

## PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

### MINUTES OF MEETING OF THE COUNCIL

**Date:** Monday 20<sup>th</sup> May 2013.

**Time:** 8:00pm

**Venue:** Preston Candover Village Hall

**Present:** Keith Irons Chairman  
Charles Bradshaw Vice-Chairman  
Alan Owencroft  
Daphne Prosser  
Marion Philips  
Rob Marks  
Alison Davidson  
Wendy Simson Clerk  
PC Andy Reid

**Apologise:** David Wilson

#### **106 Apologise**

The Chairman explained that Councillor Wilson was not able to attend the meeting and had sent his apologies.

#### **107 Minutes of the last meeting**

The minutes of the last meeting were agreed as an accurate record of the meeting, and were signed by the Chairman.

#### **108 Police update**

PC Reid explained that there had been a number of incidents since the last meeting including the following :-

- A non dwelling burglary at the Village Hall
- Two dwelling burglaries
- A naked rambler was arrested for a public order offence
- A dog bite incident.

PC Reid explained that Hampshire Constabulary was awarded Best in Country and that within this area Basingstoke was considered Best in Area.

#### **109 Matters Arising**

**Culvert Clearance** – The Vice Chairman explained that he had again e-mailed the Environment Agency about getting the culverts cleared. The Chairman explained that he was still looking into the possibility of employing a lengths man to help with these types of jobs.

**Action:** Chairman to chase up lengths man role with County Council

**Action:** Clerk to speak to HALC about if anyone else has taken up the project and general feedback.

**Environment Link for website** – The Vice Chairman is to forward on the report from the Environment Agency to the Clerk so a link can be identified to go on the website.

**Action:** Vice Chairman to forward report

**Action:** Clerk to identify link and pass to website co-ordinator

**Additional street lamp cost** – The Clerk reported that Terry Edmonds has been on leave but will email again to get price for next meeting.

**Action:** Clerk to get price for next meeting

**Vacancy for Councillor** – There has been no applications from an Axford person so the Council agreed to invite Alex Taylor to join the Council.

**Action:** Chairman to contact Mr Taylor and invite to the next meeting

**Heating at Village Hall** – The Clerk read out an e-mail from Mrs East, The Village Hall secretary, explaining that she was sorry that no heating had been put on and that the topic was raised at the Village Hall meetings regularly. Mrs East explained that there are plans to overhaul the system. The Chairman asked if they could afford to have this work done and asked the Clerk to ask for minutes of the Annual General Meeting.

**Action:** Clerk to request minutes of the Village Hall AGM, dates of the next meeting and names of the trustees.

**War Memorial** – The Clerk had e-mailed Alison Davidson about the notes she had made with reference to costs of repairs and Alison had agreed to pop them in at some point.

**Action:** Clerk to chase up Mrs Davidson

The Chairman explained that his wife was happy to project manage this process.

**Internal Audit Response** – The Clerk circulated the letter sent to the internal auditor in response to the audit report.

**Grass Cutting in Play Area** – The Chairman explained that there had been two quotes for this work. The Council agreed to give the work to Ben Chivers who was charging £20 to cut the grass each fortnight.

**Freddie Osgood's grave** – Councillor Prosser reported that the grave had recently been maintained.

## 110 Financial statement

The Clerk explained that the payment had been received from Basingstoke & Deane Borough Council for £5,211 which included 50% of the precept and the various grants. The Clerk had also put in the claim for VAT refund which totalled £224.57.

Payments to be made this month were:-

- £815.50 for Came & Co for the Parish Council insurance
- £120.00 for Brian Hills for grass maintenance

These were both agreed and signed off by the Council.

**Action:** Clerk to pay invoices

The Clerk explained that she was still having issues with the bank account and had written to Lloyds TSB about the situation. The Clerk explained that this had meant that the account had again been overdrawn and charges made. The Clerk had received a call from Roger Morgan at the Customer Services Department on Monday 20<sup>th</sup> May and believed the issues were being looked into. The Chairman asked to have it confirmed who was a signatory on the account.

**Action:** Clerk to report at next meeting

The Clerk explained that all the documentation for the external audit was now ready and would be displayed on the Parish Council notice board as required.

The Clerk also circulated the asset register which was discussed at the last meeting. The Vice Chairman questioned if the land at Diggers Field should be included as this was on a 150 year lease but was still an asset of the Parish.

**Action:** Vice Chairman to check if this should be listed with the Allotments for the Working Poor or Parish Council

#### **111 Planning Applications**

An application has been received for the Crown Inn to construct a first floor over the existing flat roof and removal of a chimney. They are also looking to construct 2 dormer windows to the north elevation, first floor window to the west elevation and erection of a detached garage. The application was discussed and it was agreed that the Council would object on the basis that it was inappropriate for such a high profile building and that the wooden cladding was not an appropriate material for the extension.

**Action:** Clerk to send through objection

#### **112 Council Property**

Nothing further to report.

#### **113 Section 106 funds**

The Chairman explained that he had spoken to Hampshire County Council who were investigating the use of the section 106 funds for the purchase of a Speed Indication Device.

**Action:** Chairman to report at next meeting

#### **114 Flooding**

The Vice Chairman explained that water levels continued to drop throughout the valley.

#### **115 Valley & Council Website**

In Councillor Wilson absence the Chairman explained that the website meeting still needed to be planned to ensure that Councillor Philips and Councillor Peisley (from Candovers Parish Council) were both fully trained on uploading content.

**Action:** Councillor Wilson to arrange meeting

#### **116 Play areas**

Councillor Owencroft explained that he had met with Lapset, who supplied the play equipment, and that the majority of the repairs had been carried out by the representative during the visit. The equipment has been in place for 14 years and the "hare on a spring" is very worn. Councillor Owencroft explained that the cost of a new top and paint was £581.88, the Council agreed this cost and asked Councillor Owencroft to proceed with ordering the stock.

**Action:** Councillor Owencroft to order parts to repair play area toys.

Following the last meeting the Clerk contacted Bernard Crisp about the medium risk grade which had been placed in the skate park. Mr Crisp had given the following feedback:-

*“The only time I would think of closing a site is when it reached High Risk or an immediate Risk. The advice I would give would be to monitor the situation which is being done already with the weekly inspections to the site by Basingstoke and Deane. With this in mind the goal would be to reduce the risk as soon as you can”*

Councillor Owencroft met with the supplier at the site and they are sending through a quote for the repairs.

**Action:** Clerk to chase for quote.

#### **117 Highways**

There are still huge numbers of pot holes and getting them reported seems to be an issue.

**Action:** Clerk to send link to website for report pot holes and highways issues  
<http://www3.hants.gov.uk/index/transport/roadproblems.htm> is the web-link.

#### **118 Rights of Way**

Councillor Phillips explained that the first of the rural walks took place on the 5<sup>th</sup> May and there was a turn-out of about 30 people. Councillor Philips asked that more of the Councillors would be able to join the next one on 15<sup>th</sup> June.

#### **119 Village Store**

Councillor Marks explained that they were looking for a community group to take on the store as they have run it for 4 years and were struggling to make it cover its costs. He explained that the site of the premises was not good and that there were grants available from the Plunkett Foundation, etc.

The Chairman agreed to arrange a meeting to discuss the next steps.

**Action:** Councillor Marks to send possible dates to Clerk

#### **120 Governing regulations**

The Clerk had sent round the financial regulations, risk assessment and employment process for review. It was agreed that as the meeting had been extended by having the AGM that the Councillors would read the documents and report back at the next meeting.

**Action:** Councillor to read all documents and bring comments to June meeting.

#### **121 General Correspondence**

The Clerk had an email forwarded from Hampshire Records Office to say that they had been given some paperwork from Freddie Osgood's late cousin. The Records Office had asked if the Parish Council were happy for them to store it along with the other documentation. The Council agreed that they were but also asked what was currently being stored and also if extra documents could be added.

**Action:** Clerk to ask about paperwork being stored and adding more to the lot.

#### **122 Any other business**

The Vice Chairman raised the vacancy on the committee for the Allotments for the Labouring Poor. As the Vice Chairman explained there were 3 spaces allotted for members of the Parish Council as the governing body of this charity.

**Action:** Councillors to talk to the Vice Chairman about interest in the vacancy.

**123 Date of next meeting**

Monday 17<sup>th</sup> June 2013 at 7:30pm at the Preston Candover Village Hall.