

PRESTON CANDOVER AND NUTLEY PARISH COUNCIL

MINUTES OF MEETING OF THE COUNCIL

Date: Monday 20th April 2015.

Time: 7:30pm

Venue: Preston Candover Village Hall

Present: Alex Taylor Chairman
Charles Bradshaw Vice-Chairman
Daphne Prosser
Marion Philips
Tish Owencroft
Rob Marks
Arnout Van Der Veer
Wendy Simson Clerk

Apologies: David Wilson

465 Apologies

The Clerk had received apologies from Councillor Wilson to say he would not be able to attend the meeting.

466 Minutes of the last meeting

The Council agreed the minutes as a true record of the last meeting and approved the Chairman to sign them off.

467 Matter arising from the previous meeting

Change of signatory on bank account – The Clerk had forwarded the bank mandate to Councillor Owencroft who has signed it and posted to Lloyds bank.

Election paperwork – The Clerk took the three sets of completed election paperwork into Basingstoke and Deane for approval, the following Councillors are therefore re-elected in an uncontested election:-

Alex Taylor
Tish Owencroft
Daphne Prosser

As paperwork for the remaining three Councillors was not delivered in time, Councillors Bradshaw, Marks and Van Der Veer will be co-opted onto the Council at the May meeting.

The Parish Council discussed the two vacancies and it was agreed that John Beale and Kate Addlington be approached to stand.

Action: [Vice Chairman to invite both to attend the May meeting.](#)

Insurance Policy – The Clerk reported that she had informed the insurance company of the additional pieces of street furniture which have been added to the Parish Council's collection in 2014/15.

468 Financial statement

The following payments were agreed at the meeting

- £214.50 – 6 months maintenance contract on street lights
- £149.29 – repair to street lamp number 5
- £412.37 - Electricity for street light for 2014/15

The Councillors agreed all these payments and the cheques were signed.

A cheque was raised prior to the meeting for £576.00 for the removal of the stones and clearing the bonfire, this was agreed via email and the cheque signed by Councillors Prosser and Philips.

Councillor Philips explained that she had received an invoice for the work done to connect the new street lamp to the mains. This work wasn't quite complete and so Councillor Philips suggested that the cheque be written and signed but would not be paid until the Parish Council were happy with the quality of the work. This was agreed and a payment of £1,313.94 was signed off.

Action: Councillor Philips to forward cheque once work was completed and approved.

469 Update on CHEF Grant

The Vice Chairman reported that all the money had now been received and the work completed. It was agreed that this agenda item could now be archived.

470 Right of Way

There was nothing to report on the rights of way.

The map board mock up was presented by Councillor Philips who had a portrait and landscape version. The Parish Council agreed that the landscape was the better.

It was agreed that some changes were required including:-

- Removing the parts of the key not relevant to the map
- Making the map larger
- Moving the photos so they overlapped the edge of the map
- Removing the white strip across the bottom of the page
- Adding in the length of the walks in miles as well as the names
- Replace a couple of the photos

The instructions on the website are the old versions and there are only 4 uploaded. Councillor Philips has updated all the instructions so these need to be uploaded onto the site.

Councillor Philips is stepping down at the May meeting but has agreed to complete this project.

471 Community Website

Councillor Wilson wasn't able to attend the meeting so an update is planned for the May meeting.

472 Planning

A planning application information sheet had been received in error for an additional storage barn at Preston Farms, the Clerk explained that the Parish Council did not have the ability to comments on these applications but that Basingstoke and Deane had been and completed a survey and the application had been approved.

473 Council Property

The Vice Chairman commented on the inclusion of the Chilton Pit on the Asset Register, some time ago this piece of land was included with another property and is no longer registered as belonging to the Parish Council. It had been agreed that solicitor's fees etc would be too expensive to get this reversed and so this piece of land was to be removed from the register.

Action: Clerk to remove Chilton Pit from Asset Register.

474 Community Store

The Chairman of the Community Store Committee, Bob Woods, and a number of the members joined the meeting to give an update on progress with the project.

The group explained that a public exhibition is planned in June over a couple of days which would include a Saturday, at the Preston Candover Village Hall to allow the community to view the plans and make comments. Three week's notice of the exhibition is to be given in the Oxdrove etc to ensure as many members of the community as possible are able to view the plans. The chosen architect, Scott, had produced provisional drawings which were shown to the Parish Councillors. Mr Woods informed the Council that he had consulted with Michael Maxwell and Lord Sainsbury who had already seen the plans. The building is planned to be 90 meters square and the proposed location is between the Village Hall and the vehicle gate into the field with a gap so that the view from the hall is not blocked. Additional parking at the front of the building has been proposed and feedback was due from the Highways Department.

The Parish Council and the Community Store Committee then visited the proposed site of the building and paced out the dimensions. Councillor Prosser raised concerns about the position and proximity to the trees at the front of the field which are all covered by protection orders. The Community Store Committee reassured her that the positions would take into consideration all these trees.

Councillor Prosser also raised concerns about the parking in this area as there are very busy periods during the day caused by the school. The Community Store Committee explained that they would be making additional parking provision and that this would be available to the school and community when not required by the shop.

Councillor Van Der Veer asked about the funding for the project. Bob Woods explained that the first payment had been received from the Plunkett Society which had covered the costs to date. Additional grants including a Leader Grant from Winchester City Council had been provisionally secured for up to £50,000 for fittings. The building would need to be funded by the community as there aren't many grants for this work but that shares would be sold at £10 each, thus allowing all the community to be involved. Bob Woods explained that there may be some issues with cash flow as most of the grants aren't paid until the money has been spent and invoices can be produced but that there were a number of local residents who has expressed in offering financial support.

The full business plan is available for the community to study and this details the plans for fittings and also product ranges. Provision for 2 paid members of staff has been made along with volunteers of whom there are currently 55 people who are interested.

The Chairman thanked the Community Store Committee for their time and the information given. Bob Woods agreed to continue to keep the Parish Council informed of progress.

475 Flooding

The Vice Chairman had received the following response from Simon Cramp at the Economy, Transport and Environment Department:-

Further to your message of last week to Tor, I thought it would be helpful to provide a brief update on the detailed feasibility work that is being undertaken here to progress plans for Preston Candover.

I can confirm that engineering consultants have been appointed to review the following elements and, as appropriate, prepare plans, details, specifications and costs. These elements are consistent with the feasibility work undertaken by Mr Berry and the recent new pipe work completed by Hampshire County Council's Operation Resilience programme.

The scope of the works that can in the end be implemented will be subject to confirming that the work will achieve the required outcomes in terms of flood mitigation, securing the necessary funding, preparing business case and submitting bids, and achieving the appropriate approvals. We are committed to working through this process with you, however, I cannot give any guarantee at this stage about the final outcome.

- 1. Village Green area – Link soakaway to culvert across Wield Road junction to provide overflow facility; and remove the soakaway and provide a catchpit to collect debris (assuming existing gullies do not have their own traps);*
- 2. Footway adjacent Forge Cottages - Install new drainage pipe beneath footway and provide gully pots to accept pumping out;*
- 3. B3046 – Assess feasibility of providing permanent infrastructure to remove surface water flow, and pumping out, from the road surface;*
- 4. Ditch Crossing (north of entrance to South Hall) - Replace existing culvert beneath access to private residence and field with cattle grid or similar open gridded structure as South Hall. I would welcome the opportunity to discuss the appropriate specification, and procurement of work, with the parish council and landowner;*
- 5. Culvert beneath B3046 (adjacent South Hall) - Trim / reduce invert level of ditch downstream of existing culvert beneath B3046. As with item 4. above, specification and procurement of work to be discussed with yourselves, landowner and Environment Agency.*

Tor and I will be meeting with the consultants early next month to review progress. I will contact you again at that point to arrange a time for us to meet so that I can brief you in more detail.

It was agreed by the Parish Council that this information be put into the Oxdrove as a public record and to ensure all those who attended the public meetings were kept informed of plans.

Action: Clerk to put in June Oxdrove.

It was also agreed that a working group of Jantiene Van Der Veer, Councillor Van Der Veer, Councillor Marks and the Vice Chairman study the plans and make comment back to the Economy, Transport and Environment Department.

Action: Vice Chairman to ensure comments are copied to all Councillors.

Councillor Prosser asked if the plans included the area at the bottom of the churchyard which flooded in 2013/14, the Vice Chairman agreed to look for this work as part of the plans.

Action: Vice Chairman to ensure churchyard is included in the planned work.

476 Play areas

The first Annual Inspection Report was circulated from Bernard Crisp at Basingstoke and Deane. The Children's play area had a number of minor issues which mostly consisted of missing screw caps, etc. The overhead power cables were flagged on the report as being an issue and a sign informing the public of the cables had been attached to the fence.

It was proposed that the Parish Council should spend the £4,529 of section 106 money for equipped play areas on an additional piece of equipment and while this was being installed that this minor faults be repaired. The Vice Chairman asked if there were any items in this area which were likely to require a significant expenditure and the Chairman confirmed there wasn't. It was therefore agreed that Councillor Owencroft would identify a couple of suitable options for the next meeting so a final decision could be made. A suggestion of a climbing option for smaller children was raised by a member of the public. It was suggested that the options could be put on the notice board so the community could comment.

Action: Councillor Owencroft to present option for next meeting.

The report on the skate ramp was higher risk due to the hole in two of the boards. The Chairman informed the Council that he and the Clerk has spent some time the previous day attending to this hole and it was hoped that the next weekly report would show this as being a lower risk.

Action: Clerk to circulate next weekly report to all Councillors

477 Recreation Ground

The Chairman had been informed that there are two more matches at the ground before the end of the season. The pavilion then needs some work during the summer to ensure it is in better shape for the new season which starts in August/September. The render has come away from the external wall in a couple of areas and the needs to be repaired and the whole building given a cost of paint. The windows are all fine but the doors and doorframes are very rotten and they are a custom size so will be expensive to replace. Councillor Marks suggested that he had some doors which had been removed from his home which could be used and were usual sizes. It was agreed that the working party for this project would investigate this option.

The Chairman suggested that a new Chairman for the Recreation Ground Committee needed to be identified to look after the finances as the Committee had struggled to pay the insurance as there was little money in the funds. Councillor Marks suggested John Helliwell, who may be interested and also may be able to get an archery group to use the facility during the summer.

Action: Councillor Marks to contact Mr Helliwell and report at next meeting.

478 Highways

Councillor Prosser is to invite Keith Thomson to do a site visit as there are a number of on-going issues which have been reported as fixed and are not.

Councillor Prosser has also had contact with a representative from the tree department at Basingstoke & Deane about the trees at the BT Building which need trimming. It is expected that this work will be completed in the next few weeks.

Councillor Marks about the road closed signs but Councillor Prosser was not aware of what was being planned. Councillor Marks suggested that it may be the fibre optic cables being laid for high speed broadband.

479 War Memorial

Nothing further to report since the February meeting

480 General Correspondence

None

481 Any other business

Councillor Philips informed the Councillors that Gunnel Berry had organised a group to do a litter pick throughout the Parish, she informed that Council that there was a huge amount of rubbish dropped in the valley. The Clerk suggested that Candovers Parish Council had employed a lengths man to carry out this type of work at £100 per day.

The Chairman asked for it to be recorded that this was the last meeting that Councillors Philips and Wilson would be Councillors and that a huge vote of thanks was required to both for their hard work on the Parish Council.

482 Date of next meeting and AGM

Monday 18th May 2015, at Preston Candover Village Hall at 7:30pm.