

## PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

### MINUTES OF MEETING OF THE COUNCIL

**Date:** Monday 16<sup>th</sup> February 2015. **Time:** 7:30pm  
**Venue:** Preston Candover Village Hall

**Present:** Alex Taylor Chairman  
Charles Bradshaw Vice-Chairman  
Daphne Prosser  
Marion Philips  
Tish Owencroft  
David Wilson  
Rob Marks  
Wendy Simson Clerk  
PC Andy Reid

**Apologies:** Arnout Van Der Veer

#### **427 Apologies**

The Clerk had received apologies from Councillor Van Der Veer that he would not be able to attend the meeting.

#### **428 Minutes of the last meeting**

The Council agreed the minutes as a true record of the last meeting and approved the Chairman to sign them off.

#### **429 Matter arising from the previous meeting**

**Change of signatory on bank account** – The Vice Chairman apologised for not having done this agreed to get it done for the next meeting.

**Action:** Vice Chairman to contact Lloyds TBS

#### **430 Police Update**

PC Reid reported the following update:-

- 27/1 – damage road traffic incident on B3046
- 2/2 – A man fell off his pedal cycle on B3046 at Axford and was taken to hospital in the Air Ambulance.
- 2/2 – A deer was hit by a vehicle and had to be dispatched
- 12/2 – An injury road traffic accident on B3046 at Nutley where a Land Rover rolled over at the sharp bend.

The Chairman thanks PC Reid for his support and work in the community.

#### 431 Financial statement

The Clerk talked through the payment which had been made since the last meeting which where:-

- £35.00 – VAT on work on tree stump
- £360.00 – work at BT building
- £840.00 – sleepers at village hall

The following payments were agreed at the meeting

- £120.43 – two cherry trees
- £364.97 – Oak tree
- £97.00 – Oak tree planting
- £378.00 – Lighting column
- £767.57 – Civil and Engineering work for new street lamp

The cheque for £840.00 which had been signed in the interim between the meetings had been made out to the wrong name and so this was amended and signed by the Councillors.

The Clerk explained that there were no further large payments to be made and so the VAT claim would be made this month as the internal auditor had suggested that it should be claimed back in the year in which it had been spent.

**Action:** Clerk to put in VAT claim

The Vice Chairman presented a cheque which had been received as part payment of the CHEF Grant funding for £615.00.

**Action:** Clerk to bank cheque

#### 432 Update on CHEF Grant

The Vice Chairman talked through the work completed to date and explained that as the funds were required to be spent before 1<sup>st</sup> January that the last claim had now been made. The Clerk questioned why some of the funds had come back in the form of a cheque and part as BACs transfer but this was unknown.

All the Councillors agreed that the work carried out to date was looking good, Councillor Prosser circulated a list of the activities which included:-

- Painting of the fence at the front of the field next to the village hall by the Chairman and a group of volunteers
- The new sleepers to edge the garden areas at the telephone box and a full tidy and prune of these plants by Councillor Prosser and the Chairman.
- New fencing installed, lock on the gate and roof cleared at the BT Exchange by BT.
- The new seat for those catching the bus by the school crossing (this may need to be moved back at a later date – the Council to wait for feedback)
- Area at village hall end of lay-by has been cleared by Jo and Chairman and will be levelled, planted& seeded at a later date.
- The new picnic tables have been placed on the field next to the village hall
- The Jubilee Oak Tree has been planted
- Two Cherry Trees were planted by the Village Hall but there was some controversy about the ownership of this land and so they have been moved to the area close to the new Oak Tree – this may be a temporary move once ownership is agreed.

- Two signs about dog fouling have been purchased to be placed by the pedestrian gates onto the field next to the village hall. Councillor Marks has agreed to put these up.
- Wording for the Jubilee Oak Trees (Silver and Diamond) are to be ordered and put into place, along with the plaque on the bench.
- Plaque for the Cherry Trees to be put on hold.

**Action:** Councillor Marks to put up dog fouling signs

**Action:** Councillor Prosser and Chairman to order plaques.

The additional street lamp for the end of the lay-by has been agreed and the terms and conditions for fitting were signed at the meeting. The payment was also signed off and the cheques made out. The Vice Chairman has confirmed that this money can be claimed back from the Section 106 money held by Hampshire Highways once the work has been completed.

**Action:** Councillor Philips to forward terms and conditions and payment as required.

**Action:** Council to agree and mark the position of the lamp at the end of the meeting.

#### **433 Right of Way**

Councillors Philips and Marks showed the Council the amended map board layout following the comments at the last meeting. It was agreed that Councillor Philips and the Chairman would take the mock up to Hampshire County Council to ensure they understood the design. Councillor Marks would send through the photos and QLR code which were to be included.

**Action:** Councillor Philip and Chairman to deliver map board design to Hampshire County Council.

**Action:** Councillor Marks to forward digital work

The map board once produced is to be installed by the Parish Council and is to be placed at the back of the lay-by after the path has been installed. The Vice Chairman raised that as this was Highways land that permission should be gained.

**Action:** Vice Chairman to speak to Highways Department.

#### **434 Community Website**

Councillor Philips has been updating the website but has found the mechanism for doing this difficult and suggested that the Parish Council may need to look at doing some changes to the set up. Councillor Wilson has agreed take over the website as Councillor Philips is looking to step down as a Councillor at the next election in May. The Vice Chairman suggested that Councillor Van Der Veer would also be interested in getting involved.

In general the Council felt that more content was required to keep the website fresh and updated but that this must be done without taking content away from the Oxdrove. The minutes of the Parish Council meetings needed to be uploaded along with the remaining 3 walks as only 4 are currently on the site.

**Action:** Councillor Wilson to look to get new content put on the website.

Councillor Wilson also asked if the Council had been charged for hosting the site but the Clerk explained that although there was a cost quoted that the Parish Council had not received an invoice to date.

Councillor Marks, Wilson and Van Deer Veer were to meet and agree an action plan for the next meeting.

**Action:** Plan for future work on website to be discussed at next meeting

**435 Planning**

None

**436 Council Property**

Nothing further to add

**437 Section 106 funds**

Nothing further to add

**438 Flooding**

The Vice Chairman updated the Council on the work being carried out by the church to install a larger culvert and remove the culvert by the old bus stop. The plan for the larger works should be received by the Parish Council before the next meeting and may include the large culvert under the road at the Chilton Candover end of the village.

The pavements are currently being replaced through the village from the shop to the church and it was suggested that a French drain should have been included along this section to move water away from the cottage which were flooded in 2014. The Vice Chairman explained that a small culvert ran along the section from Stenbury Drive to the Church and that this had been jetted out to ensure any flood water was moved away. Councillor Marks suggested that as the drop in level in the area was shallow that the water moved very slowly and so dropped any silt and so this was going to become clogged again very quickly.

**Action:** Vice Chairman to ensure that this culvert was regularly cleared.

**439 Play areas**

The two moles have been removed from the children's play area.

The inspection report from Basingstoke and Deane shows the hole in the skate ramp as being high risk. Councillor Philips suggested that the Parish Council needed to get the repairs done as a matter of urgency. The Chairman had tried to source two new boards for the ramp but believed the company who manufactured the ramp had gone out of business. It was agreed that the Chairman would look to fill the hole with resin so it would be safe.

**Action:** Chairman to repair skate ramp

Councillor Owencroft asked about how often she should visit the areas and the Chairman suggested once a month should suffice.

**Action:** Clerk to get inspection reports sent direct to Councillor Owencroft

**440 Recreation Ground**

The Chairman has not been able to set up a meeting of interested parties as he needs to gather information about the funding opportunities. The Chairman did report that the hedges at the ground had been cut and the insurance policy had been paid on a monthly direct debit as there weren't sufficient funds in the account to cover the costs.

The Councillors came up with a number of ideas for what other clubs could use the recreation ground during the summer including the archery group.

**Action:** Chairman to meet with Bob Parks to investigate funding options

**Action:** Chairman to set up meeting

**441 Highways**

Councillor Prosser suggested that the work being completed on the pavements may include the pinch points and signs which had been flagged to the Highways Team.

The two signs to warn of pedestrians on the Dummer Road have been installed.

The litter bin at the village hall had been cut off using an angle-grinder leaving sharp edges, this was reported by Councillor Prosser and the base has now been removed.

Councillor Prosser asked the workmen working on the culverts to move the salt bin which was placed by the war memorial where it floods, but was told that this was outside of their remit.

Councillor Marks asked about repairing the chain which runs between the posts at the war memorial.

**Action:** Chairman to speak to Kim Kimber when he does the first grass cut of the season.

**442 Shop Update**

The Vice Chairman updated the Council by telling them that Bob Wood, Chairman of the Community Shop Committee, had seen three architects to start drawing some simple plans so that one could be chosen.

The ownership of the land next the Village Hall may affect the site of the Community Shop but this needs to be concluded between Lord Sainsbury and the Village Hall Committee. If the Village Hall Committee has the correct paperwork they intend to register the land as it is currently un-registered.

The Council asked Councillor Marks to be the point of contact for the Community Store as he got regular updates. Councillor Marks agreed on the understanding that everyone was aware that he had a vested interest in the project.

**443 General Correspondence**

Basingstoke and Deane had written to inform that Parish Council that the traffic into and out of the Bio Plant at Herriard have been reduced from 40 (20 in and 20 out) to 32 (16 in and 16 out).

Councillor Marks raised the issue of the Bradley Road which has been badly affected by the lorries putting in the solar park. This work has now been completed but the road edges have been badly damaged by traffic having to pull over to allow the lorries to pass.

**Action:** Clerk to drop Bradley Parish Clerk an email to ask what is being done to repair the road.

**444 Any other business**

**War Memorial** – The Vice Chairman has accessed a grant to cover 75% of the cost of the renovation work on the war memorial from the War Memorial Trust. The grant application requires three quotes and to date Blackwell and Moody have quoted £5,118. Additional quotes have been requested from two other stone masons. The provisional application will take 3 months to process and then a further 3 months once the detailed quotes and plans of work are included. The stone will then take a further 3 months to arrive but it will then only take a week to get the work done.

**Rural Policing Policy** – The Chairman explained that Jonathan Moseley was chairing a meeting on Wednesday 18<sup>th</sup> February to inform all 13 of the Parish Council Chairman about the way forward.

**Bus Shelter** – The area behind the bus shelter has been used for dumping waste. The Chairman agreed to speak to the Purefoy Inn about the situation and working together to get it cleared up.

**Action:** Chairman to speak to landlord of the pub.

**Election forms** – Councillor Prosser asked the Clerk when the paperwork for the election would be available. The Clerk agreed to check with Basingstoke & Deane for the next meeting.

**Action:** Clerk to check on election papers.

**445 Date of next meeting**

Monday 16<sup>th</sup> March 2015, at Preston Candover Village Hall at 7:30pm.