

Duncan Unified School District
Arizona Tax Credit Request

Name _____

Address _____ City _____ ZIP _____

Phone _____ Fax # _____

Date _____ Total Amount \$ _____

Complete this form and mail with payment to:

Duncan Unified School District
Attn: Ginger Garcia
P.O. Box 710
Duncan, AZ 85534

PLEASE MAKE ONLY THREE SELECTIONS

Apply my tax credit to the following School(s):

Duncan Junior High 7-8 Amount \$ _____

School may Designate Program Use

Defer Costs for Students who are unable to pay for Extracurricular Programs

Junior High Ag

Athletic Participation Fee for: _____

Athletics: Club Donation, Circle Preferences

 Boys' Basketball, Girls' Basketball, Baseball, Softball, Volleyball, Football, General Fund

JH Knowledge Bowl

Duncan High School 9-12 Amount \$ _____

School may Designate Program Use

Defer Costs for Students who are unable to pay for Extracurricular Programs

FFA

FBLA

NHS

Knowledge Bowl

FCCLA

Athletic participation fee for: _____

Athletics: Club Donation, Circle Preferences

 Football, Boys' Basketball, Girls' Basketball, Softball, Baseball, Track, Tennis, Volleyball, Cheer, General Fund

Skills USA (Woods)

STEM

**THE DUNCAN SCHOOL DISTRICT RESERVES THE RIGHT TO UTILIZE
THESE FUNDS AT OUR DISCRETION**

DUNCAN UNIFIED SCHOOL DISTRICT

ARIZONA TAX CREDIT

Effective January 1, 1998 Arizona taxpayers were able to take advantage of a new tax law, A.R.S. 43-1089.01, which allows INDIVIDUAL TAXPAYERS A TAX CREDIT OF UP TO \$200.00 and JOINT FILING TAXPAYERS CAN CONTRIBUTE UP TO \$400.00 IF THEY CONTRIBUTE TO EXTRACURRICULAR ACTIVITIES IN PUBLIC SCHOOLS. Extracurricular activities are optional, noncredit, educational activities, which supplement the educational program at school whether offered before, during, or after school hours. Examples of such programs are field trips, enrichment activities, athletic and band programs, and after- school clubs, which are generally not fully funded by school districts. **These programs depend on fees from students.**

This tax credit is available to all that reside in Arizona and have a tax liability **at least equal to** that of their donation. **You DO NOT have to be a parent of a child to benefit from this law.** However, corporations are not eligible. Contributions are donated directly to schools, not to the school district. This means your donations are used directly to support the Pima School of your choice.

What is A Tax Credit?

Contributions to public schools have always been tax deductible. A tax deduction allows you to subtract the amount of a contribution from the amount of your taxable income. The new law, however, allows a tax credit, **which is subtracted from the amount of taxes you owe.** A tax credit is a full refund of your money provided you have a tax liability equaling your donation.

The \$400.00 limit also applies to taxpayers that file a joint return for the taxable year. A husband and wife who file separate returns for a taxable year for which they could have filed jointly may each claim only one-half of the tax credit that would have been allowed for the joint return. Single taxpayers or heads of household cannot exceed a \$200.00 contribution. The credit allowed is in lieu of any deduction pursuant to section 170 of the internal revenue code, for charitable contributions, which would also be taken for **Arizona tax purposes.** In other words, you cannot take the deduction on your state income tax return and the credit as well.

To claim the tax credit, taxpayers must contribute to an extracurricular activity for which the school district requires a fee or funds to operate the program. Donations must follow the specific extracurricular criteria identified in the law to be eligible. The Governing Boards have approved a fee schedule, which designates the appropriate extracurricular programs. These are listed on the response form.

How can I receive my credit?

Please do the following if you would like to receive the tax credit:

1. Fill out the attached response form. Attach your check made out to the school of your choice.
2. Indicate on the response form how you would like your donation to be used. If you have no real preference, you may choose the category, **school may designate program use.**
3. You may pay your fees in person in the school administration office; or you can mail the form to the district, Attn: Jennifer Roberts. Upon payment, a pre-numbered receipt will be issued to you for tax reporting purposes. Like all tax documents, this form requires your social security number be listed.

What do I do when I prepare my taxes?

We will immediately issue a pre-numbered receipt. Keep this for when you file your Arizona State tax return. Show this receipt to your tax preparer, who should have ARIZONA FORM 322 **to report your tax credit.** This form is available on the Arizona

Department of Revenue web site (<http://www.revenue.state.az.us/1998/322fz.pdf>). You may also want to save this letter. You will receive a full credit for the amount contributed to the school, so long as your Arizona Income Tax liability for the year equals or exceeds your donation.

Because Pima Schools must keep strict record of the funds received and report their use to the state, there will be no refunds should you discover that you do not have a tax liability to cover the tax credit. You are able to carry the credit forward up to five years. The donation can also be used as a charitable deduction.

Can I mail my check?

Yes. Please mail application form with a check to: Duncan Unified School District

Attn: Ginger Garcia
P.O. Box 710
Duncan, AZ 85534

Who can answer my questions?

Each building Principal is aware of this procedure. However, if you have questions or need additional information, please contact Joann Boyd, Business Manager, at (928) 359-2472