

**Crescent Community School Alliance dba
Red Barn Schoolhouse (RBS)**

**Governing Board (GB) Meeting
December 3, 2025**

Minutes of the general meeting of the Red Barn Schoolhouse Governing Board on December 3, 2025, called to order by Oamek at 4:00 PM.

In attendance: Oamek, Shea, Larson, Spiehs

MOTION BY SHEA to approve the agenda, seconded by Oamek. All ayes. Motion approved.

MOTION BY OAMEK to approve the minutes from the October 29, 2025 meeting, seconded by Shea. All ayes. Motion approved.

MOTION BY OAMEK to approve new governing board member, Melany Spiehs, seconded by Larson. All ayes. Motion approved. MOTION BY OAMEK to remove outgoing governing board member, Nicole Benegas, seconded by Shea. All ayes. Motion approved. Oamek and Shea will work on a thank you letter to send to Nicole expressing their gratitude for her service.

Discussion regarding Principal status and timeline. OAMEK shared with the board that Kerry Newman, overseeing the hiring of the Principal, is informally chatting with some of her administrator contacts regarding the position. The timeline for hiring is to post the position and job description in January using a variety of media. Hiring is expected to begin in February. Larson agreed to speak with Kerry before the next board meeting and ask the following questions: Where will the job be posted? When does she expect interviews to take place? Is the draft job description acceptable or are there suggested changes? What does she need from the governing board?

MOTION BY LARSON to approve the Growth Plan as written, seconded by Spiehs. All ayes. Motion approved. Oamek did answer the questions posed by governing board members at the October meeting.

Discussion regarding administrative support, hiring policies, fiscal policies and student handbook. Currently AEA staff is providing administrative support, however, full time administrative support person will not be hired until the principal is hired. Larson shared copies of the hiring policy that she made some minor additions/corrections to including

Iowa Code, Affirmative Action and language alignment. Oamek will seek an outside person to review the fiscal policies and serve as the board's treasurer and report back. Larson will review the current draft of the student and employee handbook and report back to the board. Vote on Hiring Policy will be conducted at next meeting.

Discussion regarding outreach to potential funders. Oamek and Shea discussed a contact list provided by Oamek. Oamek is requesting that two governing board members attend meetings with potential funders.

Review and update by Oamek of financial projections. Oamek provided a spreadsheet of the updated financial projections in an email dated December 1, 2025. Oamek explained some of the changes in the projections.

During public comment, Cynthia Gehrie explained that she provided "student data" from the Saturday workshop to Oamek for a grant proposal. A copy was provided to the governing board.

MOTION BY OAMEK to adjourn the meeting, seconded by Shea. All ayes. Motion approved. The meeting adjourned at 5:15 PM.

Next meeting: December 18, 2025 at 4:30 PM at the Crescent Community Room.