

PRESTON CANDOVER AND NUTLEY PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL

Date:	Monday 19 th May 2024	Time: 7:30pm
Venue:	Preston Candover Village Hall, Preston Candover	
Present:	Robin Human Tara Paul Emma Dare Bryan Rebecca Kennelly Luke Sherbrooke Andrew Frome Cllr Julian Jones Alex Rowley Wendy Simson	Chairman Vice Chair Borough Councillor Member of the public Clerk
Apologise:	Cllr Juliet Henderson Paul Gaskell	County Councillor Borough Councillor

1556 Election of Chairman

Cllr Human agreed prior to the meeting to remain in the Chairman role, there were no other nominations. Cllr Paul proposed the appointment and Cllr Kennelly seconded; the Council elected Cllr Human unanimously as Chairman.

1556 Election of Vice Chairman

Cllr Frome agreed to stand as Vice Chair there were no other nominations. Cllr Sherbrooke proposed the appointment and Cllr Kennelly seconded; the Council elected Cllr Frome unanimously as Vice Chairman.

1557 Register of Members Interests

Cllr Frome informed the Council that he has moved house, the Clerk agreed to forward the link to the form for Basingstoke & Deane, this link is:

<https://forms.microsoft.com/e/WGNtTEyvH0>

No other changes to the registers of members interests were declared.

1558 Minutes of the last AGM

The minutes of the Annual General Meeting from 19th May 2024 were circulated with the papers for the meeting. The Councillors approved them as a true record of the meeting. A copy was provided for the Chairman to sign.

1559 Agreement of roles and responsibilities

The Councillors agreed to postpone allocating roles to the next meeting when all Councillors were present. The roles to be allocated are:

- Planning – Cllr Dare Bryan
- Highways including street lighting – Cllr Frome
- Play Area – Cllr Sherbrooke
- Speeding – Cllr Paul
- Rights of Way, Foot Paths, and Bye-ways – Cllr Kennelly
- Lengthsman and ground maintenance - Chairman

Councillors agreed that flooding would continue to be the responsibility of all Councillors.

1560 Statement of activities for 2024/25 Summary of activity -

Summary of activity -

- Lengthsman scheme extended for another year.
- Flood defence work.
- The Rural Crime roundtable with Donna was held on Monday 20th January at North Waltham Rathbone Pavilion.
- Memorial woodland at Preston Farm.
- New football club leased the Recreation Ground
- Two new SID purchased
- Meeting with Cllr Lulu Bowerman Executive Member for Highways and Waste, Hampshire County Council and representatives from all local interested parties to discuss speeding.
- Initial community survey about 20mph zone.
- Refurbishment of play area.

Planning applications (22 in total, 15 for properties, and 7 for tree work)

- **Fawkners (23/03038/FUL)** – amendment to previous application – **Awaiting decision**
- **North Hall (24/00711/LBC)** - Variation of Condition 1 of 23/01489/LBC - **Granted**
- **Purefoy (24/00722/FUL)** – building alterations. - **Granted**
- **2 Walled Garden (T/00221/24/TCA)** - tree work - **Granted**
- **North Hall (24/01083/LBC)** – removal of existing single storey stables and erection of single storey building of the same footprint and size. - **Granted**
- **The Old Vicarage (24/01159/HSE)** – Proposed first floor side extension over existing single storey residential accommodation to form new bedroom and en-suite. **Granted**
- **The Rectory (T/00305/24/TCA)** – tree work to 6 trees. - **Granted**
- **Malmsmead (24/01537/LBC & 24/01536/HSE)** – Proposed barn conversion with replacement single storey side and rear extension for use ancillary to that of the main house. - **Granted**
- **Land adjacent to Fawkners (23/03038/FUL)** – Erection of detached dwelling and garage; with associated parking, turning, landscaping, private amenity space and access. – comments made by Parish Council – **Awaiting Decision**
- **Appletree House (T00468/24/TCA)** – T1 reduce Silver Birch tree by 3m leaving a finished height of 10m with crown spread (radius) of 6m – **Granted**

- **Farm building at Nutley Manor (24/02194/GPDAG)** – Notification of proposed change of use of agricultural building into flexible commercial use. This will be determined as part of permitted development – **decided under permitted development.**
- **The Croft (T/00495/24/TCA)** – Beech (T1) reduction of external canopy back to the previous pruning points
- **Land adjoining Police House (19/02038/FUL)** – Erection of no. 1 3 bed dwelling and creation of 2 no. additional access points with parking for 1, 2, and 3 Flower Cottages - **Registered**
- **Sycamore Cottage (T/00522/24/TCA)** – tree work
- **Land north-east of North Hall and Purefoy Arms (24/02616/FUL)** – Installation of a solar panel array and associated works including cable trenching and soft landscaping. **Granted**
- **North Hall (24/02865/FUL)** – addition of new post box. **Granted**
- **Malmsmead (24/02866/LDEU)** – Certificate of lawfulness for the existing use of land as residential garden. **Refused**
- **Always (24/02828/ROC)** – Variation of condition 1 (plans) of 20/03415/HSE (erection of rear ground floor extension to replace 2 no. existing lean-to extensions) to change the approved design, including the existing and proposed roofline and replace clay tiles with slate tiles. **Registered**
- **Broadacre (25/00075/HSE)** – First floor side extension with replacement roof over. **Withdrawn**
- **Cross Oaks, Red Lane, Preston Candover (T/00046/25/TCA)** – tree works
- **Preston House, Preston Candover (T/00189/25/TCA)** – tree works
- **Farm Building at Nutley Manor (25/00578/FUL)** – conversion of farm building from commercial use to residential use, including recladding and alterations to exiting doors and windows. **Registered**

Summary of financial statement -

- £11,025 precept from Basingstoke and Deane
- £1,000 Cllr grant for Coronation
- £1,211.46 VAT refund
- Total income for 23/24 - £13,638
- Total payments made - £20,242.
- Opening balance £13,189 (1st April 2024)
- Closing balance £6,548 (31st March 2025)

Changes in personnel –

- There have been no changes in personnel this year.

1561 Internal Auditors Report

This report is to be read in conjunction with the Annual Internal Audit Report in the Annual Governance and Accountability Return Council: Preston Candover & Nutley Parish Council.

The report below is based on the evidence made available to me and the Joint Panel on Accountability and Governance Practitioners' Guide (the 'Proper Practices') issued in March 2024 and applying to the 2024/25 financial year.

I would like to thank Wendy for her assistance.

Management and governance was found to be satisfactory but some weaknesses have been identified as below.

Internal Control Objective Response A. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied	It was not possible to reconcile the P60 to the cashbook and the figure on the AGAR Section 2 Accounting Statement, but I understand there were issues with the payroll software during the year. Recommendation: consider outsourcing the payroll as it is not expensive and reduces risks to council and clerk
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Other areas of risk identified: • Minutes of meetings not signed and dated on every page.

1562 Certificate of Exemption

Prior to the meeting the Clerk circulated the Annual Governance and Accountability Return (AGAR). The exception certificate on page 3 of the form was signed as the Parish Council income and expenditure both fall below £25,000.

1563 Annual Governance Statement (Section 1)

The Clerk read out the 8 statements from page 5 of the AGAR, the Councillors agreed with these statements following the Audit Report and agreed actions. Point 9 does not affect Preston Candover & Nutley Parish Council as there are no Trust Funds.

1564 Sign off audited accounts for 2024/25 (Section 2)

The Councillors agreed they had read the AGAR along with the Annual Accounts and confirmed the Accounting Statement to be accurate, the Chairman signed page 6 of the AGAR.

1565 Nomination of Allotment Charity Trustees

The Allotment Charity has 5 trustees, 3 elected by the Parish Council and 2 elected by the Charity. The 3 Trustees elected by the Parish Council are Charles Bradshaw, Carolyn Dawnay and Eileen Jamieson and they will remain in post for 4 years.

The Parish Councillors approved the nominations.

1566 Police Report

2 Assaults with injury have been reported, both of these refer to residents of the same address. Police have not progressed matters due to M/H playing a factor in the reports.

On the 29th March 2025 Police received a report of criminal damage to a field, circumstances are that a vehicle has been driven over crops that have caused damage to them as a result. Linked to Hare coursing type offences.

ASB

On the 21st August at 23:15 Police have received a call ref a resident in the area of Moundsmere Close that a resident was playing loud music, causing informants sleep to be

disturbed and highlighted that other neighbours could blame the informant for playing the loud music. No police involvement.

Burglary Business / Community

Three have been reported.

BRITISH SOLAR RENEWABLES in PRESTON CANDOVER

The initial call was that on THURSDAY 12 SEPTEMBER 2024 at approximately 03:15 hours two males had been seen leaving the site in a GREEN SUZUKI GRAND VITARA. Police attended the area and conducted searches for this vehicle but it was not found. During the searches two spools of aluminium wire were found abandoned. One spool was found on the B3046, the second spool was found on CURCH LANE, near the local church and cemetery, off of the B3046. CHURCH LANE was potentially the suspect's access point into the site as a large metal gate was left wide open. This track was only accessible using a 4x4 vehicle.

Following initial police attendance, further stolen items have been identified. These are as follows:

1500 meters of hard drawn copper - Valuing £7635

40,000 meters of string cable - Valuing £25,600

Silver trailer - Monetary value unknown

On Wednesday 8th JANUARY 2025 at 01:12 a silver Honda CRV with no number plates arrived at a large Estate. The property was unoccupied at the time and criminals have forced open a wooden gate and entered outbuildings nearby. Items below have been identified as stolen.

1501 STIHL leaf blower backpack - £650 (no serial numbers)

STIHL Long handled hedge cutter with chain saw - £1350 (no serial number)

2 x full 20l green jerry cans.

ANPR cameras present at the location!

On the 17th December the above address was targeted previously, a similar type car was again seen at 0300hrs. Horse tac was stolen on that occasion.

Criminal Damage x 6

All of these referred to vehicles being driven over crops possibly in the process of coursing offences.

Hare coursing / Hunting

7 offences have been reported to the Police.

Dangerous dog

A German Shepherd dog has bitten a SSE worker upon the leg. The worker wasn't overly concerned about the incident despite requiring minor medical intervention. Matter was highlighted out of concern if a child was attacked.

The dog has undergone behavioural training courses.

12 suspicious incidents / persons / vehicles / other

These appears to be a slight increase which is a good thing. Please continue to report suspicious incidents to the Police so we know where and when activities are occurring. Veh registrations are always really beneficial.

Alex informed the Council that landowner in Oakley also has issues with hare coursing and destruction of crops. Bollards have been placed on field entrances to stop access.

The meeting closed at 8:00pm.