

## PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

### MINUTES OF MEETING OF THE COUNCIL

**Date:** Monday 17<sup>th</sup> June 2013.

**Time:** 7:30pm

**Venue:** Preston Candover Village Hall

**Present:** Keith Irons Chairman

Alan Owencroft

Marion Philips

David Wilson

Alex Taylor

Wendy Simson

PC Andy Reid

Clerk

**Apologise:** Charles Bradshaw

Daphne Prosser

Rob Marks

Vice-Chairman

#### 124 Apologise

The Chairman explained that Councillors Prosser and Marks were not able to attend the meeting and had sent his apologies. The Vice Chairman was also not present. Councillor Wilson had informed that Clerk that he may be a few minutes late arriving.

#### 125 Minutes of the last meeting

The minutes of the last meeting were agreed as an accurate record of the meeting, and were signed by the Chairman.

#### 126 Election of new Councillor

The Chairman introduced Alex Taylor to the Council and explained to Alex that the short statement about him had been discussed at the last meeting. Alex explained that he was keen to be involved with the village and would be pleased to accept the role on the Parish Council. Councillors Phillips and Owencroft both seconded the Chairman's suggestion to welcome Alex onto the Council.

The Chairman formally welcomed Councillor Taylor to the meeting.

**Action:** Clerk to ensure Councillor Taylor completes the register of member's interests.

#### 127 Police update

PC Reid explained that there had been a number of incidents since the last meeting including the following:-

- 15/5 – tree across the road at Moundsmere Manor
- 15/5 – Suspicious van pulling a horsebox with no registration plates at Moundsmere Manor
- 8/6 – Car through fence at Nutley then overturned.

PC Reid explained that there was still a number of oil tanks being drained in the rural areas around Basingstoke and delivery drivers were being asked to be vigilant about anyone following them. A dog had also been returned to its owner 3 years after it was taken as a puppy.

## 128 Matters Arising

**Lengths Man Role** – The Chairman explained that he had looked at the role of the Lengths Man and had found a number of local Parishes where the role was being carried out. The Clerk also explained that this role had been talked about at the Candovers Parish Council meeting on Tuesday 11<sup>th</sup> June and there was agreement in sharing someone across the 2 parishes. The Chairman explained that he was yet to check with the County about funding for the role but he would check this. The Chairman asked the Councillors to bring a list of jobs that they would expect this person to carry out so an estimate of the number of hours required could be calculated. The Chairman also asked the Clerk to speak to George Hiller, who has the role at Upton Grey, about what his duties include.

**Action:** Chairman to check with Hampshire County Council about funding the role.

**Action:** Councillor to draw up a list of activities expected of the post

**Action:** Clerk to speak to George Hiller

**Highways Link for Councillors to report pot holes** – The Clerk included the website link in the last minutes which is <http://www3.hants.gov.uk/index/transport/roadproblems.htm>

**Additional Street Lamp** – The Chairman explained that a price of £439.57 had been quoted for putting an additional lamp by the lay-by in Preston Candover. The Council asked about the additional charge for the DNO, but this was not clear. It was agreed that this cost needed to be understood before the quote could be considered.

**Action:** Clerk to confirm with SSE what DNO is and how much it will be to connect the lighting unit to it.

**Vacancy for Councillor** – Councillor Taylor has filled this vacancy

**Village Hall meetings** – Councillor Owencroft has agreed to attend the Village Hall meeting as a representative from the Parish Council to try to ensure the Parish Council are able to support where required. The next meeting for the Village Hall Committee is Thursday 4<sup>th</sup> July, so Councillor Owencroft will report back to next meeting.

**Action:** Councillor Owencroft to report back to next meeting about Village Hall needs

**War Memorial** – The Clerk explained that although she had contacted Alison Davidson a couple of times she had not received the quotes etc through. The Chairman suggested that the Clerk contact Blackwell and Moody direct to get copies of the quotes.

**Action:** Clerk to get copies of quotes

**Asset Register for allotment land** – The Chairman explained that this land should not be on the asset register for the Parish Council as it was the property of the Charity set up to administer the money.

**Speed Identification Device** – The Chairman explained that he was meeting with the County Council on 4<sup>th</sup> July and would discuss using part of the section 106 funds to pay for this device.

**Action:** Chairman to report to next meeting

**Village Store** – Councillor Marks was not at the meeting to give an update

Document storage – The Clerk explained that it had been confirmed that the records held by Hampshire Records Office could have the paperwork from Mr Osgood added to it. The Clerk also had an inventory of what was currently being held.

**Vacancy for Allotment For the Labouring Poor Committee** – The Chairman explained that Caroline Daway had filled this vacancy.

#### **129 Financial statement**

The Clerk explained that the issues with the bank account had now been sorted out and the text service set up. The charges for the accounts being over drawn had also been repaid and £100 given as compensation for the issues. The Parish Council agreed this was a good resolution to the situation.

The Clerk explained that an additional 82p had been paid in interest on the Business Instant Access account.

The Clerk talked through the 5 payments due to be made from the agenda which were:-

- £160.60 for street lighting maintenance
- £120.00 for grass maintenance
- £235.20 PAYE
- £354.30 Clerk's salary
- £195 for membership of HALC

All these payments were agreed and the cheques signed.

The Clerk also explained that the VAT return had been returned as it had been completed on an old form and this had been re-submitted for payment.

#### **130 Planning Applications**

The planning application for Tulls Hill was discussed and it was agreed that although the plans increased the overall size of the property that it was in keeping with the build and there was to be no objection.

**Action:** Clerk to send confirmation of Councils decision to Basingstoke and Deane.

#### **131 Council Property**

The Chairman explained that he was going to get the coordinates of the piece of land at Preston Oakhills in order that it could be register with the land registry.

The Chairman also explained that he had spoken to the solicitor for Mr Paravacini and they were not able to confirm if they owned the land on which the Parish Council plan to put a bench for people waiting for the bus. However, the solicitors were happy to send through a letter confirming that if the land did belong to Mr Paravacini then he was happy for the bench to be put there. The Chairman explained that once this letter was received then a base and fixing would need to be put down to ensure the bench was stable and also to stop it being taken.

**Action:** Chairman to report at next meeting

The Chairman also explained that the work to bus shelter should be completed in the next couple of weeks.

#### **132 Section 106 funds**

The Chairman explained that he was meeting with Mr Steve Pellet, Ms Holly Drewby and Mr Keith Holdsworth on Thursday 4<sup>th</sup> July to discuss a number of items including :-

- The School Travel Plan
- Making footpath 9 into a cycle way
- Extending footpaths to both ends of Preston Candover
- Pedestrian road markings

The Chairman asked if any of the Councillors could join him at this meeting.

**Action:** Chairman to report back at next meeting

**133 Flooding**

Nothing further to report

**134 Valley & Council Website**

Councillor Wilson explained that trying to arrange the training for both Councillor Philips and Councillors Peisley from Candovers Parish Council was proving difficult as finding dates that everyone could do was not easy. It was agreed that Councillor Wilson would arrange a date when most people could do and then those not present could be briefed later.

Councillor Wilson also agreed that the meeting with the Oxdrove organisers needed to be arranged to ensure they were comfortable with the website not taking their revenue.

**Action:** Councillor Wilson to organise meetings and ensure those required are invited.

The Chairman asked about the survey and it was agreed that this would be “dusted off” and sent out in September after people had been on holiday.

**Action:** Councillor Wilson to get the survey ready to go on the website.

**135 Play areas**

Councillor Owencroft explained that he had ordered the stock of paint and bits from Lapset and these were due to be delivered by 9<sup>th</sup> July. Councillor Owencroft agreed that he would then get this work carried out.

**Action:** Councillor Owencroft to report at next meeting about the re-furbishment of the play area.

Councillor Owencroft also presented the quote for repairs to the skate park which were just over £1,000. It was agreed that 3 of the 4 items listed on the inspection report Councillor Owencroft could carry out himself. He would then lease with Bernard Crisp about the risk level and moving forward.

**Action:** Councillor Owencroft to report at next meeting about the re-furbishment of the skate park.

The Chairman explained that the grass at the play area was very uneven and asked the Council about their thoughts on trying to level it.

**136 Highways**

There are still huge numbers of pot holes and the Chairman asked that Councillor report them via the website.

**137 Rights of Way**

Councillor Philips explained that the 2<sup>nd</sup> of the rural walks had started dry but they had been caught in a huge downpour and so the second half of the walk had been less pleasant. The next walks were on 27<sup>th</sup> July and 15<sup>th</sup> September. Councillor Philips agreed that after the final walk a decision could be made about planning them again for 2014.

**138 General Correspondence**

The Clerk explained that the Jubilee Committee had £700 in the account which had been saved for Preston Candover & Nutley Parish Council and Candovers Parish Council to buy a tree each to commemorate the event. As this money had not been spent, it was suggested that half be sent to both Parish Councils so a tree could be brought when required.

**139 Any other business**

The Clerk raised Councillor Prossers question about the grass cutting at the church and the Council agreed that this should be directed the Vicar.

**140 Date of next meeting**

Monday 15<sup>th</sup> July 2013 at 7:30pm at the Preston Candover Village Hall, however if it is decided that there isn't enough to talk through then this meeting may be cancelled.