaged Neighborhood program. This item requests approval of a clarifying correction to the prior authorization of the Engaged Neighborhood program agreements.

**DISCUSSION:**

First 5 Orange County approved program agreements with three Engaged Neighborhood organizations. One contractor was inadvertently named as Santa Ana Early Learning Initiative (SAELI). SAELI is a fiscally-sponsored program of Charitable Ventures of Orange County (CVOC), and as such, CVOC is the legal entity with which First 5 contracts for SAELI's Engaged Neighborhood work. Approval of this correction from SAELI to CVOC as the correctly-named contractor is recommended.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The proposed action has been reviewed in relation to the Strategic Plan and is consistent with all goals.

**PRIOR COMMISSION ACTIONS:**

- April 2021 – Authorized agreements with designated organizations to implement the Engaged Neighborhoods program

**RECOMMENDED ACTION:**

1. Approve correction to the term sheet (Attachment 1) to Agenda Item No. 10 of Commission's April 2021 authorization of Engaged Neighborhood agreements.
2. Adopt resolution (Attachment 2) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate agreements with designated organizations to implement the Engaged Neighborhoods program for the terms, in the amounts, and on the conditions as specified in Attachment 1.

**ATTACHMENTS:**

1. Corrected Term Sheet
2. Resolution

**CONTACT:** Lucy Lin

## Corrected Engaged Neighborhoods Funding Term Sheet

<b>Contract Number</b>	<b>Contractor</b>	<b>Maximum Payment Obligation</b>	<b>Term</b>	<b>Scope of Work</b>
FCI-EN-02	Anaheim Elementary School District	\$100,000	July 1, 2021- June 30, 2023	Gather community stakeholders to elevate the importance of early childhood development in their city, use EDI data to target vulnerabilities and increase school readiness, and engage parents in their neediest communities.
FCI-EN-03	Charitable Ventures of Orange County (as fiscal sponsor for Santa Ana Early Learning Initiative (SAELI))	\$170,000	July 1, 2021- June 30, 2023	Engage families and resource providers to align outreach and increase awareness of 0-5 systems and resources. Increase parent leadership capacity and outreach to additional communities in Santa Ana. Use EDI data to target vulnerabilities and increase school readiness.
FCI-EN-04	La Habra City School District	\$100,000	July 1, 2021- June 30, 2023	Support task force participants in the alignment of resources and landscape analysis of 0-5 services in La Habra. Engage parents in educating the community and championing early development systems. Use EDI data to target vulnerabilities and increase school readiness.

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**October 6, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE NEW AGREEMENTS, AT THE PRESIDENT/CEO'S SOLE DISCRETION, WITH DESIGNATED ORGANIZATIONS TO PROVIDE ENGAGED NEIGHBORHOOD SERVICES; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the "Act") implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County ("Commission"); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County's children prenatal to five years of age as codified in the Act; and

**WHEREAS**, the Commission desires to enter into new agreements, at the President/CEO's sole discretion, with each of the organizations, hereinafter referred to as the "Contractors," identified in Attachment 1 to the staff report for the October 6, 2021 Commission meeting for this Agenda Item (hereinafter collectively referred to as "Agreements"). Contractors will provide services for the terms and in the amounts and on the conditions as described therein; and

**WHEREAS**, each Contractors desire to enter into the applicable Agreements, if authorized by the President/CEO, in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreements; and

**WHEREAS**, Commission has reviewed the staff report for the October 6, 2021 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Agreements are in furtherance of and consistent with the Commission's Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreements with each of the Contractors for the terms and in the amounts and on the conditions as specified in Attachment 1 to the October 6, 2021 staff report for this Agenda Item.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.



**Section 2** Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate an Agreement with each of the Contractors to provide services for the terms and in the amounts and on the conditions consistent with the October 6, 2021 staff report and Attachment 1 referenced therein; and

**Section 3** The form of any Agreements shall be substantially similar to the standard, Non-Profit Agreements, subject to minor, non-substantive revisions, or as otherwise required to comply with state/federal grant funding sources, and will be reviewed and approved by the President/CEO, or designee, and Commission Counsel. The approval by the President/CEO, or designee, of the Agreements shall be conclusively evidenced by the execution of such Agreements by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the Agreements to be entered into, at the President/CEO's sole discretion, with each of the Contractors to provide services for the terms and in the amounts and on the conditions as specified in the October 6, 2021 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreements on behalf of the Commission.

**Section 6** A copy of each final Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES: Commissioner(s): \_\_\_\_\_

EXCUSED: Commissioner(s): \_\_\_\_\_

ABSTAINED: Commissioner(s) \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
ROBIN STIELER  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-21-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

Robin Stieler, Clerk of the Commission


By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Amendments and Agreements)

**DATE:** September 13, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Receive Annual Update on First 5 Orange County's Fiscal Leveraging Program

**SUMMARY:**

Since its inception, First 5 Orange County has partnered with the Orange County Health Care Agency (HCA) to implement Medi-Cal fiscal leveraging programs. This agenda item is the annual update on these programs, as administered by the HCA.

**DISCUSSION:**

First 5 Orange County ensures that effective, proven strategies supported through its funding can be sustained, in part, by working with contracted agencies to leverage available state and federal funding. To support sustainability, First 5 Orange County's fiscal leveraging program uses Proposition 10 tobacco tax revenue to match other available funds including federal, state, or other grant funding sources. The purpose of the fiscal leveraging programs is to help community based organizations receiving Commission funds to draw down federal reimbursements for eligible community health and social services programs.

Using a strategy developed in partnership with HCA, First 5 funding is used as an eligible certified public expenditure to receive federal Medicaid reimbursement for participation in Medi-Cal Administrative Activities and Targeted Case Management. These activities are defined as follows:

- Medi-Cal Administrative Activities (MAA) - outreach to assist individuals to access Medi-Cal and health care services.
- Targeted Case Management (TCM) - case management program targeting high-risk populations to assist them in gaining access to needed medical, social, educational and other services.

Cumulatively, nearly \$56 million in federal reimbursements has been generated by First 5 Orange County community partners to help sustain these activities in Orange County. As of Fiscal Year 2021-2022, there are eight (8) First 5 funded agencies (including the Commission itself) claiming MAA and two (2) agencies claiming TCM.

A Memorandum of Understanding (MOU) between First 5 Orange County and HCA sets forth the implementation and management of fiscal leveraging programs. The Fiscal Leveraging Management Group, comprised of HCA and First 5 representatives, was established to coordinate and communicate the requirements of the community fiscal leveraging program. The group is responsible for reviewing activities and processes with respect to claiming, billing, reserves, reimbursements, services and other related activities. Portions of the reimbursements are withheld to fund the HCA's administrative services and for audit disallowances.

The state Department of Health Care Services (DHCS) conducts program site audits at its discretion for MAA and TCM. Since 2011, the state Audits and Investigations Division conducts financial audits annually. The most recent annual state audits have been conducted without significant findings.

At the end of 2019, a retroactive decision by the U.S. Center for Medicare and Medicaid Services (CMS) was made to disallow some past claims from fiscal years 2004 through 2010. Per HCA's consultant, CMS has sent a letter to DHCS requesting approximately \$32M statewide. The County estimates it owes approximately \$650,000, with the First 5 Orange funded agencies' portion being small. No payment demand has been received from the State at this time. An update from the State is expected in the Spring of 2022.

The Fiscal Leveraging Management Group ensured that the repayment associated with these audit findings can be funded by available funds in HCA's dedicated fund for MAA and TCM administration and future TCM payment withholdings for the participating agencies. The Fiscal Leveraging Management Group continues to develop the protocol for repayment of future findings in excess of the agencies' audit reserves pursuant to the Policies and Procedures and the MOU, and to communicate with the participating agencies. Further updates will be provided as HCA continues to monitor and work towards a resolution on the CMS issue.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The proposed action has been specifically reviewed in relation to the Strategic Plan and is consistent with all goals. In Fiscal Year 2020-2021, First 5 Orange County received \$379,000 in retroactive MAA reimbursements related to participation in the claiming program, including prior years.

**PRIOR COMMISSION ACTIONS:**

- December 2020 – Receive update on fiscal leveraging program
- October 2019 – Receive update on fiscal leveraging program
- October 2018 – Receive update on fiscal leveraging program
- December 2017 – Received Update on fiscal leveraging program
- September 2016- Received update on fiscal leveraging program
- July 2015 – Received update on fiscal leveraging program and authorize agreements with the County of Orange for fiscal leveraging and related support services
- July 2014 – Received update on fiscal leveraging program and approved modified retention and fiscal audit provisions
- April 2013 – Received update on County partnerships including fiscal leveraging program
- December 2002 – Approved revised fiscal leveraging MOU with County of Orange
- December 2001 – Approved fiscal leveraging plan

**RECOMMENDED ACTION:**

Receive annual update on First 5 Orange County fiscal leveraging program.


**ATTACHMENTS:**

None

**CONTACT:** Lucy Lin

**DATE:** August 27, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Receive Update on First 5 Orange County's Participation in the ACEs Aware Trauma Informed Network of Care Collaborative

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**SUMMARY:**

In January 2021, Mind OC was awarded an Adverse Childhood Experiences (ACEs) Aware Trauma-Informed Network of Care (TINoC) grant. First 5 Orange County participates in the TINoC collaborative spearheaded by Mind OC to implement the grant, serving in a leadership capacity given the importance of the work to advancing early childhood mental health, perinatal mental health, and community-based services such as home visiting. This agenda item provides an update on the work of the TINoC collaborative.

**DISCUSSION:**

Adverse Childhood Experiences Aware (ACEs) Trauma-Informed Network of Care (TINoC) grants are being spearheaded by California Surgeon General Dr. Nadine Burke Harris to help communities screen for, treat, and heal toxic stress. Addressing toxic stress during critical periods of development, like early childhood, is critical to preventing a host of harmful, persistent, and expensive health challenges later in life.

Mind OC, the non-profit backbone of the Be Well OC movement, was one of 35 organizations across California to receive an ACEs Aware TINoC grant. They serve as the lead entity for a broad and diverse coalition of community partners, including First 5 Orange County, and administer the nearly \$3 million grant received from the state. As a community partner in this work, we play an important role in elevating the needs of young children and families and serve as a thought partner for the collaborative. This effort directly ties to our Strategic Plan focus area of promoting services that support the Protective Factors for children and families.

The goals of the ACEs Aware TINoC grant are: 1) to build an integrated, coordinated network of care to strengthen and expand cross-sector clinical and community support services; and 2) to establish a more coordinated referral system that allows agencies to refer back and forth as well as to see when a referral is accepted and what community resources are provided.

First 5 Orange County has been involved in the ACEs Aware TINoC collaborative for several months, deploying team members to be part of workgroups to partner and connect with other stakeholders. We currently serve on the Executive Committee and Steering Committee as part of the governance structure, act as the co-lead of the Clinical-Community workgroup with CHOC Children's, and participate in the Equity and Inclusion and Coordinating Infrastructure workgroups.

One of the key goals of the Community-Clinical workgroup is to “Achieve Community and Health Care Integration.” In order to achieve this goal, a technology infrastructure is needed.

On August 4, 2021, Mind OC released a Request for Proposals to identify a vendor for a closed-loop referral system for community services, including interoperability capabilities across referral networks. The selected technology partner(s) will help the collaborative implement two distinct tasks:

1. Deploy a closed-loop referral platform that includes health care providers and CBOs; and,
2. Ensure that referral systems can integrate across a variety of existing data platforms currently used by service providers.

First 5 staff is participating in the vendor screening and selection process given our reach, knowledge of services, and supports for families. We anticipate a closed-loop referral system integrated across platforms will benefit our parents and families to document, share identified needs, and connect them to the most appropriate resources. At the same time, coordination across referral platforms creates a more cohesive and operationally manageable system for our community-based organization partners, facilitating electronic referrals, providing essential data sharing capabilities, and allowing organizations receiving referrals to report back services provided. The intent is to have a vendor selected and under contract by October 15, 2021.

**STRATEGIC PLAN & FISCAL SUMMARY:**

This staff report has been reviewed in relation to the Strategic Plan and is consistent with applicable goals. This agenda item does not include a funding request.

**PRIOR COMMISSION ACTIONS:**

N/A

**RECOMMENDED ACTION:** Receive update on First 5 Orange County’s participation in the ACEs Aware Trauma Informed Network of Care collaborative.

**ATTACHMENT:**


None

**CONTACT:** Leticia Casillas-Sanchez



**DATE:** September 17, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Approve administrative update to terms of agreement with California Department of Health Care Services for an Intergovernmental Transfer (IGT) Transaction and adopt Resolution authorizing the agreement for the transfer of First 5 Orange County funding

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**SUMMARY:**

First 5 Orange County has participated in five intergovernmental transfer (IGT) transactions with CalOptima as a strategy to leverage federal funding to support investments in children's health, First 5 Orange County approved a sixth IGT at the February 3, 2021 meeting. This agenda item requests authorization to update the time period covered in the sixth IGT transaction from the original action approved by the Board.

**DISCUSSION:**

On February 3, 2021, the Commission approved an IGT transaction and authorized the estimated funding of \$875,000 to be allocated to Department of Health Care Services (DHCS). The staff report outlining the details of the IGT transaction referenced the rate range and funding allocation through June 30, 2021. Since that time, staff received the draft contract with DHCS. Participation in IGTs has moved to a calendar-year, and the actual rate range service period for the sixth IGT transaction is from January 1, 2021 to December 31, 2021. Staff is seeking approval for this clarification in the service period covered by this transaction as well as the updated agreement term of January 1, 2021 to June 30, 2024. The change from the original dates approved by the Board will have no impact on the contribution amount, timing of the actual payments from the Commission to DHCS, or the return of the leveraged funds to the county.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions presented in this staff report have been reviewed in relation to the Strategic Plan and are consistent with applicable goals. Funding for this item was approved at the February 3, 2021 Commission meeting.

**PRIOR COMMISSION ACTIONS:**

- February 2021 – Approved IGT Transaction
- December 2020 – Update on potential IGT transaction
- October 2020 – Update on all IGT projects
- May 2020 – Approved updated contract terms for IGT Transaction
- April 2020 – Approved IGT Transaction

**RECOMMENDED ACTION:**

1. Adopt resolution authorizing an agreement with DHCS for the transfer of First 5 Orange County funding, as previously approved on February 3, 2021, for purposes of providing the nonfederal share for an IGT for the updated rate year of January 1, 2021 through December 31, 2021, for system improvements in medical, psychological and social work support for treatment, and follow up and investigation of child abuse and maltreatment.

**ATTACHMENTS:**

1. Resolution: California Department of Health Care Services – Intergovernmental Agreement Transfer of Public Funds

**CONTACT:** Kimberly Goll

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**October 6, 2021**

**RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AN AGREEMENT WITH CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES FOR THE NON-FEDERAL SHARE OF AN INTERGOVERNMENTAL TRANSFER TRANSACTION FOR THE PURPOSES OF SYSTEM IMPROVEMENTS IN MEDICAL, PSYCHOLOGICAL AND SOCIAL WORK SUPPORT FOR TREATMENT, AND FOLLOW UP AND INVESTIGATION OF CHILD ABUSE AND MALTREATMENT; AND AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENT ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

**WHEREAS**, the Commission desires to enter into an Agreement (“Agreement”) with the California Department of Health Care Services (DHCS), hereinafter referred to as “Contractor,” for the non-federal share of an Intergovernmental Transfer (IGT) transaction for the terms and in the amounts as specified in the October 6, 2021 staff report, which updates and incorporates the February 3, 2021 agenda item, for purposes of system improvements in medical, psychological and social work support for treatment, and follow up and investigation of child abuse and maltreatment; and

**WHEREAS**, Contractor desires to enter into the Agreement with Commission in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Agreement; and

**WHEREAS**, Commission has reviewed the staff report for the October 6, 2021 Commission meeting relating to the purpose provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission’s Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreement with the Contractor in the amount and for the terms as specified in the October 6, 2021 staff report for this Agenda Item;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate the Agreement with the Contractor using the Contractor's contract template for the non-federal share of an IGT transaction for system improvements in medical, psychological and social work support for treatment, and follow up and investigation of child abuse and maltreatment.

**Section 3** Commission hereby approves the Agreement with Contractor for the terms and in the amounts as specified in the October 6, 2021 staff report for this agenda item, which updates and incorporates the February 3, 2021 agenda item, for the non-federal share of an IGT transaction for system improvements in medical, psychological and social work support for treatment, and follow up and investigation of child abuse and maltreatment.

**Section 4** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreement on behalf of the Commission.

**Section 5** A copy of the Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 6** In addition to the authorization of Section 2 above, the President/ CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 7** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
ROBIN STIELER  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-21-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission


By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Agreement)

**DATE:** September 23, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Adopt Resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

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**SUMMARY:**

First 5 Orange County holds regular public meetings to act on measures related to its programs, projects, and services. In order to conduct teleconferencing meetings in compliance with recent amendments to the Ralph M. Brown Act (Brown Act), the Board of Commissioners must adopt a resolution finding that, due to the proclaimed state of emergency arising from the novel coronavirus (COVID-19), meeting in person presents imminent risks to the health and safety of attendees and the emergency continues to directly impact the ability of the members to meet safely in person.

**DISCUSSION:**

Since March of 2020, the First 5 Orange County Board of Commissioners have been meeting virtually in accordance with Governor Newsom's Executive Orders Nos. N-25-20 and N-29-20, which relaxed certain teleconferencing requirements under the Brown Act. The Executive Orders recently expired, and AB 361 (Chapter 165, Statutes of 2021) was approved by the Legislature and signed by Governor Newsom on September 16, 2021. This legislation amends the Brown Act to allow local legislative bodies to meet by teleconference during a proclaimed state of emergency.

Under AB 361, if the Board of Commissioners wishes to conduct meetings virtually during the proclaimed state of emergency due to COVID-19, it must determine by resolution that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. To allow the Board of Commissioners and its Technical Advisory Committee to continue meeting virtually during the proclaimed state of emergency, every 30 days the Board must reconsider the circumstances of the state of emergency and find that the state of emergency continues to directly impact the ability of the members to meet safely in person.

By adopting the Resolution (Attachment 1), the Board of Commissioners and its Technical Advisory Committee will be permitted to meet virtually for 30 days in accordance with the Brown Act teleconferencing requirements.



**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions have been reviewed in relation to the Strategic Plan and are consistent with all goal areas. There is no specific funding action proposed for this item.

**PRIOR COMMISSION ACTIONS:** None

**RECOMMENDED ACTION:**

Adopt Resolution finding that, due to the proclaimed state of emergency arising from COVID-19, meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

**ATTACHMENTS:**

1. Resolution

**CONTACT:** Kimberly Goll

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**October 6, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY FINDING THAT, DUE TO THE PROCLAIMED STATE OF EMERGENCY ARISING FROM THE NOVEL CORONAVIRUS (COVID-19), MEETING IN PERSON PRESENTS IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES, AND THE EMERGENCY CONTINUES TO DIRECTLY IMPACT THE ABILITY OF THE MEMBERS TO MEET SAFELY IN PERSON.**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, the Board of Commissioners holds regular and special public meetings pursuant to the Ralph M. Brown Act (the “Brown Act”), Government Code section 54950, *et seq.*; and

**WHEREAS**, the Brown Act, as amended by Assembly Bill 361 (Chapter 165, Statutes of 2021), permits the Commission to use teleconferencing for meetings of the Board of Commissioners without complying with specified teleconferencing requirements imposed by the Brown Act when the Board of Commissioners holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, to continue to hold teleconferencing meetings during the proclaimed state of emergency, the Brown Act requires the Board of Commissioners to make findings every thirty (30) days, by at least a majority vote, that the Board of Commissioners has reconsidered the circumstances of the state of emergency and determines that the state of emergency continues to directly impact the ability of the members to meet safely in person.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** The above findings and recitals are true and correct and are incorporated herein in full by this reference.

**Section 2** Governor Gavin Newsom has proclaimed a state of emergency due to the global pandemic caused by the novel coronavirus (COVID-19), which remains active as of the adoption of this Resolution.

**Section 3** The Board of Commissioners must continue to hold regular and special meetings, pursuant to the Brown Act, during the proclaimed state of emergency.

**Section 4** As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

**Section 5** The Board of Commissioners has reconsidered the circumstances of the state of emergency and determines that it continues to directly impact the ability of the members to meet safely in person.

**Section 6** This Resolution shall take effect upon adoption.

**Section 7** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
Robin Stieler  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-21-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the


ROBIN STIELER, Clerk of the Commission

By: \_\_\_\_\_  
Deputy



**DATE:** September 29, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Conduct Public Hearing to Receive and Authorize Certification of the Fiscal Year 2020-2021 Annual Report

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**SUMMARY:**

First 5 Orange County is required to conduct a public hearing to approve the annual program report and audit that is then submitted to First 5 California and the State Controller's Office. This item includes the annual program report and an update regarding the independent audit conducted by Eide Bailly LLP.

**DISCUSSION:**

The California Children and Families Act of 1998 (Health and Safety Code Sections 130140 & 130150) requires that each county commission complete an annual audit and program report of the preceding fiscal year, conduct a public hearing on the audit and program reports, and submit both to the First 5 California Commission, and the audit report to the State Controller's Office on or before November 1st of each year. The annual program report has been completed and is submitted for the public hearing.

First 5 California annually requests each county commission's Executive Director to certify compliance with Health and Safety Code Section 130140 (Fiscal Memo 10-01) prior to July 1 to remain eligible to receive Proposition 10 tobacco tax revenues. This certification was submitted to First 5 California in May 2021 prior to the prescribed deadline. First 5 California also requests that each county commission certify that Commission funds have been used only to supplement, not supplant, existing program funding for grantees. Commission authorization is requested for the President/CEO to provide the required statement that First 5 Orange County did not use its funding to supplant existing program funds.

**Fiscal Year 2020-2021 State Annual Report**

County commissions are required to report to First 5 California their fiscal revenues and expenditures and to detail the population served. Counties report data annually and these data are aggregated to the State level. First 5 Orange County's annual program report to the state is provided as Attachment 1.

In addition, First 5 Orange County also prepares an Annual Report summary which highlights the areas of focus and accomplishments for the year, to supplement the information reported in Attachment 1. The Annual Report is embedded on our website, on the Reports page under About Us. At the Commission meeting, staff will share highlights from the Annual Report webpage, including the following major activities:

- COVID-19 Relief Efforts
- 2020 Census Outreach
- Child Care Landscape Analyses
- Family and Community Engagement
- Equity Work
- Strategic Plan Update

### **Comprehensive Annual Financial Report (CAFR)**

Due to circumstances outside of the control of Commission staff and auditors, we have submitted an extension to file the annual financial statements to both the California State Controller's Office and First 5 California.

As a participant in the County of Orange Retiree Medical Plan, First 5 Orange County is required to comply with Government Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions for the fiscal year ending June 30, 2021. To fully comply with all requirements of the accounting standard, a detailed actuarial report of the County Plan must be completed by an actuary and audited by an independent auditing firm. The County Plan has provided the actuarial report and is in the process of having it audited.

The Commission financial statements cannot be finalized in time to meet the filing deadline for the October meeting. The Comprehensive Annual Financial Report will be finalized and presented at the Commission's December meeting in order to meet the extended deadline of December 7, 2021.

### **STRATEGIC PLAN & FISCAL SUMMARY:**

The reports and recommended actions presented in this report have been reviewed in relation to the Commission's Strategic Plan and are consistent with applicable goals. There is no funding action proposed for this item.

### **PRIOR COMMISSION ACTIONS:**

- October 2020 – Conducted public hearing receiving on Fiscal Year 2019-20 Annual Report and approving submittal to First 5 California
- April 2021 – Conducted public hearing receiving First 5 California's Fiscal Year 2019-20 Annual Report

### **RECOMMENDED ACTIONS:**

1. Conduct Public Hearing
2. Authorize the Executive Director to execute required certifications (Attachment 1) to the First 5 California Commission and to incorporate revisions to the annual data summary as needed to the Annual Program Report for Fiscal Year 2020-2021 prior to submittal.

### **ATTACHMENT:**

- 1.First 5 Annual Program Report: July 1, 2020 – June 30, 2021 Forms AR-1, AR-2, and AR-3

**CONTACTS:** Michael Garcell/Lisa Burke





**Annual Report AR-1**  
**Orange Revenue and Expenditure Summary**  
**July 1, 2020 - June 30, 2021**

**Revenue Detail**

<b>Category</b>	<b>Amount</b>
Tobacco Tax Funds	\$25,496,594
First 5 IMPACT 2020 Funds	\$3,494,337
Small Population County Augmentation Funds	\$0
DLL Pilot Funds	\$3,835
Other First 5 California Funds	\$1,160,285
<b>Other First 5 California Funds Description</b>	
HUB	
Other Public Funds	\$9,325,141
<b>Other Public Funds Description</b>	
Dental Transformation Initiative, CalWORKS Home Visiting Program, MAA	
Donations	\$0
Revenue From Interest Earned	\$147,176
Grants	\$0
<b>Grants Description</b>	
Other Funds	\$339,104
<b>Other Funds</b>	
<b>Total Revenue</b>	<b>\$39,966,472</b>

## Improved Family Functioning

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ()</li> </ul>	19	19	6	\$0
Intensive Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ()</li> </ul>	173	304	7	\$1,638,670
					<b>Total</b>	<b>\$1,638,670</b>

## Improved Child Development

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Quality Early Learning Supports	County Office of Education/School District	<ul style="list-style-type: none"> <li>• Not Applicable ()</li> </ul>	6751	6764	1641	\$6,387,211
Early Learning Program Direct Costs	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ()</li> </ul>	442	1280	29	\$602,488
Early Learning Program Direct Costs	County Office of Education/School District	<ul style="list-style-type: none"> <li>• Not Applicable ()</li> </ul>	0	1	39	\$0
					<b>Total</b>	<b>\$6,989,699</b>

## Improved Child Health

Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Amount
General Health Education and Promotion	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	434	434	0	0	\$7,774
General Health Education and Promotion	Hospital/Health Plan	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	2227	1232	808	808	\$765,596
Oral Health Education and Treatment	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	9398	6748	0	0	\$5,313,823
Early Intervention	County Health & Human Services	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	420	420	233	233	\$260,636
Early Intervention	Higher Education	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	632	1710	1039	1039	\$1,005,007
Early Intervention	Hospital/Health Plan	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	44	80	0	0	\$0
Perinatal and Early Childhood Home Visiting	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	2751	3187	0	0	\$3,620,192
Perinatal and Early Childhood Home Visiting	Hospital/Health Plan	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	8136	8136	0	0	\$666,696
Prenatal and Infant/Toddler Pediatric Support	CBO/Non-Profit	<ul style="list-style-type: none"> <li>• Not Applicable ( )</li> </ul>	27	0	0	0	\$56,289

<b>Total</b>	<b>\$11,708,513</b>
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Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Amount
Prenatal and Infant/Toddler Pediatric Support	County Health & Human Services	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	3	12	0	0	\$12,500
						<b>Total</b>	<b>\$11,708,513</b>

## Improved Systems Of Care

Service	Grantee	Program(s)	Amount	
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	\$94,653	
Systems Building	County Office of Education/School District	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	\$54,670	
Systems Building	CBO/Non-Profit	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	\$578,928	
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	\$1,624,880	
Systems Building	First 5 County Commission	<ul style="list-style-type: none"> <li>Not Applicable ()</li> </ul>	\$1,171,656	
Emergency and Disaster Relief	CBO/Non-Profit	<ul style="list-style-type: none"> <li>Direct Material Support</li> </ul>	\$205,448	
Emergency and Disaster Relief	Child Care Centers	<ul style="list-style-type: none"> <li>Direct Material Support</li> </ul>	\$49,301	
			<b>Total</b>	<b>\$3,779,536</b>

## Expenditure Details

<b>Category</b>	<b>Amount</b>
Program Expenditures	\$24,116,418
Administrative Expenditures	\$1,234,319
Evaluation Expenditures	\$957,748
Total Expenditures	\$26,308,485
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$13,657,987

## Other Financing Details

<b>Category</b>	<b>Amount</b>
Sale(s) of Capital Assets	\$0
Other	\$0
<b>Total Other Financing Sources</b>	<b>\$0</b>

## Net Change in Fund Balance

<b>Category</b>	<b>Amount</b>
Fund Balance - Beginning	\$43,325,669
Fund Balance - Ending	\$56,983,656
Net Change In Fund Balance	\$13,657,987

## Fiscal Year Fund Balance

<b>Category</b>	<b>Amount</b>
Nonspendable	\$2,385,722
Restricted	\$0
Committed	\$13,525,369
Assigned	\$36,854,072
Unassigned	\$4,218,493
Total Fund Balance	\$56,983,656

# Expenditure Note

No data entered for this section as of 9/27/2021 8:32:35 AM.

## Small Population County Funding Augmentation Expenditure Detail

Category	Amount	Comment
Program: Evidence-Based	\$0	
Program: Evidence-Informed	\$0	
Program: Other Funded	\$0	
Program: Professional Development, Training and Technical Assistance	\$0	
Administration	\$0	
Evaluation	\$0	
Other (Please Explain)	\$0	
	<b>Total</b>	<b>\$0</b>
If unspent funds occurred during the FY, please list amount and provide explanation.	\$0	





**Annual Report AR-2**  
**Orange Demographic Worksheet**  
**July 1, 2020 - June 30, 2021**

**Population Served**

<b>Category</b>	<b>Number</b>
Children Less than 3 Years Old	14,282
Children from 3rd to 6th Birthday	10,389
Providers	3,802
Primary Caregivers	30,327
Children – Ages Unknown (birth to 6th Birthday)	6,786
<b>Total Population Served</b>	<b>65,586</b>

## Primary Languages Spoken in the Home

<b>Category</b>	<b>Number of Children</b>	<b>Number of Primary Caregivers</b>
English	14,516	11,920
Spanish	7,982	6,691
Cantonese	133	133
Mandarin	227	199
Korean	277	281
Vietnamese	1,088	1,008
Unknown	6,096	8,978
Other - Specify with text box ASL, Arabic, Hindi, Farsi, Russian	1,138	1,117
<b>Totals</b>	<b>31,457</b>	<b>30,327</b>

## Race/Ethnicity of Population Served

Category	Number of Children	Number of Primary Caregivers
Alaska Native/American Indian	113	68
Asian	3,302	3,051
Black/African-American	409	375
Hispanic/Latino	13,775	10,582
Native Hawaiian or Other Pacific Islander	51	45
Other – Specify with text box Cambodian, Egyptian, Brazilian, Indian	504	254
Two or more races	872	753
White	5,662	5,118
Unknown	6,769	10,081
<b>Totals</b>	<b>31,457</b>	<b>30,327</b>

# Duplication Assessment

Category	Data
Degree of Duplication	15%
Confidence in Data	Moderately confident
Additional Details (Optional)	



## Annual Report AR-3

### Orange County Evaluation Summary and Highlights

July 1, 2020 - June 30, 2021

## County Evaluation Summary

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### Evaluation Activities Completed, Findings, and Policy Impact

**Child Care Landscape Analysis:** In October of 2020, First 5 Orange County unveiled the first phase of an analysis that revealed there was a dearth of affordable and quality child care options for working parents, including infant and toddler care. At its June 2, 2021 Commission meeting, First 5 OC unveiled the second phase of this analysis, titled, “Child Care and Its Impact on Orange County’s Economy.” The report found that more than 67,000 jobs, in Orange County alone, are lost annually due to unrelenting disruptions and gaps in child care, resulting in a \$4.3 billion hit to the county’s economy in lost productivity and wages. Meanwhile, the county loses out on another \$372 million annually in tax revenues that are lost due to the crisis, according to the report. These findings are leading to the development of a cross-sectorial working group dedicated to finding and implementing solutions to the child care crisis, including parents, policy makers, business, education and philanthropy.

**Early Development Index (EDI) Neighborhood Remapping:** In FY 20/21, First 5 OC engaged in a remapping process of Early Development Index (EDI) neighborhoods in Orange County. The last time the county’s neighborhoods were mapped was over a decade ago. Since then, Orange County has undergone new growth and some of the neighborhood boundaries have shifted and/or names have changed. Nineteen meetings were held (via Zoom) to engage community members—including residents, people who work in the city, and policy makers—in a process of revisiting their geographies, redrawing the neighborhood boundaries, and renaming the neighborhoods. Following the remapping, there are 336 EDI neighborhoods in Orange County, whereas before there were 241 EDI neighborhoods. In the coming year, First 5 OC will be implementing EDI data collection among all elementary schools with a kindergarten population in the 25 school districts in the county. The EDI data collected will be mapped to the new EDI neighborhoods.

# County Highlights

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## County Highlight


**Championing Equity:** Dedicated to gaining deeper knowledge/understanding of race, equity, diversity, and inclusion, F5OC partnered with CCSP to build staff/consultant skills & confidence addressing issues of racial equity, anti-racism, and parent engagement. We are also participating in the reStructure program with OC Human Relations, a 12-session 1-year program that unpacks and IDs areas of racial equity needs and strengths within an organizational structure as well at the individual level. We are sponsoring participation in the reStructure cohorts for commissioners and staff, as well as community partners and nonprofits so that we are building up champions for equitable outcomes.

**Family Engagement:** Through our Engaged Neighborhood (EN) collaboratives, F5OC has supported increased family engagement through education opportunities on the Early Development Index, Developmental Milestones, and Advocacy. The Santa Ana Early Learning Initiative engages over 100 parent/caregiver leaders who champion early childhood development at school district/city events; the La Habra Little Learner collaborative engages the PTA on their task force, with parent leaders hosting virtual events to share their learnings; and Garden Grove and Anaheim EN collaboratives have created goals to incorporate family engagement in the coming years.

**COVID Response:** During the pandemic, F5OC pushed out hundreds of thousands of dollars of supplies, learning kits, PPE, etc. Together, with agencies like Early Childhood OC, OC Department of Education, and the OC Child Care and Development Local Planning Council, the Emergency Child Care Task Force provided webinars, stipends, cleaning supplies, guidance for reopening, COVID-19 health and safety trainings, health guidance around cleaning, as well as information around mental health and stress reduction resources for providers. F5OC also updated our website with specific resources dedicated to mitigating the strain that COVID was causing on our community.

**DATE:** August 23, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Approve Use of “First 5 Orange County” and “First 5 OC” for the Organization’s Common Name

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**SUMMARY:**

Since its inception, our organization has been referred to as the “Children and Families Commission of Orange County.” Based on a communications audit, in 2018 an Ad Hoc Committee of First 5 Orange County recommended incorporating “First 5” into the organization’s name to be in alignment with First 5 California, other county commissions, and the First 5 Association. This item requests approval to use both First 5 Orange County and First 5 OC as common names for the organization in our logo and branded materials without the tagline, “Children and Families Commission of Orange County.”

**DISCUSSION:**

In 2002, California Children and Families Commission developed the name First 5 California for naming and branding purposes. First 5 did not replace the official name but provided a user-friendly name to establish brand recognition for organizations funded by the tobacco tax initiative. After 20 years of operation, the name First 5 is identified statewide as a leading voice in early childhood development.

In May 2018, an Ad Hoc Committee of the Commission reviewed recommendations from a Communications Audit performed by the consulting firm, S. Groner and Associates. One of the key recommendations from the audit was to leverage the work and branding of First 5 California. The advantages of aligning with the First 5 name include statewide name recognition, linkage to state-established and other county parent and provider resources, and the emphasis on the first five years of a child’s development. The Ad Hoc committee recommended including the First 5 brand in the Children and Families Commission of Orange County name, and this recommendation was approved by the full Commission in December 2018. There has since been a period of transition when both names have been used, to provide time for leadership, staff and the community to become familiar with and build recognition of the First 5 name locally. First 5 branding currently includes logos that incorporate both “First 5 Orange County” and “Children and Families Commission” and both are often used together when naming the organization. For example, in the header of this agenda item, you will note that it is addressed to “First 5 Orange County, Children and Families Commission.”

Staff would like to phase out the common use of “Children and Families Commission of Orange County” both in everyday naming as well as our logo. We will retain “Children and Families Commission of Orange County” for legal purposes and other situations that may be appropriate.

Additionally, we would like to implement the use of First 5 OC as an acceptable abbreviation of our name for informal purposes or when appropriate.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended action has been reviewed in relation to the Strategic Plan and is consistent with all goal areas. There is no funding action proposed for this item.

**PRIOR COMMISSION ACTIONS:**

- August 5, 2020 – Receive an Update on First 5 Orange County’s Brand Guidelines and Website Development
- December 5, 2018 – Approve incorporating the First 5 brand in the Children and Families Commission name
- August 1, 2018 – Receive follow-up report to June 2018 Annual Planning Meeting, adopt resolution authorizing amendment to agreement with Cornerstone Communications, and approve the implementation of the Community Engagement Plan
- June 2018 – Received the Communications Assessment & Recommendations report submitted by S. Groner and Associates

**RECOMMENDED ACTION:**

Approve use of “First 5 Orange County” and “First 5 OC” for the organization’s common name.

**ATTACHMENTS:**

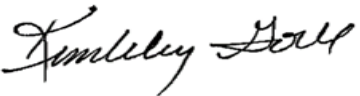
None

**CONTACT:** Lisa Burke



**DATE:** September 14, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Receive Update on Phase III of Child Care Landscape Report

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**SUMMARY:**

Since 2019, First 5 Orange County has engaged in a multi-phase process of educating ourselves and our partners about the state of child care in Orange County and the impact it has on families, employers, and the economy. We are currently in Phase III, which focuses on building champions for child care across sectors and working in partnership to develop and implement solutions for Orange County. This item provides an update on our efforts to build public awareness, outreach to both elected officials and business leaders, and strengthen the child care workforce.

**DISCUSSION:**

First 5 Orange County's work on the Child Care landscape is an example of how we engage partners and build champions to drive important systems work. Beginning in June 2021, staff and consultants have been working diligently to share the findings from Phases I and II (summarized in Attachment 1), build public awareness, and engage leaders to support and advocate for local solutions to the severe shortage of infant and toddler child care in Orange County.

As outlined in the Strategic Plan Action Plan for 2021-2022 and 2022-2023, one of our activities is developing a cross-sector infant/toddler child care task force including the child care sector, cities and municipalities, philanthropy, businesses and employers, legislators and parents, and communities to identify champions and opportunities for action. Building local solutions will require involvement from all sectors to ensure that local, state and federal funding is designated for quality infant and toddler child care, that businesses support working families, and the child care field is well-trained and compensated for their work. Below is a summary of progress that has been made to date.

Public Awareness Efforts

The First 5 team is sharing the findings from Phases I and II with multiple audiences. We have presented to over 350 people including groups such as the Anaheim Learn Well Task Force, Santa Ana's Early Learning Initiative, La Habra Little Learners, the Garden Grove Early Development Index Task Force, and a group of Early Childhood OC stakeholders. Staff continues to schedule presentations to activate the community and identify champions for the infant/toddler child care task force. The presentations have been successful in identifying additional audiences to present the findings. Attendees have personally connected us with 10 new organizations and community collaboratives and we have presentations scheduled for the months of October and November.

### Local Elected Official Targeted Outreach

The policy team has been conducting legislative visits including child care site tours with elected officials throughout Orange County. To date, we have met with Assemblymembers Steven Choi (Orange USD visit) and Phillip Chen (Whittier Preschool visit), Senators Josh Newman and Commissioner and Vice Chair Chaffee (Fullerton College Lab School), and Supervisor Wagner (ABC Mom's Family Child Care) to provide an overview of the Child Care Landscape Analysis, district specific data, and the implications of COVID-19. Legislative staff, city and school officials, parents, and local chambers also participated. Upcoming site visits are scheduled in October with Representative Steel and Senator Umberg. Commissioners are invited to attend the child care legislative site visits; if you are interested, please contact Tiffany Alva.

These visits have spurred follow-up conversations and opportunities for partnership. One example of this is our work with Vice Chair Chaffee's office to plan a 4<sup>th</sup> District convening with City Managers to talk about ways that cities and municipalities can support their residents' child care-related needs. Another example comes from our site visit with Representative Kim. The tour provided her the opportunity to learn more about the Child Care Landscape and connect the data to real life situations that families face when it comes to child care. During the visit, Representative Kim suggested there may be an opportunity to support families through proposing a bipartisan bill to increase the income level to qualify for federal child care subsidies for families seeking to attend a Head Start program. This is critical in California, and Orange County in particular, where the cost of living is significantly higher than the national average. We are following up with her office to continue the conversation and connect them to our partners at Orange County Head Start and The National Head Start Association.

### Business Engagement

Staff is working with the Orange County Business Council to cohost a Child Care Event that will highlight the findings from the landscape analyses and engage a panel of business representatives to discuss how their companies support employees with child care and family friendly policies. This event is expected to take place this winter and will serve to raise awareness among Orange County employers and engage leaders from the business sector in our infant/toddler child care task force.

### Child Care Workforce Development

Finally, we are working with Orange County Workforce & Economic Development Division and the Orange County Workforce Development Board to create a pilot program that leverages state and federal workforce dollars coming into Orange County to build the pipeline of child care workers and entrepreneurs. We are also partnering with Orange County Community Foundation (OCCF) to launch a Child Care Workforce Initiative that will provide business support to current licensed child care small businesses in Orange County. The Small Business Development Centers (SBDC) and Community for Innovation Entrepreneurship Leadership Opportunities (CIELO) will facilitate trainings and one-on-one sessions with providers to gain access to the much-needed funding available through the California Rebuilding Fund, enhance their business capacity, and acquire the entrepreneurial skills and resources to build a solid business foundation.

As our team of First 5 staff and consultants work to roll out the Phase III plan over the next 10 months and execute on the Strategic Plan goal of increasing availability and accessibility to quality child care, we will bring regular updates back to the Commission.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions have been reviewed in relation to the Strategic Plan and the third focus area, quality infant and toddler care. There is no funding action proposed for this item.

**PRIOR COMMISSION ACTIONS:**

- August 2019 – Received an update on Child Care and Workforce Landscape Analysis.
- June 2019 – Approved the authorizing agreements with designated individuals and organizations to provide consultant services.
- April 2019 – Approved Strategic Plan for 2019-2024.
- October 2020 – Received a presentation on Phase I of the Child Care and Workforce Landscape Analysis.
- January 2021 – Received an update on Phase II of the Child Care and Workforce Landscape Analysis.
- June 2021 – Received a presentation on the findings from the Phase II Child Care and Workforce Landscape Analysis.

**RECOMMENDED ACTION:**

Receive update on Phase III of the Child Care Landscape Analysis.

**ATTACHMENTS:**

1. Child Care Landscape Phase I and Phase II Overview

**CONTACT:** Tiffany Alva

## Orange County Child Care Landscape

### Phase I


Phase I of the Child Care Landscape identified the current state of available child care in Orange County. This phase uncovered that 60% of children under the age of five have all of their parents working. At the same time, only 5% of infant and toddlers (ages 0-2) have a space available at a licensed day care. The Phase I report is available in both English and Spanish on First 5 Orange County's website and our communications team helped secure significant media exposure regarding the findings. In addition, with the help of Commissioners, staff was able to present the Phase I findings to more than 500 stakeholders and build awareness of systemic issues related to child care in Orange County. Through these webinars and presentations, we facilitated discussion with local, state and federal legislators, the Orange County Community Foundation, nonprofit and school district partners, child care providers and other key stakeholders in the child care system, and parents and community groups. From these discussions, it was clear there is significant interest in elevating the need for greater access to quality child care and working together to find solutions. Several participants were inspired to join our ongoing efforts to develop a common vision and strategies to address our county's child care needs.

### Phase II

Phase II of the Child Care Landscape Analysis included an assessment of employer and parent needs for child care compared with that available as identified in Phase I. Additionally, this phase included an economic analysis of the cost to employers, workers, and the county at large from a lack of child care in Orange County. In Phase II, we learned that child care truly is a workforce issue. Due to child care-related challenges, Orange County loses \$4.3 billion annually in productivity and wages and \$372 million annually in lost tax revenue. Furthermore, more than 67,000 jobs are lost annually due to disruptions or gaps in child care. Assumptions behind these numbers were validated with Orange County employers and include the tangible ways that child care problems affect working parents/caregivers: 1 in 5 arrive late to work due to gaps in child care, 1 in 6 have to leave work early on a regular basis, 1 in 10 either choose to resign or lose their jobs due to child care challenges, and 1 in 11 are forced to reduce their hours or are not able to go into full-time positions. Exacerbating these challenges is the high price of child care, which averages over \$26,000 for a family with two young children in full-time, center-based care. When you layer in the costs of other basic needs, the total is greater than medium income. The findings from Phases I and II highlight the importance of a multi-pronged approach to addressing child care challenges and strengthening the system for families. We know we need engagement from all sectors—local and state legislators, cities/municipalities, parents/guardians, philanthropy, employers, and the child care sector itself—to create positive impact.

**DATE:** August 23, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Adopt Resolutions Authorizing Amendments for the Production of the Report on the Conditions of Children in Orange County, and Authorize Receipt of Additional Project Funding

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**SUMMARY:**

Orange County Social Services Agency (SSA) contracted with First 5 Orange County for report production and community outreach for the 2018, 2019, 2020 and 2021 Annual Report on the Conditions of Children in Orange County. This item requests approval to receive additional funding from SSA and to authorize amendments to agreements with SSA and consultants for the production of the 2022 report.

**DISCUSSION:**

The Annual Report on the Conditions of Children in Orange County has been produced annually for more than 20 years and provides an assessment of the status of children through the lenses of Good Health, Economic Well-being, Educational Achievement, and Safe Homes and Communities. The report is funded by the County of Orange, with oversight by the Orange County Children's Partnership, a 22-member appointed advisory group co-chaired by Commissioners Doug Chaffee, Orange County Fourth District Supervisor, and Debra Baetz, Director of the Orange County Social Services Agency (SSA).

In 2017, First 5 Orange County was selected through a Request for Proposals to produce the Annual Report on the Conditions of Children in Orange County for a three-year term beginning in 2018. First 5 Orange County's proposal included the contribution of an in-kind project manager and to subcontract the data analysis and report content development to a production team with subject matter expertise. In December 2017, First 5 Orange County authorized the receipt of \$113,000, annually, for three years, and entered into an agreement with SSA for the annual production of the Report on the Conditions of Children in Orange County. First 5 Orange County also authorized and entered into agreements with consultants to produce the 2018, 2019, and 2020 reports.

In June of 2020, SSA notified First 5 Orange County that it had authorized funding for an additional year of report production. The Commission approved the receipt of funding and authorized amendments with the consultant production team.

SSA has again notified First 5 Orange County that it has authorized funding for an additional year of report production. Approval of receipt of funding and authorization to enter into amendments to

agreements with SSA and the consultant production team (set forth in Attachment 1) for the 2022 report are recommended.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended actions have been reviewed in relation to the Strategic Plan and are consistent with all goal areas. The funding to support the 2022 Annual Report on the Conditions of Children in Orange County is included in the Fiscal Year 2021-2022 and 2022-2023 budgets within the evaluation funding category.

**PRIOR COMMISSION ACTIONS:**

- August 2020 – Authorize receipt of \$113,000 and adopt resolution authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate an amendment to agreement with the Orange County Social Services Agency for the production of the 2021 Report on the Conditions of Children in Orange County.
- April 2019 – Adopted resolution authorizing the President/CEO, or designee, to enter into agreements with designated organizations to provide evaluation, project management, and graphic design services for the 2019 and 2020 Annual Reports on the Conditions of Children in Orange County.
- December 2017 – Adopted resolutions authorizing agreements with designated organizations and SSA for the annual production of the Report on the Conditions of Children in Orange County and to receive a maximum of \$113,000, annually, for the term of March 1, 2018 through February 28, 2021.
- December 2016 – Adopted resolution authorizing agreements for the 23<sup>rd</sup> Annual Report on the Conditions of Children.

**RECOMMENDED ACTIONS:**

1. Authorize receipt of \$113,000 and adopt resolution (Attachment 2) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate an amendment to agreement with the Orange County Social Services Agency for the production of the 2022 Report on the Conditions of Children in Orange County.
2. Adopt resolution (Attachment 3) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate amendments to agreements with designated organizations to provide evaluation, project management, and graphic design services for the 2022 Annual Report on the Conditions of Children in Orange County for the terms and in the amounts as specified in Attachment 1.

**ATTACHMENTS:**

1. Report on the Conditions of Children in Orange County Term Sheet
2. Resolution (SSA)
3. Resolution (consultants)

**CONTACT:** Lucy Lin

**2022 REPORT ON THE CONDITIONS OF CHILDREN IN ORANGE COUNTY**  
**Amendments Term Sheet**

<b>Agreement Number</b>	<b>Organization</b>	<b>Extended Term</b>	<b>Additional funding for 2022 Report</b>	<b>Maximum Funding Obligation</b>	<b>Description</b>	<b>Funding Source</b>
PS-228	Health Management Associates, Inc.	4/1/2020-3/31/2023	\$33,750	\$100,750	Project Management, report development, and liaison with OCCP steering committee	First 5 Orange County Children and Families Commission
PS-190	Luis Alvarado Design	4/1/2019-3/31/2023	\$19,000	\$76,000	Graphic design	Orange County Social Services Agency
PS-189	Health Management Associates, Inc.	4/1/2019-3/31/2023	\$83,000	\$332,000	Content development, data collection and analysis	Orange County Social Services Agency
N/A	County Vendor	N/A	\$7,500	\$30,000	Printing 2,250 copies of report annually	Orange County Social Services Agency
N/A	Children and Families Commission (First 5 Orange County)	N/A	\$3,500	\$14,000	Community forums and report production management	Orange County Social Services Agency

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**October 6, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AMENDMENT TO AGREEMENT WITH COUNTY OF ORANGE SOCIAL SERVICES AGENCY FOR THE 2022 ANNUAL REPORT ON THE CONDITIONS OF CHILDREN IN ORANGE COUNTY; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AMENDMENT ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, the Commission desires to enter into an Amendment to the Agreement (“Amendment”) with County of Orange Social Services Agency, hereinafter referred to as the “SSA,” identified in the staff report for the October 6, 2021 Commission meeting, to receive funding to provide evaluation, project management, and graphic design services for the 2022 Annual Report on the Conditions of Children in Orange County for the terms and in the amounts and on the conditions as described the October 6, 2021 staff report, and

**WHEREAS**, SSA desires to enter into the Amendment in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the Agreement; and

**WHEREAS**, Commission has reviewed the staff report for the October 6, 2021 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Amendment is in furtherance of and consistent with the Commission’s Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute an Amendment with SSA for the terms and in the amounts and on the conditions as specified in the October 6, 2021 staff report for this Agenda Item.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate an Amendment with SSA for the 2022 Annual Report on the Conditions of Children in Orange County for the terms and in the amounts consistent with the October 6, 2021 staff report and scope of services referenced therein.



**Section 3** The approval by the President/CEO, or designee, of the Amendment shall be conclusively evidenced by the execution of such Amendment by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the Amendment with SSA for the 2022 Report on the Conditions of Children in Orange County for the terms and in the amounts as specified in the October 6, 2021 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Amendment on behalf of the Commission.

**Section 6** A copy of the Amendment when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Amendment shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendment, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
Robin Stieler  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-20-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Agreements)

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21-C&FC**

**October 6, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AMENDMENTS TO AGREEMENTS WITH DESIGNATED INDIVIDUALS AND ORGANIZATIONS TO PROVIDE EVALUATION, PROJECT MANAGEMENT, AND GRAPHIC DESIGN SERVICES FOR THE 2022 ANNUAL REPORT ON THE CONDITIONS OF CHILDREN IN ORANGE COUNTY; AND, AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENTS ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, the Commission desires to enter into Amendments to Agreements with each of the organizations, hereinafter referred to as the “Contractors,” identified in the staff report for the October 6, 2021 Commission meeting, to provide evaluation, project management, and graphic design services for the 2022 Annual Report on the Conditions of Children in Orange County for the terms and in the amounts and on the conditions as described in Attachment 1 therein (hereinafter referred to as “Amendments”); and

**WHEREAS**, each Contractor desires to enter into their respective Amendment in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the applicable Amendments; and

**WHEREAS**, Commission has reviewed the staff report for the October 6, 2021 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Amendments are in furtherance of and consistent with the Commission’s Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute an Amendment with each of the Contractors for the terms and in the amounts and on the conditions as specified in Attachment 1 to the October 6, 2021 staff report for this Agenda Item.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate an Amendment with each of the Contractors as described in Attachment 1 to provide evaluation, project management, and graphic design services for the 2022 Annual Report on the Conditions of Children in Orange County for the terms and in the amounts consistent with the October 6, 2021 staff report and scope of services referenced therein.

**Section 3** The form of the Agreements with the Contractors shall be substantially similar to the standard form Agreements, subject to minor, non-substantive revisions as reviewed and approved by the President/CEO, or designee, and Commission Counsel. The approval by the President/CEO, or designee, of the Amendments shall be conclusively evidenced by the execution of such Amendments by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the Amendments with each of the Contractors to provide evaluation, project management and graphic design services for the 2022 Report on the Conditions of Children in Orange County for the terms and in the amounts as specified in Attachment 1 of the October 6, 2021 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Amendments on behalf of the Commission.

**Section 6** A copy of each Amendment when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. Each final executed Amendment shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Amendments, (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
Robin Stieler  
Clerk of the Commission, Children and Families Commission of  
Orange County, County of Orange, State of California

Resolution No: \_\_-21-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission

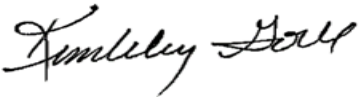
By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Amendments)

**DATE:** September 13, 2021

**TO:** First 5 Orange County Children and Families Commission

**FROM:** Kim Goll, President/CEO 

**ACTION:** Adopt Resolution Authorizing an Agreement with Charitable Ventures of Orange County to Fiscally Sponsor First 5 Orange County's Family Engagement Work

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**SUMMARY:**

First 5 Orange County maintains its commitment to equity and integrating family voice. To support families with children under five to participate in discussion and decision-making, staff recommends establishing a family member stipend process. This item requests approval to enter into an agreement with Charitable Ventures of Orange County (CVOC) to fiscally sponsor First 5's ongoing family engagement work.

**DISCUSSION:**

The importance of family engagement and inclusion of family voice is evidenced within First 5's Strategic Plan and Action Plan, which focuses on promoting services that support Protective Factors for children and families. First 5's family engagement work was born out of our internal exploration of the Manifesto for Race Equity & Parent Leadership in Early Childhood Systems (Parent Manifesto). The Parent Manifesto outlines the importance of Race Equity and Parent Engagement within early childhood systems, and First 5 shared its ideas with our funded partners including our Engaged Neighborhoods.

This internal work evolved into First 5 leadership, staff, and consultants holding regular meetings to develop and implement a robust parent engagement strategy that includes a parent or family member at the table to help co-create a shift in our programming. Our desire is to recognize and respect that family members have expertise about their communities, and can share solutions to address what they care most about.

As First 5's family engagement strategy continues to grow and evolve, we plan to incorporate family voice at all levels of our organization. For example, families will inform our programmatic work (is our programming addressing what matters to family members?), strategic plan (does our strategic plan resonate with family members?), budget (are we funding what matters to family members?), etc. We believe that we will develop deeper, more meaningful relationships with community members by encouraging respectful, ongoing two-way communication and creating a welcoming environment that promotes families' unique cultural and linguistic backgrounds in the community that First 5 represents.

To support family members' participation in decision-making, advocating, communication-sharing and program development – while strengthening their leadership and advocacy skills – they must be compensated for their time commitment to our organization. Consequently, we have engaged



in conversation with CVOC to support stipend distribution to family members that participate. CVOC has expertise in distributing stipends, monitoring payments to families, and ensuring that families are informed about any potential tax implications. We will update the Commission regularly about our family engagement work.

**STRATEGIC PLAN & FISCAL SUMMARY:**

The recommended action has explicitly been reviewed in relation to the First 5 Orange County's Strategic Plan and is consistent with the strategies of Get Involved Early, Elevate Equity, Empower Champions and Align Systems of Care. Funding for this item will be included in the Fiscal Year 2021-2022 Amended Budget and Fiscal Year 2022-2023 Proposed Budget.

**PRIOR COMMISSION ACTIONS:**

- October 2020 – Update on First 5 Orange County's Equity Work

**RECOMMENDED ACTIONS:**

1. Adopt resolution (Attachment 1) authorizing the President/CEO, or designee, and Commission Counsel to prepare and negotiate Agreement PS- 258 with Charitable Ventures of Orange County as the fiscal sponsor for the parent advisory group for a total maximum obligation of \$80,000 for the term October 15, 2021 to June 30, 2023 to enhance First 5's family engagement work

**ATTACHMENTS:**

1. Resolution

**CONTACT:** Mike Anderson

**CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY**

**RESOLUTION NO. \_\_\_-21 C&FC**

**October 6, 2021**

**A RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY DIRECTING THE PRESIDENT/CEO AND COMMISSION COUNSEL TO PREPARE AND NEGOTIATE AGREEMENT NO. PS-258 WITH CHARITABLE VENTURES OF ORANGE COUNTY TO PROVIDE FISCAL SPONSORSHIP TO THE PARENT ADVISORY GROUP; AND AUTHORIZING APPROVAL AND EXECUTION OF SUCH AGREEMENT ON BEHALF OF THE COMMISSION**

**WHEREAS**, in order to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development, the legislature adopted legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et seq.* (as amended, the “Act”) implementing the Children and Families First Initiative passed by the California electorate in November, 1998 and establishing the California Children and Families Commission and County Children and Families Commissions, including this Children and Families Commission of Orange County (“Commission”); and

**WHEREAS**, Commission adopted its Strategic Plan to define how funds authorized under the Act and allocated to the Commission should best be used to meet the critical needs of Orange County’s children prenatal to five years of age as codified in the Act; and

**WHEREAS**, the President/CEO and Commission Counsel have prepared a standard Professional Services Agreement, which was approved by the Commission; and

**WHEREAS**, the Commission desires to enter into Agreement No. PS-258 (“Agreement”) with Charitable Ventures of Orange County (hereinafter referred to as “Contractor”) to provide fiscal sponsorship for the parent advisory group on the terms and in the amounts as specified in the October 6, 2021 staff report; and

**WHEREAS**, Commission desires to enter into the Agreement with Contractor in furtherance of the purposes of the Act and the Strategic Plan on the terms and conditions set forth in the Agreement; and

**WHEREAS**, Commission has reviewed the staff report for the October 6, 2021 Commission meeting relating to the scopes of services to be provided and hereby finds and determines that the proposed Agreement is in furtherance of and consistent with the Commission’s Strategic Plan; and

**WHEREAS**, Commission desires to authorize the Commission Chair and Commission Clerk to execute the Agreement with the Contractor in the amount and for the terms as specified in the October 6, 2021 staff report for this Agenda Item;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AS FOLLOWS:**

**Section 1** Commission finds and determines the foregoing Recitals are true and correct and are a substantive part of this Resolution.

**Section 2** Commission authorizes the President/CEO, or designee, and Commission Counsel to prepare and negotiate the Agreement with the Contractor to provide fiscal sponsorship to the parent advisory group in the amounts and for the terms consistent with the October 6, 2021 staff report and scope of services referenced therein.

**Section 3** The form of the Agreement with the Contractor shall be substantially similar to the form of the standard Professional Services Agreement, subject to minor, non-substantive revisions as reviewed and approved by the President/CEO, or designee, and Commission Counsel. The approval by the President/CEO, or designee, of the Agreement shall be conclusively evidenced by the execution of such Agreement by the Commission Chair and delivery thereof to the Commission Clerk.

**Section 4** Commission hereby approves the Agreement with Contractor in the amounts and for the terms as specified in the October 6, 2021 staff report for this Agenda Item.

**Section 5** The Commission Chair and the Clerk of the Commission are hereby authorized to execute and attest, respectively, the Agreement on behalf of the Commission.

**Section 6** A copy of the Agreement when executed by the Commission Chair and attested by the Clerk of the Commission shall be appended hereto as a part of Exhibit A to this Resolution. Exhibit A is hereby fully incorporated as a part of this Resolution by this reference and made a part hereof. The final executed Agreement shall be placed on file in the office of the Clerk of the Commission.

**Section 7** In addition to the authorization of Section 2 above, the President/CEO, or designee, is hereby authorized, on behalf of the Commission, (i) to sign all documents necessary and appropriate to carry out and implement the Agreement(s), (ii) to cause the issuance of warrants, (iii) to administer the Commission's obligations, responsibilities, and duties to be performed under such agreement(s), and (iv) during the term thereof to provide waivers, administrative interpretations, and minor modifications of the provisions of such agreement(s) in the furtherance thereof.

**Section 8** The Clerk of the Commission shall certify to the adoption of this Resolution.

The foregoing resolution was passed and adopted by the following vote of the Children and Families Commission of Orange County on October 6, 2021 to wit:

AYES Commissioners: \_\_\_\_\_

NOES Commissioner(s): \_\_\_\_\_

EXCUSED Commissioner(s): \_\_\_\_\_

ABSTAINED Commissioner(s): \_\_\_\_\_

\_\_\_\_\_  
CHAIR

STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBIN STIELER, Clerk of the Commission of Orange County, California, hereby certify that a copy of this document has been delivered to the Chair of the Commission and that the above and foregoing Resolution was duly and regularly adopted by the Children and Families Commission of Orange County.

**IN WITNESS WHEREOF**, I have hereto set my hand and seal.

\_\_\_\_\_  
ROBIN STIELER  
Clerk of the Commission, Children and Families  
Commission of Orange County, County of Orange,  
State of California

Resolution No: \_\_-21-C&FC

Agenda Date: October 6, 2021

Item No. \_\_



I certify that the foregoing is a true and correct copy of the Resolution adopted by the

ROBIN STIELER, Clerk of the Commission


By: \_\_\_\_\_  
Deputy

**EXHIBIT A TO RESOLUTION OF COMMISSION**

(Attach copy(ies) of final executed Agreement)

**DATE:** September 21, 2021

**TO:** First 5 Orange County, Children and Families Commission

**FROM:** Kimberly Goll, President/CEO 

**ACTION:** Approve Updated Term Sheet for the Lease Agreement with the Orange County Shared Spaces Foundation for First 5 Orange County Office Space

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**SUMMARY:**

At the August 4, 2021 meeting, First 5 Orange County approved a two-year extension to the lease agreement. Since that time, staff has been negotiating the terms of the lease agreement. However, additional language is required related to accessibility under the Americans with Disabilities Act and approval is need for the addition. This agenda item requests approval of the updated term sheet for the lease agreement amendment, including the new accessibility terms required by Orange County Shared Spaces Foundation.

**DISCUSSION:**

Orange County Shared Spaces Foundation notified First 5 Orange County that it is required by California law to include certain language in the lease agreement related to a Certified Access Specialist (CASp) inspection. A CASp is a professional who has been certified to have specialized knowledge of the applicability of state and federal construction-related accessibility standards under the Americans with Disabilities Act and other accessibility-related laws and regulations. Although a property owner is not required by law to obtain CASp inspection, if it does obtain an inspection, the owner is entitled to certain benefits in an accessibility-related lawsuit upon making necessary repairs.

California law requires every commercial property owner or lessor to include specified language in every lease agreement that permits the tenant to obtain a CASp at its discretion. If any violations of construction-related accessibility standards are found by the CASp, state law generally presumes that the repairs or modifications are the responsibility of the lessor, unless otherwise mutually agreed upon by the parties. However, Orange County Shared Spaces Foundation is requiring that any CASp inspections requested by First 5 Orange County will be at First 5 Orange County's cost and that First 5 Orange County will be required to make any required or necessary repairs or modifications identified in the CASp report that are due to construction-related accessibility violations that resulted from First 5 Orange County's improvements to the premises.

The specific language negotiated with Orange County Shared Spaces Foundation is as follows:

*"Pursuant to California Civil Code § 1938, Landlord hereby states that the Premises have not undergone inspection by a Certified Access Specialist (CASp) (defined in California Civil Code § 55.52(a)(3)). Pursuant to Section 1938 of the California Civil Code, Landlord hereby provides the following notification to Tenant: 'A Certified Access Specialist (CASp) can*

*inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the subject premises, the commercial property owner or lessor may not prohibit the lessee or tenant from obtaining a CASp inspection of the subject premises for the occupancy or potential occupancy of the lessee or tenant, if requested by the lessee or tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction related accessibility standards within the premises.'*

*If Tenant requests to perform a CASp inspection of the Premises, Tenant shall, at its cost, retain a CASp approved by Landlord (provided that Landlord may designate the CASp, at Landlord's option) to perform the inspection of the Premises at a time agreed upon by the parties. Tenant shall provide Landlord with a copy of any report or certificate issued by the CASp (the 'CASp Report') and Tenant shall, at its cost, promptly complete any required or necessary repairs or modifications to the Premises indicated in the CASp inspection report due to any violation(s) that resulted from Tenant's improvement(s) to the Premises, notwithstanding anything to the contrary in this Lease. Tenant agrees to keep the information in the CASp Report confidential except as necessary for the Tenant to complete such modifications or as otherwise required by law, including, but not limited to, the California Public Records Act (Government Code §6250 et seq.)."*

Staff does not anticipate obtaining a CASp report at this time, and if one is recommended at a future date, staff will request approval from the Commission. However, the new terms required by Orange County Shared Spaces Foundation are a substantive change to the existing lease terms and could result in additional costs to First 5 Orange County if a CASp report is obtained and repairs need to be made. Therefore, the updated lease terms require Commission approval.

Approval of this language is recommended to continue to allow First 5 Orange County to lease its office space for the additional two years, through October 31, 2023, as previously approved by the Board. Attachment 1 provides the terms for the proposed lease extension that was approved in August 2021 with the updated term relating to the CASp inspection. If approved, staff will work with Commission counsel to execute an amendment to the lease agreement consistent with Attachment 1.

**STRATEGIC PLAN & FISCAL SUMMARY:**

This agenda item is consistent with First 5 Orange County's Strategic Plan. Funding for this item was approved at the August Commission meeting and is included in the Fiscal Year 2021-2022 budget within the administrative funding category.

**PRIOR COMMISSION ACTIONS:**

- August 2021 – Approved Two-Year Office Lease Extension
- August 2019 – Approved Two-Year Office Lease Extension
- September 2016 – Approved Three-Year Office Lease Extension

- July 2013 – Approved Three-Year Office Lease

**RECOMMENDED ACTION:**

Approve updated term sheet (Attachment 1) for the lease agreement with the Orange County Shared Spaces Foundation.

**ATTACHMENTS:**

1. Updated Term Sheet Commission Office Space

**CONTACT:** Michael Garcell



**Proposed Term Sheet  
Commission Office Space**

Lease Date	November 1, 2021
Lessor	Orange County Shared Spaces Foundation
Location	“The Village at 17 <sup>th</sup> Street,” 1505 East 17 <sup>th</sup> Street, Santa Ana, CA 92705
Total Square Footage	Approximately 4,235 net rentable square feet
Lease Term	November 1, 2021 – October 31, 2023
Rate	<ul style="list-style-type: none"> <li>- Year 1 (Nov 21 – Oct 22) \$1.50 per net rentable square foot per month (\$6,353.00)</li> <li>- Year 2 (Nov 22 – Oct 23) \$1.53 per net rentable square foot per month (\$6,480.00)</li> <li>- Subject only to rent increases for Common Area Maintenance (CAM) as established and which may be applied for lease terms extending beyond two years</li> <li>- No brokerage fees</li> </ul>
Maximum Payment Obligation	\$153,996
Agreed Use	General office and administrative activities
Common Access Space	Lease includes access to the following common areas: Conference Center Suite including a Board style meeting room, a training room with pantry, lunch room, day office cubicles for guest visitors, small conference room, and concierge reception.
Construction	Premises will be “as-is” condition, however, Lessor will complete carpet cleaning and touch-up painting.
Parking	General parking available at 18 <sup>th</sup> Street entry. No assigned parking.
Accessibility/Americans with Disabilities Act	Commission may obtain a Certified Access Inspection Specialist (CASp) report, at its own costs. If a report is obtained, Commission is responsible for making any required or necessary repairs or modifications identified in the CASp report that are due to construction-related accessibility violations resulting from Commission’s improvements to the premises.

Other	Access to monthly lunch time training services