



ALTA

CREMATION & SERVICES, INC.

13425 Capital St • Oak Park • MI • 48237 • p. (248) 607-3588 • www.altacremation.com

(PLEASE TYPE OR PRINT)

CREMATION AND PROCESS AUTHORIZATION

REG. #: _____
CREMATION DATE: _____

NAME OF DECEASED _____ DATE OF BIRTH _____

CAUSE OF DEATH _____ DATE OF DEATH _____

DISPOSITION OF CREMATION

REGISTERED MAIL TO DELIVERED TO
1. FUNERAL DIRECTOR 2. AUTHORIZED AGENT NAME: _____

NAME OF FUNERAL HOME _____

ADDRESS OF FUNERAL HOME _____

**ALL PACEMAKERS
MUST BE REMOVED**

NOTICE: Some heart Pacemakers, radiation producing implants, and other life sustaining devices can dangerous when placed in a chamber. All such devices must be removed before cremation at Alta Cremation & Services, Inc. if not removed, the Funeral Home shall be held responsible for any damage and/or injury resulting, and the crematory will not be responsible or accept any liability under those circumstances. Pacemaker removal service upon request.

PACE MAKER: NO YES
RADIOACTIVE DEVICES: NO YES, TYPE: _____ LOCATION: _____

JEWELRY: NO YES REMOVED BY FUNERAL DIRECTOR CREMATED WITH BODY
CASKET TYPE: WOOD STEEL CARDBOARD ALTERNATIVE CONTAINER

I (WE) HAVE IDENTIFIED THE HUMAN REMAINS THAT WERE DELIVERED TO THE FUNERAL HOME AS THE DECEDENT AND HAVE AUTHORIZED THE FUNERAL HOME TO DELIVER THE DECEDENT TO ALTA CREMATION & SERVICES, INC. FOR CREMATION.

Family Witness: NO YES, if yes please call for scheduling

I (we) hereby certify that I (we) have full authority to arrange for Cremation, Processing, and Disposition of the cremated remains of the named decedent. I (we) hereby agree to indemnify, defend and hold harmless ALTA CREMATION & SERVICES, INC., its officers, agents and employees of and from any and all claims, demands, causes of action, and suits of every kind, nature and description, in law or equity, including any legal fees, costs and expenses of litigation, arising as a result of, based upon or connected with this authorization, including the failure of the authorizing agent to properly identify the human remains transported to ALTA CREMATION & SERVICES, INC. The Funeral Director has fully explained the INFORMATION, OPERATIONAL POLICIES, PROCEDURES OF ALTA CREMATION & SERVICES, INC. and I (we) fully understand them. I (we) therefore authorize ALTA CREMATION & SERVICES, INC. to proceed with the cremation.

SIGNATURE(S) OF AUTHORIZED REPRESENTATIVE(S) FOR CREMATION:

NAME (Please Print) _____ RELATIONSHIP TO DECEASED _____
SIGNATURE _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____

NAME (Please Print) _____ RELATIONSHIP TO DECEASED _____
SIGNATURE _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____

NAME (Please Print) _____ RELATIONSHIP TO DECEASED _____
SIGNATURE _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____

NAME (Please Print) _____ RELATIONSHIP TO DECEASED _____
SIGNATURE _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____

I certify that the following authority and certifications are just and true to the best of my knowledge. I have fully explained to the authorizing agent(s) the Information Operational Policies/Procedures of ALTA CREMATION & SERVICES, INC.

FUNERAL HOME	FUNERAL HOME REPRESENTATIVE	DATE
SPECIAL INSTRUCTIONS OR HAZARDOUS WARNINGS:		

ALTA CREMATION & SERVICES, INC. – OFFICE USE ONLY			
RECEIVED REMAINS:	DATE:	TIME:	AMOUNT PAID:
CREMATION COMPLETED:	DATE:	TIME:	DATE RECEIVED:
DISPOSITION OF CREMAINS:	DATE:	TIME:	CHECK NUMBER:

ALTA CREMATION & SERVICES, INC. POLICIES, PROCEDURES AND REQUIREMENTS

The cremation, processing and disposition of the remains of the deceased shall be performed in accordance with all governing laws, and the policies and procedures and requirements of Alta Cremation & Services, Inc. and the designated funeral home.

This document describes many of the policies and requirements of Alta Cremation & Services, Inc. and is incorporated in our Cremation Authorization Form as well as any Authorization Forms used by funeral homes. We suggest you take the time to read this document carefully before executing the Cremation Authorization Form.

ALTA CREMATION & SERVICES, INC. REQUIREMENTS FOR CREMATION

Cremation will take place only after all the following conditions have been met.

1. Civil and medical authorities have issued all required permits.
2. All necessary authorization has been obtained, and no objections have been raised.
 - Alta Cremation & Services, Inc. normally does NOT have contact with the general public and works exclusively for funeral directors. Therefore, Alta Cremation & Services, Inc. relies solely on the funeral director to identify the deceased and to collect and provide authorization for cremation. Funeral directors hold harmless Alta Cremation & Services, Inc. for all matters of identification and authorization.

CASKETS/CONTAINERS

Alta Cremation & Services, Inc. requires either a combustible casket or an alternative (cremation) container for cremation. **Metal caskets require special consideration and approval by Alta Cremation & Services, Inc. on a case by case basis.** All other caskets and alternative containers must meet the following standards: 1) be composed of materials suitable for cremation; 2) Be able to be closed to provide a complete covering of the human remains; 3) Be resistant to leakage or spillage; 4) be sufficient for handling with ease; 5) be able to provide protection for the health and safety of crematory personnel.

If the casket or alternative container does NOT meet the criteria due to weight or condition of the deceased, Alta Cremation & Services, Inc. at its sole discretion shall supply reinforced tray, protective liner or any items needed to safely transport or load deceased into the cremation chamber. Any such material shall become an added charge to the funeral director that will result in added charge to the Authorizing Agent or family of the deceased. Alta Cremation & Services, Inc. does this out of respect for the deceased to preserve their dignity, as well as to protect its personnel.

Many caskets that are comprised primarily of combustible material also contain some exterior parts, e.g. decorative handles or rails, that are not combustible and that may cause damage to the cremation equipment. Alta Cremation & Services, Inc. at its sole discretion, reserves the right to remove these noncombustible materials prior to cremation and to discard them with similar materials from other cremations and other refuses in a non-recoverable manner.

FAMILY WITNESS

Family Witness constitutes approximately a fifteen minute time period where 1 to 6 members of the immediate family over the age of 18 years old, arriving at Alta Cremation & Services, Inc. at a specified time that has been pre-arranged by a funeral director to witness the interment of the deceased into the cremation chamber. A Family Release form will be signed at Alta Cremation & Services, Inc. by all in attendance. As a service to our funeral directors and their clients Alta Cremation & Services, Inc. provides Family Witness at an additional flat rate charge to the cremation cost, provided the Family Witness does not delay or hinder the daily cremation schedule. All Family Witness must be approved by a funeral director. Alta Cremation & Services, Inc. is NOT a funeral home and does not employ funeral directors. Any actions or services other than the above described Family Witness, including but not limited to, Religious Services, attendance greater than 6 individuals, viewing of the deceased, family ID, etc. must be arranged, approved and in some cases supervised by a funeral director. Such actions or services will result in added charges that are determined on a case by case basis by Alta Cremation & Services, Inc. and the funeral director.

PACEMAKERS AND RADIOACTIVE DEVICES

Pacemakers, as well as any other mechanical or radioactive devices or implants in the decedent, may create a hazardous condition when placed in the cremation chamber, it is imperative that pacemakers and radioactive devices be removed prior to cremation. If the funeral home is not notified about such devices and implants, and not instructed to remove them, then the person(s) authorizing the cremation will be responsible for any damage caused to Alta Cremation & Services, Inc. or crematory personnel by such devices or implants.

THE CREMATION PROCESS

All cremations are performed individually. Alta Cremation & Services, Inc. staff will only place the human remains of one individual in the cremation chamber at a time.

Cremation is performed by placing the deceased in a casket or other container and then placing the casket or container into a cremation chamber or retort, where they are subjected to intense heat and flame. During the cremation process, it may be necessary to open the cremation chamber and reposition the deceased in order to facilitate a complete and thorough cremation. Through the use of a suitable fuel, incineration of the container and contents is accomplished and all substances are consumed or driven off, except bone fragments (calcium compounds) and metal (including dental gold and silver and other nonhuman materials) as the temperature is not sufficient to consume them.

Due to the nature of the cremation process any personal possessions or valuable materials, or any non-organic material, such as dental gold or jewelry (including but not limited to any body prosthesis, recovered surgical implants, any dental material or anything found in or on the body that is not organic), that are left with the decedent and not removed from the casket or container prior to cremation are destroyed during processing and the remnants will become the sole property of Alta Cremation & Services, Inc. These remnants left with the decedent will be recycled whenever possible, otherwise disposed of in a non-recoverable manner, at the sole discretion of Alta Cremation & Services, Inc.; Alta Cremation & Services, Inc. is not responsible for returning remnants of these items. As the casket or container will not normally be opened by Alta Cremation & Services, Inc. (to remove valuables, to allow for a final viewing or for any other reason), arrangements must be made with the funeral home to remove any such valuable possessions or valuables prior to the time that the decedent is transported to Alta Cremation & Services, Inc.

Following a cooling period, the cremated remains, which will normally weigh several pounds in the case of an average size adult, are then swept or raked from the cremation chamber, Alta Cremation & Services, Inc. makes a reasonable effort to remove all the cremated remains from the cremation chamber, but it is impossible to remove all of them, as some dust or other residue from the process are always left behind. In addition, while every effort will be made to avoid commingling, inadvertent or incidental commingling of minute particles of cremated remains from the residue of previous cremations is a possibility.

After the cremated remains are removed from the cremation chamber, all non-combustible materials (insofar as possible), such as bridgework and materials from the casket or container, such as hinges, latches, nails etc. will be separated and removed from the human bone fragments by visible or magnetic selection and will be disposed of by Alta Cremation & Services, Inc. with similar materials from other cremations in a non-recoverable manner.

When the cremated remains are removed from the cremation chamber, the skeletal remains often contain recognizable bone fragments, unless otherwise specified, after the bone fragments have been separated from the other material, they will then be mechanically processed (pulverized). This process of crushing and grinding may cause incidental commingling of the remains with the residue from the processing of previously cremated remains. These granulated particles of unidentifiable dimensions will be virtually unrecognizable as human remains.

Due to the methods used for processing over time tiny amounts of cremains residue collect in, on and around the equipment used, as well as in the filters, process drum and cremation chamber. This residue is unavoidably commingled when collected during cleaning and maintenance procedures. The collected residue will be disposed of with dignity and reverence in accordance with governmental guidelines by Alta Cremation & Services, Inc.

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