

The Dragonfly Programme

Behaviour Policy



Company number 15787098

Registered In England and Wales

Approved by	Director Sonia Bush
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Introduction

‘Behaviour is the way we act and respond to people and to situations we find ourselves in’. ‘Behaviour is a language’. At TDP we have high expectations of pupils behaviour as we aim to develop trusting, positive relationships based on mutual respect and kindness and to provide a secure and comfortable environment in the hope of minimising situations the student finds challenging, whilst also acknowledging that the children and young people who come to us will be challenged on occasion. We aim to help our young people manage this in a compassionate and positive way in the context of trusting relationships and a secure setting.

Aims

This policy aims to:

- Provide a consistent approach to behaviour management
- Define what we consider to be unacceptable behaviour
- Outline how children and young people are expected to behave
- Summarise the roles and responsibilities of different people in the organisation community with regards to behaviour management • Outline our system of rewards and sanctions

Definitions

Minor Misconduct

These are issues that may occur when our expectations are not adhered to but are not deemed Gross Misconduct. They may include but are not limited to:

- Failing to follow instructions
- Putting the self or others at risk
- Low level bullying (see bullying policy)
- Inappropriate language or jokes that reference criminal behaviour or explicit sexual practices

Minor Misconduct and disputes between children are occurrences that TDP instructors work positively to resolve, without using blaming or judgmental language, aiming to de-escalate a situation when emotions are high and explaining why certain behaviours present challenges rather than merely asserting authority.

Gross Misconduct

Examples of Gross Misconduct include but are not limited to...

- Physical or verbal assault on another child or adult.
- Theft
- Drugs/alcohol abuse
- Smoking or Vaping
- Inappropriate sexual behaviour
- Arson
- Criminal damage
- More serious bullying (see bullying policy)

De-escalation techniques will be used but staff may call emergency services if deemed necessary. Any incident that involves criminal behaviour will be reported to the police and breaches of our safeguarding policy will be reported to relevant authorities.

Roles and Responsibilities

The Directors

It is the responsibility of the Director to:

- implement the behaviour policy consistently and to report, when requested, on the effectiveness of the policy
- support the staff by implement and model the policy; by setting the standards of behaviour and by supporting staff in the application of the policy
- ask children to no longer attend the setting for serious acts of unacceptable behaviour

The Director delegates the record keeping of all reported serious incidents of misbehaviour.

The Staff

It is the responsibility of staff to:

- ensure the health, safety, and welfare of all children.
- ensure that any rules are applied consistently
- treat each child fairly, with respect and understanding
- liaise with external agencies, as necessary, to support and guide the progress of each child
- report to parent/carers about the behaviour and welfare of each child
- build positive relationships with parents and carers by keeping them informed about developments in their child's behaviour and the project's policy as well as working in collaboration with them to tackle behavioural issues.

Parents/Carers

- TDP may work with parents so that young people receive consistent messages about appropriate behaviour
- The rules are explained where applicable and we expect parents to know and support these rules
- We expect parents to support their child's learning, and to co-operate with TDP
- If parents have any concerns about the way that their child has been treated, they should initially contact the lead practitioner

Confiscation

Any prohibited items (listed in section 3) found in children and young people's possession will be confiscated. These items will not be returned to children and young people. We will also confiscate any item which is harmful or detrimental to organisation discipline. These items will be returned to children and young people after discussion with the commissioning schools and parents, if appropriate.

Searching and screening children and young people is conducted in line with the DfE's latest guidance on searching, screening and confiscation.

Rewards and Sanctions

Recognising Good Behaviour

TDP aims to encourage consistently good behaviour through:

- Developing warm and trusting relationships between everybody in the TDP community, encouraging interactions where humour, sensitivity, compassion and patience are demonstrated
- Fostering a culture where praise, achievement and rewards are accepted and celebrated.
- Encourage an enthusiastic, positive attitude
- Nurturing each student's sense of belonging and inclusion
- Careful choosing of activities and situations so that every day where possible feels like a success
- Modelling healthy relationships, compassionate, patient behaviour and a problem-solving approach to challenging situations

Good behaviour may be recognised by:

- Verbal praise and encouragement
- Positive feedback to other staff with pupil present
- Positive feedback to parents/ guardians and schools

Sanctions

It is hoped that children who attend TDP find it a less challenging setting than a mainstream classroom. This, coupled by judicious choosing of activities, environments and groupings, should help to minimise challenging behaviour but where it does occur TDP staff will endeavour to:

- Distract or remove student from the situation whilst also helping them to understand what they found challenging and explore ways in which they might deal with similar situations in the future
- Allow the pupil time and space
- Give verbal reminders of TDPs behaviour expectations

If the child's behaviour is consistently challenging, they put themselves or others at risk or they seriously interfere with the learning and participation of others TDP will, as a last resort, seek to terminate the child's placement with us.

Policy on Smoking and Drugs

Safeguarding Health and Wellbeing

Introduction

This policy sets out the Dragonfly Programmes approach to smoking and drugs in accordance with UK law, prioritising the safety, health, and welfare of all students, staff, and visitors.

The Dragonfly Programme is committed to maintaining a smoke-free and drug-free environment. Smoking, the use of e-cigarettes/vapes, and the possession, use, or supply of illegal drugs or substances are strictly prohibited at the base and during any programme activities, including trips and events.

This policy applies to:

- All students, regardless of age
- All staff and volunteers
- Visitors, contractors, and any persons present on school premises

Definitions

- Smoking: The act of inhaling tobacco or any substance via cigarettes, cigars, pipes, or electronic devices (vapes/e-cigarettes).
- Drugs: Any illegal substances, prescription drugs used without medical direction, and any substances intended for misuse (includes alcohol, solvents, and “legal highs”).

Prevention and Education

- The Dragonfly Programme will deliver regular education on the health risks associated with smoking and drug use, as part of PSHE (Personal, Social, Health and Economic) curriculum.
- Staff will receive training on recognising and responding to incidents related to smoking and drugs.

Support

- Students who are found in breach of this policy will be treated with sensitivity and offered support, including referrals to counselling or external support services as appropriate. All incidents will be reported to the DSL at the commissioning school on the same day.

Procedures and Sanctions

- Any incidents will be dealt with in line with the Dragonfly Programme behaviour and safeguarding policies and in conjunction with the commissioning school.
- Permanent exclusion from The Dragonfly Programme, or fixed-term exclusion, depending on the severity of the incident.

Monitoring and Review

This policy will be reviewed annually to ensure its effectiveness and compliance with current legislation.