

PRESTON CANDOVER AND NUTLEY PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL

Date: Monday 20th May 2024 **Time:** 7:30pm

Venue: Preston Candover Village Hall, Preston Candover

Present: Rebecca Kennelly Vice Chair
Luke Sherbrooke
Andrew Frome
Wendy Simson Clerk

Apologise: Cllr Juliet Henderson County Councillor
Paul Gaskell Borough Councillor
Robin Human Chairman
Tara Paul
Emma Dare Bryan

1455 Election of Chairman

Cllr Human agreed prior to the meeting to remain in the Chairman role, there were no other nominations. Cllr Frome proposed the appointment and Cllr Sherbrooke seconded; the Council elected Cllr Human unanimously as Chairman.

1456 Election of Vice Chairman

Cllr Kennelly agreed to stand as Vice Chair but asked if any other Councillors would consider the role. Cllr Frome agreed to stand, and so Cllr Kennelly withdrew herself from the election. Cllr Sherbrooke proposed the appointment and Cllr Kennelly seconded; the Council elected Cllr Frome unanimously as Vice Chairman.

1457 Agreement of roles and responsibilities

The Councillors agreed to postpone allocating roles to the next meeting when all Councillors were present. The roles to be allocated are:

- Flooding.
- Highways including street lighting.
- Play Area.
- Website.
- Rights of Way, Foot Paths, and Bye-ways.
- Lengthsman and ground maintenance.

Action: Clerk to include on Parish Council agenda for July

1458 Statement of activities for 2023/24

Summary of activity -

- Coronation celebrations including:

- Bouncy slide
- Live music
- Big Lunch
- Lengthsman scheme extended for another year.
- Flood defence work.
- Police meeting to discuss speeding on 15th September.
- Memorial woodland at Preston Farm.
- Issues with Recreation Ground management
- Faulty SID
- Defibrillator Training
- Presentation about Purefoy planning application

Planning applications (17 in total, 9 property, 7 for tree work and 1 bridleway)

- **The Rectory** – Tree work on driveway to allow vehicles in to replace roof (T/229/23/TCA) – the Councillors had no objections. **GRANTED**
- **North Hall** – variation to condition 1 of application 21/ 3855/LBC – the Councillors had no objections. **GRANTED**
- **Land at Moundsmere Manor (23/01686/FUL)** - erection of an outdoor equestrian arena and assorted change of use. – The Councillors asked if there was any lighting included in the application as this site could be viewed from several other properties. **GRANTED**
- **The Old Post Office (T/00275/23/TPO)** – 1 Yew: reduce height by 3-4m and reduce spread by 1m to leave final height of approx. 8m (H) X 5m (W) crown spread of approx. 2.5-3m.- no objections. **GRANTED**
- **1 Whitegates (23/01920/HSE)** – construction of a timber framed bike shed and log store and removal of the summerhouse in the rear garden – no objections. **WITHDRAWN**
- **Yew Tree House (T/00371/23/TCA)** – T1 - Silver Birch - reduce the top crown in height by 2.5m, stem diameter no greater than 35mm; 2nd eastern, over extended lateral back to source (35mm stem diameter); 2nd northern over extended lateral overhanging the neighbouring roof to reduce by 2m back to fork. Side canopy to blend in by reducing by circa 1m; crown lift skirt secondary and tertiary foliage by 2m. T2 - Silver Birch to reduce in height by 2.5m and blend in the canopy so that T1 and T2 are as one tree. T3 - Prunus to reduce and shape by 20%. Cuts no greater than 25mm30mm. T4 - Himalayan Silver Birch to reduce by 20%. Crown lift 3m. Cuts no greater than 25mm-30mm. T5 - Silver Birch - Fell. to dismantle to lowest level. Signs of decline, soil erosion around the bank exposing the roots; if tree to fail could cause damage to the property, tree nearing later stage of life span age. Works in accordance with BS3998(2010), nearest best practice pruning – no objections. **GRANTED**
- **Dedication of bridleway rights in Preston Candover (PPO 5217)** - offer for a new Bridleway in Preston Candovers, and to divert part of BW 13 & 14 50 metres north of the original lines to record what is being used on the ground. – no objections. **GRANTED**
- **Axford House (23/02421/RET)** - Retrospective planning application to regularise the erection of a fence – no objections. **GRANTED**
- **Land To the East of North Hall Church Lane Preston Candover (23/02650/FUL)** - Change of use of agricultural to private/domestic equestrian, with proposed manege and associated works. Cllr Frome reported that he had visited the property with the owner and that the facility would be shielded from view by hedges and an existing wall and would be for domestic use only. Cllr Dare Bryan asked if there was any lighting included in the plans, Cllr Frome confirmed that there was not. The Parish Council have no objections. **GRANTED**

- **Manor Farm Church Lane Preston Candover (T/00510/23/TCA)** - 11 Cypress (T7 to T17) fell. 6 Cherry trees (T1 to T6): fell – no objections. **GRANTED**
- **Wellow (T/00087/24/TCA)** – Tree work to remove a Lawson Cypress and Ash Tree – no objections. **GRANTED**
- **Land adjacent to Fawkners (23/03038/FUL)** – construction of new dwelling. **NOT YET DECIDED**
- **Forest Holidays, Micheldever (24/00380/OOBC)** – addition of 25 cabins – Councillors agreed that this was outside of the Parish Council area and plans raised no concerns. **B&D NO OBJECTIONS**
- **The Croft (T/00110/24/TCA)** – Tree work on an Ash and Cherry Tree – no objections. **GRANTED**
- **Popham Airfield** – development of 3,000 additional homes – Cllr made no comments as this was outside of the catchment for the Parish. **NOT YET DECIDED**
- **Malmsmead (24/00530/LDC & HSE)** – Proposed barn conversion with single storey rear extensions, to provide accommodation for elderly parents. Comments by 4th April. **WITHDRAWN**
- **Malmsmead (24/00531/HSE)** – erection of an outbuilding ancillary to existing dwelling to provide storage and gym. Comments by 3rd April. **WITHDRAWN**
- **Woodham House (T/00149/24/TCA)** – tree work to 5 trees including 4 Common Beech and a mature Common Ash. Comments by 4th April. **GRANTED**

Summary of financial statement -

- £10,759 precept from Basingstoke and Deane
- £2,246 in Neighbourhood CIL
- £800 Cllr grant for Coronation
- £1,020 VAT refund
- Total income for 23/24 - £15,965
- Total payments made - £16,367.
- Opening balance £13,544 (1st April 2023)
- Closing balance £13,189 (31st March 2024)

Changes in personnel –

- There is the option for two additional Councillors on the Parish Council.
- Emma Dare Bryan joined the Parish Council to represent Axford.
- Andrew Frome has stepped forward to be co-opted onto the Parish Council to represent Preston Candover.

1459 Internal Auditors Report

The Internal Auditor has reviewed the accounts and prior to the meeting, no formal report was made but page 4 of the Annual Governance and Accountability Return was completed and signed.

1460 Certificate of Exemption

Prior to the meeting the Clerk circulated the Annual Governance and Accountability Return (AGAR). The exception certificate on page 3 of the form was signed as the Parish Council income and expenditure both fall below £25,000.

1461 Annual Governance Statement (Section 1)

The Clerk read out the 8 statements from page 5 of the AGAR, the Councillors agreed with these statements following the Audit Report and agreed actions. Point 9 does not affect Preston Candover & Nutley Parish Council as there are no Trust Funds.

1462 Sign off audited accounts for 2023/24 (Section 2)

The Councillors agreed they had read the AGAR along with the Annual Accounts and confirmed the Accounting Statement to be accurate, the Chairman signed page 6 of the AGAR.

1463 Nomination of Allotment Charity Trustees

The Clerk informed the Parish Council that one of the Trustees from the Allotment Charity has stepped down and a new appointment made. The Charity has 5 trustees, 3 elected by the Parish Council and 2 elected by the Charity. The 3 Trustees elected by the Parish Council are Charles Bradshaw, Carolyn Dawnay and Eileen Jamieson and they will remain in post for 4 years.

The Parish Councillors approved the nominations.

The meeting closed at 8:00pm.