

From : \_\_\_\_\_

\_\_\_\_\_

To  
The Principal  
Army Public School  
Faridkot

**REQUEST FOR ISSUE OF TC**

Respected Principal,

1. It is requested that TC may please be issued alongwith refundable sec deposit as per appx attached.
2. I shall be grateful to you for the needful.

Date : \_\_\_\_\_

Yoursfaithfully,

**Appx**

**DETAILS FOR ISSUE OF TC**

1. ADMISSION NO \_\_\_\_\_
  2. STUDENT'S NAME \_\_\_\_\_
  3. DATE OF BIRTH \_\_\_\_\_
  4. FATHER'S NAME \_\_\_\_\_  
NO & RANK \_\_\_\_\_  
UNIT \_\_\_\_\_
  5. BANK A/C NO \_\_\_\_\_
  6. BANK & BRANCH ADDRESS \_\_\_\_\_
  7. MOTHER'S NAME \_\_\_\_\_
  8. NATIONALITY \_\_\_\_\_
  9. SC/ST \_\_\_\_\_
  10. CLASS/SECTION \_\_\_\_\_
  11. TC REQUIRED ON \_\_\_\_\_
  12. REASONS FOR TC \_\_\_\_\_
  13. FEES PAID UPTO \_\_\_\_\_
  14. BUS NO \_\_\_\_\_
- TO BE FILLED BY CLASS TEACHER**
15. NO OF WORKING DAYS / PRESENT DAYS \_\_\_\_\_
  16. RESULT \_\_\_\_\_
  16. Sig of Class Teacher \_\_\_\_\_
  17. Clearance from Lib \_\_\_\_\_

Station : Faridkot

Date :

\_\_\_\_\_  
Signature of Principal

S/No- \_\_\_\_\_

Adm No- \_\_\_\_\_

**RECEIPT**

**REFUND OF SECURITY DEPOSIT**

Received \_\_\_\_\_ a \_\_\_\_\_ sum \_\_\_\_\_ of \_\_\_\_\_ Rs  
\_\_\_\_\_ (Rupees \_\_\_\_\_ only) by cash (Minute Sheet No  
102205/MS/01/AS dt \_\_\_\_ May 2009) from Security Fund of Army School Faridkot in respect  
of Name \_\_\_\_\_ Son/Daughter \_\_\_\_\_ of  
\_\_\_\_\_ on dated \_\_\_\_\_.

Date : \_\_\_\_\_ 2009

Received by  
No-

Rank-  
Name-  
Add-

Signature \_\_\_\_\_

S/No- \_\_\_\_\_

Adm No- \_\_\_\_\_

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Add-

Signature\_\_\_\_\_