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# RECORD OF PROCEEDINGS

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Eagle Ranch Metropolitan District April 06, 2020 Meeting Minutes

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## Minutes of the Special Meeting Of the Board of Directors of Eagle Ranch Metropolitan District April 6, 2020

A Special Meeting of the Board of Directors of Eagle Ranch Metropolitan District, Eagle County, Colorado, was held Monday April 6, 2020 at 1:00 p.m., via teleconferencing due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and the threat posed by the COVID-19 coronavirus in accordance with State Law.

**Attendance**                    The following Directors were present and acting:

- Rick Dominick
- Dave Crawford
- Kent Rose
- Jim Adams
- Casey Bullock

The following Directors were absent and excused:

- None

Also in attendance were:

- Jeff Boyer, Golf Course General Manager
- Derek Rose, Golf Course Superintendent
- Eric Weaver, Marchetti & Weaver, LLC
- Lori Tarpey, Secretary to the Meeting, Marchetti & Weaver, LLC

**Call to Order**                    The Meeting of the Board of Directors of Eagle Ranch Metropolitan District was called to order by Director Crawford, noting a quorum was present.

**Conflict Disclosure**        It was noted that Director Adams was either a current employee, past employee or sub-contractor of East West Partners, Inc, a sub-manager of West Eagle Ranch LLC, the original developer of Eagle Ranch. Director Crawford is also employed by East West Hospitality, Director of Beaver Creek, with Eagle Ranch Association also reporting to him. The Board noted, for the record, that these disclosures are restated at this time with the intent of fully complying with laws pertaining to personal conflicts.

**Consideration  
of the Agenda**                    No changes were made to the agenda.

**Public Comments**                None.

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## Golf Operations for 2020 Season- COVID-19

Board members discussed Eagle County's decisions regarding whether or not golf courses would be allowed to open. Governor Polis has extended the stay-at-home order through end of month, so they believe that Eagle County will follow the State public health order.

The board discussed the cart path project. Derek Rose met with a contractor regarding cart paths and said that the estimate they received for crackfill and seal coat of all cart paths was \$110k-\$115k. Given the fact that the district only has an \$80k budget, the contractor recommended only repairing and crack filling cart paths and waiting to do a sealcoat until a later year and it is largely an aesthetic enhancement. A full mill and overlay likely won't happen for 3-4 years. They discussed the contract with Borne Consulting to oversee the cart path project was \$11,500, which includes the RFP, working with contractor and defining scope, and oversight of the project. Mr. Boyer stated that project can be done while the course is open for play. The board directed Mr. Boyer to work with the contractor to remove the sealcoat from the scope of work and to also work with Borne Engineering on a reduced price due to the reduction of the scope of the project.

The group discussed course operations and stimulus funds available to staff and/or the District. Mr. Weaver mentioned that he's reviewed the acts and they haven't found any aid that is available to public entities. However, staff are able to apply for unemployment, even if it is due to a delay of them being hired for the season. Mr. Weaver also mentioned that the County updated their public order while on this call to extend the order until April 30<sup>th</sup> and golf courses are specifically prohibited.

Director Crawford asked where costs could be cut to offset the likely decrease in revenues. Mr. Boyer reviewed 2 scenarios that were included in the board packet. Scenario 1 cut 10% of hourly wages and keeping Year-round salary staff at same. The 2<sup>nd</sup> scenario projecting larger revenue loss and cuts of 10% on year-round and 20% on hourly wages as well as cutting other costs. The Board determined to maintain status quo and that if public order is extended beyond April 30, they will need to revisit.

Further discussion was made on what operations would look like if Eagle County allows golf courses to open May 1, including carts, bathrooms, driving range/putting green/chipping green, clubhouse opening, and other operational matters.

The group discussed potential reductions in season pass prices and determined to table the discussion until it is known when the course will open. The Board directed Mr. Boyer to work with individuals that may be seeking full refunds.

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### **Adjournment**

There being no further business to come before the Board and upon motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the meeting of the Eagle Ranch Metropolitan District Board of Directors held April 6, 2020.

Respectfully Submitted,

Lori Tarpey  
Secretary to the Meeting