

## Boys & Girls Clubs of Elko

782 Country Club Drive

Elko, Nevada 89801

(775) 738-2759

[www.bgcelko.org](http://www.bgcelko.org)



**BOYS & GIRLS CLUBS**  
OF ELKO

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## Program Guide

Fall 2019

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## Club Information

### Great Futures Start Here

The Boys & Girls Club is open to youth ages K-DGN – 18 yrs. old. It is our vision to provide a world-class Club experience that assures success is within reach of every young person who enters our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

### Membership

Youth ages K-DGN-18 years old may become members of the Club. Scholarships are available for families needing financial support. One membership card is issued annually upon registration and is required for admittance into the Boys & Girls Club and to ride the bus. Lost cards will be replaced at a cost of \$3.00 per card.

### After School Program

The Boys & Girls Club after school program operates during the school year. Must be a member to participate.

2019-2020 School Year: \$250 per child for entire school year which includes membership fee for the school year.

Mon/Tues/Thurs/Fri: 2:30 – 7:00 PM  
Wednesday: 1:45 – 7:00 PM

### School-Out Days

The Boys & Girls Clubs of Elko is open during school-out days.  
Time: 7:30 AM – 6:00 PM.

### School Early-Outs

The Boys & Girls Clubs of Elko is open during school early-out days from early out time to 6:00 PM.

### Transportation

Transportation is provided by the Elko County School District from Southside Elementary, Northside Elementary, Grammar #2 Elementary, Mountain View Elementary, and Adobe Middle School to the Club. Membership cards are required to ride bus.

### Summer Camp

The Boys & Girls Club summer program is only available to members. A \$250 summer camp fee is charged per child which includes membership fees for the summer.  
Day/Time: Monday - Friday from 7:30 AM – 6:00 PM.

### Closings

May 27, 2019	Memorial Day
July 4, 2019	Independence Day
August 19-23, 2019	Renovations
September 2, 2019	Labor Day
October 25, 2019	Nevada Day
November 28-29, 2019	Thanksgiving
December 24-25, 2019	Christmas
Dec. 31, 2019 – Jan. 1, 2020	New Years

## Program Format

### Kindergarten – 4<sup>th</sup> Grade

Youth in Kindergarten through 4<sup>th</sup> grade are broken into groups according to grade and rotate throughout our service areas every 40 minutes. Rotations include Computers, Video Games, Art, Fitness, Game Room, technology, Life Skills, and PE. A Homework room with teacher is also available every day.

### Tweens

Youth 5<sup>th</sup> grade – 12 year olds have their own Tween Center with computers, video games, and recreational/educational space. Tweens also have daily electives available.

### 13 Years & Above

Thirteen-year olds and older members have the option of participating in electives, Junior Staff, or being in the Teen Center.

### Building Tours

For the safety of the children, we do not conduct building tours during program times. Individual tours may be scheduled by contacting the Club at (775) 738-2759.

### Annual Support Campaign

The Boys & Girls Clubs of Elko gives our young people the support, guidance, tools, and skills to succeed in life. It is our goal to make sure that all of our youth can achieve the great future that every child deserves.

The Boys & Girls Clubs of Elko counts on the generosity of our community to sustain the daily operations of the Club and ensure that all children benefit from the Club Experience regardless of ability to pay. It costs \$1,200 per child, annually to provide these needed services.

We are asking our friends, supporters and neighbors to make a contribution to the “It Just Takes One” Campaign and ***make a real difference in the life of a child.***

Contact Rusty Bahr at (775) 738-2759 if you would like to donate.



## Club Policies

### Breakfast & Lunch

Children must bring their own sack lunch and breakfast during all school-out days and summer. Microwavable and refrigerated food is not allowed.

### Dress Code

All participants are asked to wear shoes with socks every day. Shirts must cover the entire torso with sleeve straps being at least 3-adult fingers wide and must fit tight under arm-pits. Shorts must be longer than the youth fingertips when arms are fully extended by their side. Please do not let your child bring valuables to the Club.

### Pick-Up Policy

All children must be picked up on or before scheduled closing time with no exceptions. The official Boys & Girls Club clock will be used to determine time. Parents will be notified on this violation and a written warning will be issued moving the child to step 3 of the discipline policy.

### Checking In & Out of Club

All participants are required to check-in and out of the Club every time they come and go for any reason. Children 4<sup>th</sup> grade and under are not allowed to check themselves in and out of the Club. Parents are required to come into the Club when dropping-off and picking-up. Youth 5<sup>th</sup> grade and above may check themselves in and out of the Club with signed parent approval.

### Refund Policy

The Boys & Girls Club has a no refund policy for memberships and program fees. Adjustments may be made for credit toward other programs due to special circumstances.

### Outstanding Balances

Any person with an outstanding balance is not allowed to participate in any BGC programs until the balance is paid. A \$25 fee will be assessed for checks and drafts returned.

### Vandalizing and/or Stealing

Children that vandalize, steal, or break Club property will be expected to replace or pay for the items before returning to the Club.

### Bathroom Policy

All children must be potty trained and able to use a bathroom without assistance to attend the Club. Only one child may be in a bathroom at any time during regular program hours. Any child caught in a bathroom with another individual for any reason will be moved to step 5 of the discipline policy.

## Discipline Policy

### Discipline Policy

Youth must respect the rights and feelings of others and avoid disruptive behavior or actions that interfere with program activities. Disruptive behavior, Hitting, bullying, extreme aggression, sexual misconduct, vulgar language, unsanitary behavior, theft, vandalism, racism, tobacco use, drug/alcohol use, vaper use, weapons, and running-away from the Club are not tolerated.

**Step 1:** Youth violating the discipline policies will be given a verbal warning by the staff after each incident. After one verbal warning a 5-minute, in-room, time-out will be issued.

**Step 2:** After one in-room time-out, individuals will be sent to the front desk for a time-out for the rest of that rotation time period. Child will return to next rotation after time-out.

**Step 3:** After second front desk time-out in a day's period, individuals will be sent to the front desk for a time-out for the rest of that rotation time period. Parents will be notified, a written warning will be issued.

**Step 4:** On the second write-up during a semester, the child will be suspended for the following day.

**Step 5:** Once the child returns from his/her first suspension, if another write-up occurs within that same semester, the child will be suspended for one week.

**Step 6:** Once the child returns from his/her second suspension, if another write-up occurs within that same semester, the child will be suspended for one month.

**Step 7:** Once the child returns from his/her third suspension, if another write-up occurs within that same semester, the child will be terminated from the Club for the remainder of that semester.

### Immediate Suspension

Extreme aggression, exposing or touching inappropriate body parts, theft, vandalism, drug/alcohol possession, and weapons are not tolerated. **Step 5** will be enforced immediately on all of these infractions.

### Suspension for Severe Violation

Any violation outlined above that is considered severe may receive permanent suspension. Age-appropriateness will be considered. The management team will research incident details and make a group decision on the severity of the act and the suspension length. Youth will be placed on a one-year probation on their return. A child will be unable to return to the Club if they receive a violation of a similar nature during their probation period.