

**PRESTON CANDOVER AND NUTLEY PARISH COUNCIL
MINUTES OF THE MEETING OF THE COUNCIL**

Date: 17 September 2012 **Time:** 7.00pm
Place: Village Hall (Annex)
Present: Keith Irons, (Chair), Alan Owencroft (AO), Charles Bradshaw(CB), Alison Davidson (AD), Marion Phillips (MP), David Wilson (DW).
In attendance: PC Andy Reid, the Parish Clerk & Ms Wendy Simpson.

Discussion		Action
1	<u>To receive apologies for absence.</u>	
1.1	Apologies were received from Daphne Prosser and Mr Holdsworth, Asst Highways Engineer.	
2	<u>To sign and confirm the minutes of the meeting of the Council</u>	
2.1	The minutes of the meeting held on 18 June 2012 were confirmed and signed.	
3.	<u>Co-option of new members</u>	
3.1	It was RESOLVED to co-opt Mrs Marion Phillips and Mr David Wilson to fill vacancies on the council.	
3.1	Cllr Phillips and Cllr Wilson made their verbal declaration of office and joined the meeting. The Clerk undertook to provide them with Declarations of Office and Declarations of Interests proformae.	<i>Clerk</i>
4.	<u>Public Participation</u>	
4.1	PC Andy Reid reported (i) 25/7: a 3 hour speed enforcement exercise had resulted in the issue of 1 warning and 3 drivers being required to attend a Driving Awareness Training Course, (ii) 01/8: Failed attempt to break into telephone exchange, (iii) 03/8: reports of ill treatment of two dogs, resulting in advice being given by RSPCA, (iv) 06/8: child locked in car by accident – spare keys collected, (v) 08/9: Horse broke free of rider in the village, (vi) 13/9: suspicious transit seen with scrap in the village (vii) men with dogs were apprehended while hare coursing.	
4.2	There was no requirement for an open forum.	
	<u>Standing Order 5 (vi)</u> It was RESOLVED to alter the order of business and discuss Agenda Item 8 at this point.	
8.	<u>Resignation of the Clerk</u>	
8.1	The current Clerk, Mr Darley had tendered his resignation on 27 June.	
8.2	The Chairman introduced Mrs Wendy Simson, who outlined her experience and is currently Clerk to the Candovers Parish Council.	
8.3	It was RESOLVED to appoint Mrs Simson as the new Parish Clerk with effect from 1 October 2012, and it was left for the retiring Clerk to make suitable handover arrangements.	

5.	To Consider any matters arising from the previous meeting	
5.1	The Highways Engineer, Mr K Holdsworth was unable to attend to give a presentation on the proposed arrangements for alterations at the junction of Wield Road and B3046 using s106 funds.	
5.2	As background to this proposal, the Chairman outlined the source of s106 funding and potential uses for them. CB suggested the installation of a CCTV camera which could identify vehicles travelling on the B3046; it was agreed to raise this with PC Reid at the next meeting. DW suggested that additional footways in the village would be useful.	<i>Clerk</i>
5.3	Defective latch on the playground gate. Ongoing.	<i>Clerk</i>
5.4	Grounds maintenance on the Village Green: A new contractor (Brian Hills) has commenced work. Clerk to obtain a specimen contract covering his employment. Ongoing	<i>Clerk</i>
5.5	The Clerk had been asked to check whether the parish council is liable if a person sustains injury etc when on common land/ land owned by the council even if not registered as such. Clerk to press for responses from Insurers/HALC.	<i>Clerk</i>
5.6	Traffic speeds in the parish. Price details etc have been received for the purchase of a speed indication device (SID), and it was noted a discount may be available on bulk orders. The Clerk is to liaise with RM and invite other parishes to jointly fund purchase of a SID.	<i>Clerk/RM</i>
5.7	The Chairman had received a quotation for refurbishment of the bus shelter from Hedgesparrow (Chris Sparks) (£250). It was agreed to have the work carried out.	<i>KI</i>
5.8	A quote for provision of a hardstanding for the siting of a seat (near the village hall where the Cango bus stops to pick up elderly passengers) had been received (£120 materials, £50 labour). It was agreed to accept the quote, subject to KI securing the permission of the owner of the land on which it is proposed to install one of the seats in the bus stop by the Purefoy.	<i>KI</i>
5.9	Cllr Davidson agreed to follow up the question of overhead electricity cables being rerouted underground in conservation areas. DW reported that SSE had been looking at other overhead cabling.	<i>AD</i>
5.10	The Clerk was asked to ascertain the delineation of Alresford Road/Farleigh Road through the parish.	<i>Clerk</i>
5.11	Equipment for the Play Area: AO reported that the cost of a replacement spring toy would be £590 +VAT + fitting cost of £650 + delivery. A decision was deferred. Alternative quotes being sourced.	<i>Clerk</i>
6	Financial Matters.	
6.1	A Financial Report & Bank Reconciliation to 12 September 2012, showing balances of £16,750.63 on the Business Instant Access Account (of which £9,036 is an Earmarked reserve for s106 projects) and £566.88 on the Treasurer's Account, was noted.	

6.2	<p>The following cheques were approved:</p> <p>(a) CQs signed between meetings:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">Mr B Hills</td> <td style="width: 45%;">Cancel spoiled CQ</td> <td style="width: 15%;">-£70.00</td> <td style="width: 15%;">707</td> </tr> <tr> <td>Mr B Hills</td> <td>June Inv: maintenance of the Green</td> <td>£120.00</td> <td>708</td> </tr> <tr> <td>Mr B Hills</td> <td>Replacement of spoiled CQ708</td> <td>£70.00</td> <td>709</td> </tr> <tr> <td>R Darley</td> <td>Salary & admin expenses June/July</td> <td>£356.62</td> <td>710</td> </tr> <tr> <td>HMRC</td> <td>PAYE on salary</td> <td>£78.61</td> <td>711</td> </tr> <tr> <td>Preston Vill Hall</td> <td>Hall hire 16/4,21/5,18/6</td> <td>£81.00</td> <td>712</td> </tr> <tr> <td>Mr B Hills</td> <td>July Inv: maintenance of the Green</td> <td>£120.00</td> <td>713</td> </tr> </table> <p>(b) New CQs for signature:</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 25%;">John Cool</td> <td style="width: 45%;">Mow playground: 23/5 to 4/7 (10cuts)</td> <td style="width: 15%;">£200.00</td> <td style="width: 15%;">714</td> </tr> <tr> <td>Audit Commission</td> <td></td> <td></td> <td>715</td> </tr> <tr> <td>Mr B Hills</td> <td>Sept Inv: maintenance of the Green</td> <td>£120.00</td> <td>716</td> </tr> </table>	Mr B Hills	Cancel spoiled CQ	-£70.00	707	Mr B Hills	June Inv: maintenance of the Green	£120.00	708	Mr B Hills	Replacement of spoiled CQ708	£70.00	709	R Darley	Salary & admin expenses June/July	£356.62	710	HMRC	PAYE on salary	£78.61	711	Preston Vill Hall	Hall hire 16/4,21/5,18/6	£81.00	712	Mr B Hills	July Inv: maintenance of the Green	£120.00	713	John Cool	Mow playground: 23/5 to 4/7 (10cuts)	£200.00	714	Audit Commission			715	Mr B Hills	Sept Inv: maintenance of the Green	£120.00	716	
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6.3	S106 (Developers Contributions): PCVH had been granted £6,080 for an agreed project. It had been agreed to approach BDBC to confirm what checks are undertaken regarding how s106 is spent. Clerk to follow up.	Clerk																																								
6.4	S106 (Developers Contributions): KI had met HCC and revised proposals are being considered: making the access up Wield Rd from the B3046 one way, with a new footway etc. The possibility of “gateways” elsewhere in the parish, with priorities, aimed at slowing traffic entering the village will also be pursued. (<i>Further suggestions of CCTV and footways were raised under 5.2 above</i>).	KI/HCC																																								
	The Chairman declared an interest in the following item and took no part in the discussion. CB chaired the meeting for this item.																																									
6.5	Request for Grant Funding: St Mary’s Church: Further information had been requested in support of a grant towards annual maintenance of the churchyard. Ongoing.	Clerk																																								
6.6	Insurance Matters: The Allotment for the Labouring Poor Charity had requested that PCNPC consider adding insurance of the allotments/Dickers Field to its policy, which was a cheaper option than effecting separate insurance. To be reviewed. Charity Clerk asked to seek interim cover from Insurers, pending confirmation as to arrangements for cover.	Charity Clerk																																								
7	<u>Planning Matters</u>																																									
7.1	New Applications: None received.																																									
7.2	Planning decisions: None received.																																									
8.	<u>Resignation of the Clerk (Discussed earlier)</u>																																									
9.	<u>Code of Conduct</u>																																									
9.1	Papers relating to BDBC’s draft Model Code of Conduct for Parish Councils had been circulated to all councillors by the Clerk and it was RESOLVED to adopt this new Code of Conduct.																																									

10	<u>Correspondence</u>	
10.1	A list of routine correspondence, circulated prior to the meeting was noted.	
11.	<u>Council Property</u>	
11.1	Chilton Pit: KI explained that HCC registered PCNPC as owners of this land under Commons Registry in 1989. Land Registry to be asked how it is possible for it to be registered by them as being owned by someone else, in the face of this prior registration.	<i>Chairman & Clerk</i>
11.2	Preston Oakhills: CB had confirmed the location of PCNPC's land at Oakhills as SU638 43. KI had obtained a plan showing the location of the plot on the ground, but the the precise location of the 4 boundary points needs to be determined.	<i>Chairman & Clerk</i>
11.3	Bus Shelter: A quote for provision of a hardstanding for the siting of a seat (near the village hall where the Cango bus stops to pick up elderly passengers) had been received (£120 materials, £50 labour). It was agreed to accept the quote, subject to KI securing the permission of the owner of the land on which it is proposed to install one of the seats in the bus stop by the Purefoy. Ongoing.	<i>Chairman</i>
11.4	War Memorial: KI commented on the need to effect repairs on the memorial, particularly in view of planned events to make the start of WWI. AD reported that grants are available (e.g. War memorials Trust & heritage Lottery Fund) and undertook to provide further information. The first course of action is to obtain quotations for the cost of repairs/renovation. AD also suggested that any metal on the memorial be marked with "smart water".	<i>AD Chairman</i>
12.	<u>Highways & Rights of Way</u>	
12.1	No reports.	
13.	<u>Reports from Chairman & Members</u>	
13.1	CB reported that Light No 10 is still not working.	<i>Clerk</i>
13.2	AD reported that the finger post at Axford crossroads has been broken, that Axford gateway signs were missing near the Crown and that the central white lining was missing/had been eroded. Clerk to approach HCC.	<i>Clerk</i>
14.	The next meeting of the Parish Council will be held on Monday 15 October 2012 at 7:00pm. Meeting Closed at 9:35 pm	

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Signed

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Date