

CANDOVERS PARISH COUNCIL

MINUTES OF THE ANNAUL GENERAL MEETING OF THE COUNCIL

Date: Monday 1st July 2019 **Time:** 7:30pm

Venue: Village Hall, Preston Candover

Present: Paul Sadler
Ruth Chattell
Tish Owencroft
Wendy Simson Clerk

Apologise: Daphne Prosser
Maria Jones

1020 Public forum

Charles Bradshaw attended the meeting as a past Trustee of the Recreation Ground Charity to understand what the options are to maintain this asset for the community. A number of solutions were discussed including the football team who have been in touch with Oliver Mills and have a licence to maintain and use the Recreation Ground, the Vice Chair gained access to this agreement on Sunday 30th June and shared with the Parish Council. Charles informed the Council that he believed that Keith Irons remained a Trustee of the Recreation Ground and should therefore have been informed of this contract. The Vice Chair shared an email to the Parish Council on 1st June 2018 from Keith Irons in which he informs the Councillors that he is no longer involved with the Recreation Ground and had stood down as a Trustee.

Action: Clerk to confirm Keith's current connect with the Recreation Ground

The Chairman and Vice Chair explained that they had met with John Smith who looks after the Renegades Football Team who happened to be working on the pitch when the Vice Chair was walking the dog. John informed them that he had a number of plans including offering a 5 a side tournament next summer for village children opening up his team's training sessions for local youngsters. John has plans to repair the changing room facilities in order to meet the FA requirements, along with cutting and preparing the pitch.

It was agreed that as the contract started from 1st July between Oliver Mills and John Smith has been signed that there was little room for the Councillors to amend the document. Councillor Prosser raised in her letter that she had visited the Recreation Ground and found the changing rooms open; she also said PC Reid had also visited.

The skate ramp has been removed and sold by the Parish Council; the wooden surface has also been taken away.

1021 Apologies for absence

The Clerk had received apologies from Councillors Prosser and Jones, Councillor Prosser had sent a letter to the Clerk with a number of points which she asked to be raised. Councillor Prosser also informed the Council that she intends to resign from the Parish Council. Rob Marks also intended to join the meeting but was delayed and sent apologies.

1022 Minutes of the last meeting

The Councillors confirmed that the minutes were a true record of the last meeting held on Monday 18th March 2019. The Chairman signed the minutes.

1023 Matters arising

New Councillors – There are a number of suggestions for the vacant Councillor roles, these included Rob Marks who has been a Councillors for many years.

Action – Clerk to ensure all potential candidates are aware of the date of the next meeting.

Streetlamp number 6 – Councillor Prosser’s notes asked that this be replaced before the winter. The Chairman had requested that the Lengthsman clear the ivy from the pole to enable SSE to replace the lamp, however all the dead ivy needs to be removed.

Action: Chairman to ask the Lengthsman to clear the ivy

Action: Clerk to ask SSE to install new lantern

Rights of Way information - the folder of information about the Rights of Way can’t be located and so it was agreed that a new file be ordered.

Action: Clerk to email HCC to order a new file.

New website – The Clerk referred to the Internal Auditors feedback which suggests that the Parish Council should have its own website and that all policies, minutes, financial statements and agendas. Candovers Parish Council have investigated and are looking to purchase the domain name candoversparishcouncil.org and then to use “Go Daddy” to design a website with pages for the required information.

Action: Chairman to speak to Rob about domain name and website designer.

1024 Financial Statement

The following payments have been agreed since the last meeting:

- Grass cutting (April) - £228.00
- Meeting room hire (2019) - £168.00
- HALC subscription - £243.00
- Internal Auditor - £125.00
- Slide steps repair - £1,340.00
- Electrician for defib - £138.00
- Insurance - £614.97
- PAYE (April to June) - £235.50
- Clerk’s salary (April to June) - £354.50

At the meeting the Clerk presented the invoice for the grass cutting in May at £228.00 which was agreed and signed off.

50% of the precept at £4,446.50 along with Council tax support and grass cutting support at £248.00 were received from Basingstoke & Deane. The VAT refund from HMRC at £1,546.05 has been received and the Chairman sold the skate ramp at £602.87. Interest of 31p has also been paid by Lloyds.

The Internal Auditors feedback is as follows:

Website – my understanding of the Transparency Protocols and other legislation is that each Parish Council must have their own Website under the editorial control of the Council. At the moment you have a joint Website with Candovers Parish Council. I would recommend that you seriously considered setting up your own Website. At the moment your Website includes Agendas and Minutes. The Financial Statements are not accessible. I also raised last year the question of why regulatory documents were not on the Website – they are still not there – and this must be corrected immediately.

Minutes – Your Council has two meetings in May on the same day – the Annual Meeting and then the ordinary meeting. This is not necessary, and both can be incorporated into one meeting. However, if the Council wants to continue with this arrangement will you please ensure that the Annual Meeting deals only with the Election of the Chair and Vice Chair plus Councillors responsibilities and nothing else. All other matters should be dealt with at the

Ordinary Meeting. Also, with attendance – this should only list the Parish Councillors, others (such as the Clerk and PC) should be shown as “in attendance”.

The Clerk has been informed that a sum of money was left by Freddie Osgood for the youth of the community and that some of this money may still exist. It was agreed that the money from the sale of the skate ramp should be ringfenced and spent on a project from the teenagers in the community. The Chairman also believed that there were funds remaining from the Youth Group which was active in the Parish.

Action: Clerk to check on Freddie Osgood funds

Action: Chairman to investigate the Youth Club money

1025 Planning

South Hall – Councillor Owencroft explained that she was not able to view the property but was equally not qualified to comment on works of this nature.

TPO on Yew Tree at the Croft – the owners of this property are applying to have the TPO removed from the Yew Tree in their garden.

1026 Children’s Play Area

The steps of the slide have now been replaced but require painting.

Action: Chairman to paint during the school holidays

1027 Highways

Councillor Prosser reported that the sign at the bottom of the Wield Road needs replacing, the Chairman updated the notes to inform the Councillors that this sign has been replaced.

There are also a number of potholes between Preston Candover and Nutley on the B3046.

The railings outside the school have been damaged.

Action: Clerk to contact the Highways Team who supported with the lab-by project to get the railings repaired

1028 General correspondence

The Clerk informed the Parish Council that Axford Road in Axford will be closed on Thursday 11th July for resurfacing.

1029 Any other business

Plaque for trees - The Clerk had been asked by Councillor Prosser to investigate the costs of a new plaque for the Queen’s Diamond Jubilee which has been damaged. The Clerk was also asked to look at prices for two plaques for the weeping cherry trees planted in memory of Alan Owencroft and Charlie East. The Clerk reported that each plaque would be about £30 including the inscription. The Vice Chair questioned if plaques could be installed on Lord Sainsbury’s land and would be to have a picture of the trees in the Village Hall with a dedication. Councillor Owencroft approved this suggestion.

Action: Clerk to look at cost of a picture, inscription and framing.

Posts at War Memorial – Councillor Prosser asked that the replacement of the post by the tennis court and war memorial be kept on the agenda for future meetings. The Councillors agreed that the budget for 2019/20 has been stretched with the new streetlights and the steps for the slide.

Grass cutting by memorial bench – Councillor Prosser asked that the grass be strimmed around the plants in this area.

Action: Chairman to speak to Jim Kimber about grass cutting.

1030 Dates of next meeting

- Monday 23rd September 2019 (7:30pm)
- Monday 18th November 2019 (7:30pm)
- Monday 20th January 2020 (7:30pm)
- Monday 16th March 2020 (7:30pm)
- Thursday 30th April 2020 – Annual Parish Meeting (TBC)
- Monday 18th May 2020 (7:30pm) AGM
- Monday 20th July 2020 (7:30pm)
- Monday 21st September 2020 (7:30pm)
- Monday 16th November 2020 (7:30pm)