

Λ K Ω Vice President I Position Summary

The Vice President I of Lambda Kappa Omega Sorority, Inc. serves as a senior executive leader on the National Board and is the third in command within the organization. This role is responsible for helping lead, guide, and support national operations while ensuring effective communication, accountability, organization, and leadership throughout the sorority. The Vice President I works directly under the National President and assists with maintaining the structure, growth, and success of the sorority and its offices.

The Vice President I oversees the offices of Recruitment, Marketing, IT, Communications, and Merchandising while supporting officers with complex tasks, conflict resolution, goal tracking, reporting, mentorship initiatives, and leadership development. This role requires strong leadership, organization, professionalism, and the ability to make fair and consistent decisions that support the best interests of the sorority.

The Vice President I is expected to maintain regular communication with officers, conduct one-on-one meetings, review quarterly goals and reports, organize office operations, host trainings and open calls, and ensure all offices remain aligned with the sorority's mission, strategic plan, policies, and standards.

Experience & Qualifications Needed

- Previous leadership experience within the sorority, executive board, committee, or another organization
- Strong organizational, managerial, and communication skills
- Ability to lead multiple offices, projects, and personalities effectively
- Experience with conflict resolution, mentorship, team leadership, and accountability
- Ability to make professional, fair, and solution-oriented decisions
- Strong understanding of chain of command, leadership structure, and sorority operations
- Ability to maintain documentation, complete reports, and manage trackers and deadlines
- Experience with planning meetings, trainings, events, or leadership initiatives preferred
- Ability to remain flexible, proactive, organized, and dependable under pressure

- Commitment to sisterhood, leadership, professionalism, and the continued growth of the sorority

Preferred Leadership Traits

- Proactive and adaptable leadership
- Strong communication and listening skills
- Professionalism and integrity
- Resourcefulness and accountability
- Ability to delegate and motivate others
- Patience, consistency, and leadership presence
- Commitment to mentoring and supporting members

include responsibilities