

**NOTICE OF MEETING OF THE GOVERNING BOARD OF THE  
DUNCAN UNIFIED SCHOOL DISTRICT**

Pursuant to A.R.S. S 38-431.02, notice is hereby given to the members of the Governing Board of the Duncan Unified School District and to the general public that the Board will hold a **REGULAR MEETING** open to the public on **SEPTEMBER 11, 2017**, beginning at **6:00 p.m.** at the **District Office**, Duncan, Arizona 85534. Members of the Duncan Unified School Governing Board will attend either in person or by telephone conference call. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

**AGENDA**

<b><u>ITEM</u></b>	<b><u>RESPONSIBLE</u></b>	<b><u>DISPOSITION</u></b>
<b>A. <u>CALL TO ORDER: (6:00 P.M.)</u></b>	President	
<b>B. <u>PLEDGE OF ALLEGIANCE:</u></b>	President	
<b>C. <u>ROLL CALL:</u></b>	President	
<b>D. <u>APPROVAL OF AGENDA:</u></b>		
Approval of the agenda for the Sept. 11, 2017 Meeting	President	Action
<b>E. <u>CONSENT AGENDA:</u></b>		
Approval of routine minutes, designation of teacher evaluators, vouchers, and financial statements. (Documentation concerning the matters on the consent agenda may be reviewed at the District Office.)		
<b>F. <u>REMARKS FROM THE PUBLIC:</u></b>	President	
This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to student the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.		

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<u>ITEM</u>	<u>RESPONSIBLE</u>	<u>DISPOSITION</u>
<b>G. <u>COMMUNICATIONS:</u></b>		
1. Superintendent and Governing Board	Merrell	Written
a. Current Events		Oral
2. Celebrations/Recognition	Merrell	Info
High School		
Elementary School		
<b>H. <u>UNFINISHED BUSINESS:</u></b>		
1. Policies – 2 <sup>nd</sup> Reading	Merrell	Action
BBBA – Board Member Qualifications		
EEAEA – Bus Driver Requirements, Training, and Responsibilities		
GCQF – Discipline, Suspension, and Dismissal of Professional Staff Members		
GDFA – Support Staff Qualifications and Requirements (Fingerprinting)		
IE – Organization of Instruction		
IJJ – Textbook/Supplementary Materials Selection and Adoption		
IJNDB-E – Use of Technology Resources in Instruction (Electronic Information Services User Agreement)		
IKE-RB – Promotion and Retention of Students		
JFAA – Admission of Resident Students		
JFABC – Admission of Transfer Students (Academic Credit Transfer)		
JFB – Open Enrollment		
JL – Student Wellness		
KB – Parental Involvement in Education		
2. Approve Assistant Coaches	Merrell	Action
Joseph Garcia - Football		
Madison French – Volleyball		
3. Set September 30th and Time for Adopt A Highway Cleanup Activity	Merrell	Action

**\*CONTINUED\***

**I. NEW BUSINESS:**

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|---|---------|--------|
| 1. Accept Resignation of Board Member<br>Kimberly Lunt as of August 28 <sup>th</sup>  | Merrell | Action |
| 2. Accept Resignation of Kacie Pope   | Merrell | Action |
| 3. Approve Substitute Bus Drivers<br>Tom Record<br>Katrina Lunt   | Merrell | Action |
| 4. Approve Hiring Aides<br>Amanda Lunt – One on One Special Ed.<br>Francie Harris – ELL Part-time   | Merrell | Action |
| 5. PAL Facility Use for 2017-18   | Merrell | Action |
| 6. ASBA County Workshop<br>October 10 <sup>th</sup> at GIFT   | Merrell | Action |
| 7. October Board Mtg. Date  | Merrell | Action |
| 8. Accept Donation from United Way for<br>Chrome Books for Melissa Rodriguez<br>In the amount of \$9,128.94   | Merrell | Action |
| 9. ASBA/ASA Annual Conference on<br>December 13-15 in Phoenix for<br>Superintendent and Governing Board   | Merrell | Action |
| 10. Policies – 1 <sup>st</sup> Reading<br>BDF – Advisory Committees<br>JK/JK-RB – Student Discipline<br>JLDB/JLDB-EA, EB, EC, ED – Restraint and Seclusion<br>KF – Community Use of School Facilities<br>BGD – Board Review of Regulations<br>DIE – Audits/Financial Monitoring<br>DJE – Bidding/Purchasing Procedures<br>GCCA – Professional/Support Staff Sick Leave<br>GCF-ED – Professional Staff Hiring<br>GDF-EE – Support Staff Hiring | Merrell | Info   |

**\*CONTINUED\***

GDJ – Support Staff Assignments and Transfer  
IHBJ-R – Indian Education IJNDBA – Website Accessibility  
JFABD/JFBD-EB – Admission of Homeless Students  
JFBA – Unsafe School Choice  
JLCC – Communicable/Infectious Diseases  
JR/JR-R – Student Records  
JRR – Student Surveys  
LBD/LBD-E – Relations with Charter Schools  
EEAG/EEAG-R – Student Transportation in Private Vehicles  
EEB – Business and Personnel Transportation Services  
EFDA – Collection of Money/Food Tickets  
IJNDB – Use of Technology Resources in Instruction

**J. ADJOURNMENT:**

President      Action

If you desire to speak before the Governing Board, please complete the card provided at the sign-in table and give it to the Board Secretary.

PURSUANT TO BOARD POLICY BEDH:  
OPEN CALL TO THE PUBLIC

The following rules govern comments from the audience during Agenda item E.

- a. Each commenter shall state name, address, and affiliation as requested by the Board President.
- b. Total time allocated to Remarks From The Public shall not exceed 30 minutes unless extended by Governing Board motion. The Board President shall set each commenter or speaker's time limit unless more than 10 people wish to address the Board, in which case 10 will be chosen randomly and each speaker shall be limited to 3 minutes.
- c. The commenter shall request permission to address the Board in writing on the forms provided.
- d. Groups are encouraged to choose a spokesperson, as repetition of information will be discouraged.
- e. The commenter shall be limited to one opportunity to comment per topic.
- f. The commenter will not be allowed to allot time to another commenter.
- g. Items not on the agenda will not be discussed by the Governing Board, but will be referred to the proper school administrator.
- h. The agenda closes at 10:00 a.m. the Wednesday prior to the Governing Board meeting.

A copy of the agenda background material provided to Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 208 Stadium Blvd., Duncan, Arizona 85534.  
Dated this 6<sup>th</sup> day of September 2017.

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Board Secretary