

Boys & Girls Clubs

COVID-19 Policy & Procedures (Revised 10/22/2020)

The following outlines procedures in the event a Boys & Girls Club of Elko, Spring Creek, or Wells employee, member, or guest that has COVID-19 symptoms, has been exposed to someone who may/does have a COVID-19, and/or tests positive for COVID-19. All Boys & Girls Clubs in Elko, Spring Creek, and Wells sites and programs must adhere to this document.

Screening for COVID-19: All individuals must meet pre-screening requirements including temperature check to identify if that individual has COVID-19 symptoms, has been exposed to COVID-19, and/or has tested positive with COVID-19. Any member, staff, parent, or guest that fails the pre-screening may not enter any Boys & Girls Clubs of Elko facilities in Elko, Spring Creek, or Wells.

Possible Exposure/Exposure Defined: Any individual that has had close contact with a confirmed infected individual within the past 14 days. The Elko County Health Department and the Boys & Girls Club has the authority to define exposure on a case by case basis.

Contact Defined: Contact is defined as sharing a work space, living at the same household, sharing a vehicle, interaction with a family member, any direct physical contact with another individual, or within 6' of an individual for 15 minutes or more. The Elko County Health Department and the Boys & Girls Club has the authority to define contact on a case by case basis.

Screening Criteria: Individuals 18 years of age and above or a chaperone of a minor under the age of 18 that is approved by the minor's guardian and Boys & Girls Club, will complete a questioner asking to verify if the individual entering the premises or anyone in the household of that individual has been exposed or has tested positive for COVID-19. That same individual or same chaperone of the minor will also complete a symptoms questionnaire to identify the individual wanting to enter the premises is showing any COVID-19 symptoms. COVID-19 symptoms include cough, muscle aches, fatigue, fever, chills, vomiting, diarrhea, shortness of breath, extended headache, sore throat, or loss of taste or smell. A temperature check will also be administered by the BGC to ensure that the individual wanting to enter the premises has a temperature of under 100 degrees. Any individual that fails this screening may not enter any Boys & Girls Clubs of Elko facilities in Elko, Spring Creek, or Wells until the following guidelines are achieved.

1. Any member, staff, parent, or guest that has tested positive for COVID-19 has two options before that infected individual may return to any Boys & Girls Club facility or program.

Option I: The infected individual must obtain and present a test negative before returning to the Club.

Option II: The infected individual must quarantine away from the Club for at least 10 days after receiving a positive test result and show none of the COVID-19 symptoms listed above for at least three consecutive days (72 hours) before returning to the Club. The infected individual must also have had at least three consecutive days (72 hours) without a high fever (over 100°) that is NOT kept in check through the use of fever-reducing medications.

2. A member, staff, parent, or guest that has any member living in the household that has been exposed to COVID-19 has two options before returning to the Club.

Option I: The individual will be required to quarantine away from the Club until a test-negative is obtained and verified from that member of the household that has been exposed to COVID-19.

Option II: The member must quarantine away from the Club for at least 7 days after the last day that the household member was exposed to COVID-19. The member themselves must also show no COVID-19 symptoms listed above for at least three consecutive days (72 hours) and have no fever (over 100°) that is NOT kept in check through the use of fever-reducing medications for at least three consecutive days (72 hours) before returning to the Club.

3. A member, staff, parent, or guest that has any member living in the household that has contracted the COVID-19 has three options before returning to the Club. The Boys & Girls Club highly encourages that exposed member to test for COVID-19 immediately to reduce quarantine time for other members that were in that individual's Boys & Girls Club group. The Boys & Girls Club will pay remaining costs of up to \$120 after insurance towards this expense if that exposed member tests within 24 hours of exposure.

Option I: The member, staff, parent, or guest will be required to quarantine away from the Club until a test negative from the infected household individual/Individuals and the member, staff, parent, or guest has been obtained. The member, staff, parent, or guest test must be administered after the household members test-negative result date.

Option III: The infected individual must quarantine away from the Club for at least 10 days after the date that the individual/individuals in the household received a positive test result. The individual must also have had at least three consecutive days (72 hours) without COVID-19 symptoms or have a high fever (over 100°) that is NOT kept in check through the use of fever-reducing medications.

Screening Criteria with no Guardian Available: There will be circumstances due to bussing from the schools to the Boys & Girls Club when a minor under the age of 18 does not have a guardian or an approved chaperone available to complete the necessary questionnaire required to enter a Boys & Girls Club facility. In this circumstance a modified screening process will be adequate as the child has already passed the school screening and has not been identified by the school district as having COVID-19 symptoms. Any child that has been sent home for the day due to health concerns from any Elko County school may not attend any Boys & Girls Club facility or program on that same day. The modified screening process involves the temperature check portion of the screening only. Guardians will be notified to pick-up the child immediately if that child fails the screening.

Contact Tracing: The Boys & Girls Clubs of Elko, Spring Creek, and Wells will utilize contact tracing techniques to limit the spread of COVID-19. The Boys and Girls Club will conduct contact tracing if any staff, guest, member, or household member of a member has tested positive with COVID-19. Any member, staff, guest, or household member that has been identified as having possibly been exposed to COVID-19 must quarantine away from the Boys and Girls Club until one of the following criteria is met. It is important to understand that the Elko County Health Department has the authority to mandate additional requirements.

Option I: Any member, staff, guest, or household member that has been identified as having been exposed/possibly exposed to COVID-19 while at any Boys & Girls Club facility or program, must quarantine away from the Boys and Girls Club for 7 days from the testing date that resulted in a confirmed COVID-19 test positive from the exposor. That same member, staff, guest, or household member must have no COVID-19 symptoms listed above for at least three consecutive days (72 hours) and not have a fever (over 100°) that is NOT kept in check through the use of fever-reducing medications for at least three consecutive days (72 hours) before returning to the Club. A quarantine may not be implemented if testing results are confirmed more than 7 days after the test date.

Option II: Any member, staff, guest, or household member that has been identified as having possibly been exposed/exposed to COVID-19 at any Boys & Girls Club facility or program must obtain a COVID-19 test negative to return to any Boys & Girls Club facility or program.

Sickness other than COVID-19: Any form of sickness can be detrimental to the health of our members and families. Members are asked to quarantine away from the Boys & Girls Clubs for at least 72 hours after they or the household member shows no sickness symptoms and has no fever (over 100°) that is NOT kept in check through the use of fever-reducing medications.

Testing: Timely COVID-19 testing is the key to controlling outbreaks. There are several avenues for testing locally and in Salt Lake City with timely results. The Boys & Girls Club is utilizing PIXEL.LABCORP.COM for self-serve at-home testing if you are unable to secure local testing. PIXEL tests will be mailed directly to your home and results will be finalized in 5-7 days.

Procedures: Any member, staff, parent, or guest that fails the screening process must leave the premises immediately. Any member that fails a screening when a guardian is not present must remain isolated until a parent or other authorized adult picks up the member as soon as possible.

1. The Site Director/Coordinator completes an Incident Report and provides a copy of such to the Human Resources Director. The Incident Report must include the following information:
 - Employee or member's name and site.
 - Date of incident.
 - In which room(s) was the employee working/member housed.
 - Names and contact information (email and mobile phone number) of all other employees who may have come into direct contact with the named employee or member.
 - Names and contact information (email and mobile phone number) of all members who may have come into contact with the named employee/member.
2. Once the COVID-19 Incident Report has been received by the Human Resources Director, the information, including the names and contact information for those who may have been exposed, will be provided to the Elko County Health Department.
 - The Human Resource Director or the Director of Business Operations will be in communication with the Elko County Health Department.
 - All information and advice will be shared with the Chief Executive Officer and the Director of Business Operations.
 - An email from the Chief Executive Officer, Director will be sent to employees at the affected site, as well as to parents of members at the affected site.

Failure to Care for the Safety of Others: A Boys & Girls Club member, parent, employee, or guest who fails to be honest when asked if he/she is symptomatic during the daily check-in procedure or throughout the day, is not honest about increased exposure to COVID-19, or does not show adequate concern for the safety of others, may be subject to disciplinary action up to and including termination or expulsion from the BGCE.