

## PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL

**Date:** Monday 20<sup>th</sup> November 2023 **Time:** 7:30pm

**Venue:** Preston Candover Village Hall, Preston Candover

**Present:** Robin Human Chairman  
Rebecca Kennelly Vice Chairman  
Luke Sherbrooke  
Tara Paul  
Emma Dare Bryan  
Andrew Frome  
Wendy Simson Clerk

**Apologise:** Cllr Juliet Henderson County Councillor  
Paul Gaskell Borough Councillor

#### 1411 Apologies for absence and welcome prospective new Councillors

The Chairman welcomed everyone to the meeting.  
Clerk had received apologies from Cllr Henderson and Cllr Gaskell.

#### 1412 Minutes of the last meeting

The Councillors confirmed that the minutes were a true record of the last meeting held on Monday 2<sup>nd</sup> October. The Clerk to provide a copy of the minutes for the Chairman to sign.

#### 1413 Matters arising

**Speed Watch equipment** – The Clerk confirmed that Cliddesden Parish Council are happy to sell their Speed Watch equipment to Preston Candover & Nutley Parish Council for £20.

The Councillors asked the Clerk to arrange training for the equipment with Hampshire Constabulary and also to place an advert in the Oxdrove asking for volunteers.

**Action:** Clerk to email Sergeant Martin Evans about training

**Action:** Clerk to post advert in January Oxdrove for volunteers (as final copy date for December is closed)

**30mph speed sign** – at the Police meeting a resident asked if the small 30mph speed signs on the B3046 outside North & South Hall could be replaced with larger ones as this area is shaded by trees and the small signs are not visible. The Clerk has organised for one sign to be replaced; Cllr Kennelly confirmed that it had made a huge difference. The Clerk asked how many the Councillors would like to replace.

**Action:** Councillors to send a list of possible sites where small signs could be replaced with larger ones.

#### 1414 Financial Statement

The Clerk circulated the financial report prior to the meeting.

The Clerk informed Councillors that a CIL (Community Infrastructure Levy) payment of £2,246.12 had been made to the Parish Council in relation to the work at North Hall.

The payments due for approval are:

- Grass cutting (October) - £95.00

- Grass cutting at war memorial and replace post for Remembrance - £160.00
- Website domain - £98.06
- Signage - £57.99

The Clerk explained that the annual pay increase had been approved, the new hourly rate for scale point 18 is £15.21. The Clerk did not ask for the increase made in 2022 but suggested that Councillors should ensure pay rates are kept in line with national figures, the Councillors approved. The backdated pay for the first half of the year was approved and the rate will be increased for the payment made in January and March. The backdated PAYE will be included in the payment to HMRC in January.

- Clerk's salary (backdated increase) - £257.92

All these payments were approved.

#### **1415 Defibrillator Training**

The Clerk has been asked to look at training for the defibrillator as they were installed some time ago and requests have been made for an update. The Heartbeat Trust who supplied the units and support maintenance can provide a session for up to 50 people at £175. The session last 2 hours and there is time at the end for anyone who wants to practise using the equipment to have a go. The Clerk has suggested that three sessions be booked in December, January, and February to be held in Northington, Brown Candover and Preston Candover to ensure everyone can attend.

**Action:** Clerk to circulate dates as soon as received.

A resident needed to use a defibrillator recently, not locally, but couldn't get access to the unit as they couldn't get the code to work. The family managed to rip the cabinet off the wall and a shock was administered and the residents is making a good recovery. The family have suggested that the code for the cabinet be given to everyone who attends the training on a keyring to ensure they can get access if required. The Clerk asked Cllr Paul to investigate prices prior to the meeting which were discussed. For the quantity needed the keyrings would be approximately £1 each. The Clerk suggested that a grant from Cllr Gaskell be requested to support this cost.

**Action:** Clerk to check with Cllr Gaskell about how much grant funding he has left.

**Action:** Cllr Paul to send information to all Councillors.

#### **1416 Budget for 2024/25**

Prior to the meeting the Clerk circulated a summary of the income and payments due before 31<sup>st</sup> March 2024 and the predicted balance of £14,507.52 at the close of the current financial year. The Clerk also included the predicted income and expenditure for 2024/25. Cllr Kennelly suggested that a budget for the tree survey which is due in October 2024 should be included at £800. Cllr Dare Bryan asked that the training budget be increased to ensure that New Councillor Training along with Planning Training could be completed, a value of £720 was suggested this covers the two new Councillors attending New Councillor sessions and four Councillors attending Planning Training. It was agreed that some of these sessions may fall within the current financial year.

**Action:** Dates and time for both training topics to be circulated to Councillors to ensure places are booked.

The Clerk asked Councillors to send any additional budget items through via email copying in all members before 31<sup>st</sup> December to enable the financial statement template to be updated for the next meeting.

**Action:** All Councillors to send additional budget items to Clerk by 31<sup>st</sup> December.

#### **1417 Flooding**

The Clerk has arranged with Paul Peskett to clear the ditches and jet wash the culverts out week beginning 4<sup>th</sup> December.

**Action:** Clerk to email all residents with a riparian responsibility in Preston Candover to inform them of the work being done.

**1418 Lengthsman visits**

The Chairman confirmed that culvert clearing will be the main focus for the Lengthsman on his next visit on Tuesday 28<sup>th</sup> November.

The final date for 23/24 is:

- Tuesday 27<sup>th</sup> February

**1419 Rights of Way**

Cllr Kennelly informed the Council that most of the paths have been walked recently and there are no issues.

**1420 Parish Council website**

The Clerk reported that the website was up to date.

**1421 Planning**

There have been two new planning applications since the last meeting.

**Land To the East of North Hall Church Lane Preston Candover (23/02650/FUL)** - Change of use of agricultural to private/domestic equestrian, with proposed manege and associated works. Cllr Frome reported that he had visited the property with the owner and that the facility would be shielded from view by hedges and an existing wall and would be for domestic use only. Cllr Dare Bryan asked if there was any lighting included in the plans, Cllr Frome confirmed that there was not. The Parish Council have no objections.

**Manor Farm Church Lane Preston Candover (T/00510/23/TCA)** - 11 Cypress (T7 to T17) fell. 6 Cherry trees (T1 to T6): fell – no objections.

The Councillors agreed that they would like some training on planning.

**Action:** Clerk to identify dates that HALC are running planning training.

**1422 Children's Play Area**

The inspections feedback is about the trees which Councillors have agreed will be a focus on the budget and 24/25 plans.

**1423 Highways**

The Councillors discussed the various potholes and asked that they are reported to Hampshire Highways to make sure they are filled.

**1424 General correspondence**

**War Memorial** – the Clerk has been contacted about the war memorial which needs a clean. Blackwell & Moody carried out the restoration work on the stone about 5 years ago and steam cleaned it as the Portland Stone is too soft to be pressure washed.

**Action:** Clerk to get a quote to clean war memorial

**Recreation Ground** – the Clerk has been contacted by two residents about the poor condition of the Recreation Ground. The Clerk has explained that the lease holder has been ill and suggested to the Parish Council that they might get it cut so it looked better through the winter months. Cllr Kennelly asked that it be confirmed that any work being done was under the leaseholders' insurance and not the Parish Council's.

Councillors agreed to pay for a cut of the area and asked if the leaseholder would be prepared to attend a Parish Council to update them on the plans for the facility.

Action: Clerk to contact Paul Daubney to ask him to quote for cutting the Recreation Ground.  
**Fence at the allotments** – The allotment charity have asked the Parish council with financial support to replace the fence along the side of the allotments opposite the children’s play area. The Clerk has had a quote and it will cost £1,090, The Councillors agreed to contribution 50% of the cost and suggested that the charity asked for the remaining funds from the Community Store.

**Action:** clerk to report back to Trustees of the Allotment Charity.

**Preston Candover Memorial Woodland** – The Sainsbury family have invited children from Preston Candover Primary School and residents to join them on Friday 24<sup>th</sup> November to help with planting trees. The Village Hall will be open from 1pm for refreshments and the tree planting will take place between 1pm and 2:30pm.

#### **1425 Dates of next meeting**

- Monday 15<sup>th</sup> January 2024 (7:30pm)

The meeting closed at 9pm.