



Vista Law Enforcement Training and Consulting, LLC

1550 Wall Street, Suite 16B, St. Charles, Missouri 63303

Basic Report Writing (4 or 16 Hour)

Vista Law Enforcement Training and Consulting, LLC, in cooperation with ????, has scheduled this **4 or 16-hour** POST-approved training program, titled "Basic Report Writing." This training program is presented by current and retired law enforcement investigators and supervisors/commanders, who are experts in preparing complex investigative reports from multi-jurisdictional homicide investigations to officer-involved shootings, in-custody death incidents, and other types of investigations. Topics include:

- The construction of initial and investigative reports, and the inclusion of complete investigative details
- Detailing the elements of a crime in a criminal, law enforcement report
- 10 common errors in the preparation of reports
- Proper use of nouns, verbs, and punctuation
- Vehicle and person identifications and descriptions
- Legal refreshers and presentation of the first responder report to the legal system
- Analysis and discussions of actual initial and investigative reports in the classroom setting
- Proper way to document crime scenes/evidence and prepare reports detailing investigative findings
- Practical preparation of reports of various and different incidents by watching/reviewing scenarios, typing the reports, and then reviewing/critiquing

This program is designed for all first responders (sworn and civilian) who must prepare first responder reports in criminal and non-criminal incidents. This is a "less lecture, more report writing" course. Attendees should bring a laptop computer with Microsoft Word that can be used for the course.

REGISTRATION: <https://vistabluetraining.com/training-schedule>

COURSE POST HOURS: 0/2 Interpersonal Studies, 2/6 Legal Studies, 1/1 Skills Development, __ Skills Firearms, 1/7 Technical Studies, 0/3 Racial, __ Implicit Bias, __ De-escalation

Vista Law Enforcement Training and Consulting, LLC is a Missouri Peace Officer Standards and Training (POST) approved provider for Continuing Law Enforcement Education (CLEE) training hours

"Professional Law Enforcement Training and Consulting"