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# RECORD OF PROCEEDINGS

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## Eagle Ranch Metropolitan District March 23, 2020 Meeting Minutes

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### Minutes of the Special Meeting Of the Board of Directors of Eagle Ranch Metropolitan District March 23, 2020

A Special Meeting of the Board of Directors of Eagle Ranch Metropolitan District, Eagle County, Colorado, was held Monday March 23, 2020 at 1:00 p.m., via teleconferencing due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and the threat posed by the COVID-19 coronavirus in accordance with State Law.

**Attendance** The following Directors were present and acting:

- Rick Dominick
- Dave Crawford
- Kent Rose
- Jim Adams
- Casey Bullock

The following Directors were absent and excused:

Also in attendance were:

- Jeff Boyer, Golf Course General Manager
- Derek Rose, Golf Course Superintendent
- Eric Weaver, Marchetti & Weaver, LLC
- Lori Tarpey, Secretary to the Meeting, Marchetti & Weaver, LLC

**Call to Order** The Meeting of the Board of Directors of Eagle Ranch Metropolitan District was called to order by Director Crawford, noting a quorum was present.

**Conflict Disclosure** It was noted that Director Adams was either a current employee, past employee or sub-contractor of East West Partners, Inc, a sub-manager of West Eagle Ranch LLC, the original developer of Eagle Ranch. Director Crawford is also employed by East West Hospitality, Director of Beaver Creek, with Eagle Ranch Association also reporting to him. The Board noted, for the record, that these disclosures are restated at this time with the intent of fully complying with laws pertaining to personal conflicts.

**Consideration of the Agenda** No changes were made to the agenda.

**Public Comments** None.

**Minutes** The Board reviewed the minutes of the February 4, 2020 meeting. By motion duly made and seconded it was unanimously

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**RESOLVED** to approve the February 4, 2020 meeting minutes as presented.

### **2020 Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings.**

Mr. Weaver reviewed the resolution, which calls for meetings to be held electronically due to the COVID 19 pandemic. By motion duly made and seconded it was unanimously

**RESOLVED** to adopt the Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings.

### **Golf Operations for 2020 Season**

The group discussed whether the golf course should open amid the COVID-19 social distancing recommendations. Mr. Boyer stated that April 6<sup>th</sup> is when they opened the course last year and in other years, they waited until 2<sup>nd</sup> weekend in April to open. He said the earliest they would have opened, absent COVID-19, would have been Saturday March 28, depending on snow.

The Board discussed the many operations challenges of potentially losing seasonal staff if the course cannot open in the near future, ramp up time for food and beverage operations, communication with golfers, social distancing of employees and patrons, sanitizing carts restrooms, and other items, amended play policies to limit exposure to patrons, and other challenges.

The Board determined that staff should continue to make diligent plans for reopening but will wait on further guidance from Eagle County Public Health.

### **2019 Preliminary Audited Financial Statements**

The review and approval of financial statements was tabled until another meeting.

### **Accounts Payable**

The accounts payable schedule was provided in the Board packet. Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve and ratify the accounts payable listing, as presented.

### **Next Special Meeting Scheduled**

A follow up meeting was scheduled for April 6th at 1:00 pm.

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### Other Business

Mr. Boyer discussed the budgeted capital project to repair, crack seal, and seal coat the cart paths. The Board directed Mr. Boyer to work with the contractor to determine pricing and availability as this could be aa great year to get the project completed with less impact to golfers.

Mr. Weaver updated the Board that the election had been cancelled because there were only two self-nomination forms received for two vacant positions. Kent's and Casey's new terms will be updated in May when their oaths of office are taken.

### Adjournment

There being no further business to come before the Board and upon motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the meeting of the Eagle Ranch Metropolitan District Board of Directors held March 23, 2020.

Respectfully Submitted,

Lori Tarpey  
Secretary to the Meeting