



**Kinship**  
Morrison County  
(& greater Long Prairie)

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ADDRESS SERVICE REQUESTED

# Kinship of Morrison County 2018 Annual Report

Consolidated Financial Statements  
& Unaudited Internal Review for 2018 & 2017



**BECOME** a  
Mentor for what  
you give.

**STAY** a  
Mentor for what  
you receive



**Kinship**



Greetings from the staff and Board of Directors of Kinship of Morrison County. I am pleased to provide you with our financial overview and a summary of the more notable aspects of our work from 2018.

Kinship has been serving youth in Morrison County through mentoring and monthly activities since 1974. We strive to live up to our Mission Statement; "to provide a one-to-one friendship in the most wholesome way possible with the intention that the child could show noticeable improvement in personal development." The youth we serve come from homes where they don't live with both parents. Youth benefit from the influence of another positive adult in their life.

Our group mentoring activities were well received again this year. Whether traveling to Deep Portage for their "Winter Rendezvous," canoeing the Mississippi, baking Christmas goodies, these activities brought our youth & volunteers together for fun, learning, fellowship and friendship building.

Due primarily to a United Way board decision announced in February to not make any agency allocations for 2018, we ended our year \$2200+ in the hole. Our board had already passed a budget and we simply couldn't make up the entire \$8750 that was budgeted from the annual United Way allocation. Efforts to make up this shortage included hosting another successful Soup & Chili Cook-off, receiving generous support of numerous local service clubs & round-up programs, and also grants from AT&T and the Laura Jane Musser Fund.

I deeply appreciate all of the efforts of our volunteers, donors & sponsors. Your giving of time & resources make positive youth development through Kinship a possibility. In 2019, we look forward to forming new friendships, and maximizing the impact that our group mentoring activities have on Kinship's participants & the community.

Sincerely,

*Aaron Olson*

Executive Director  
Kinship of Morrison County

## 2017 Kinship Board of Directors

### President:

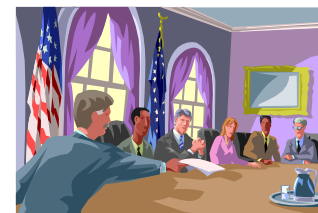
- Jeff Guith, Morrison County Social Services

### Treasurer:

- Peter Vogel, Rosenmeier Law Office

### Directors:

- Angie Sahr, Volunteer, past mentor
- Tim Bjorge, Principal, LFCHS, Mentor
- Tina Otremba, Mentor



All Kinship Board meetings are held on the second Monday of every month, from 5:00 PM - 6:00 PM in the Kinship Office, excluding two summer months.

### Executive Director:

- Aaron Olson

### Staff:

- Becky Olson - Match Manager

## KINSHIP OF MORRISON COUNTY MISSION STATEMENT

Kinship of Morrison County is dedicated to the premise that kids need, and can benefit from the guidance and companionship of a mature adult friend.

Our purpose is to provide this one-to-one friendship in the most wholesome way possible with the intention that the child could show noticeable improvement in personal development.



[facebook.com/KinshipofMorrisonCounty/](https://facebook.com/KinshipofMorrisonCounty/)

## About Mentoring:

We all need older & wiser influences in our lives, whether we are 7 or 70. Often this role is filled by family, pastors, teachers, coaches, etc., but not always. Kinship's youth live in a home without both of their parents. Despite the best efforts of many single parents, they find themselves stretched trying to balance home, work & often school responsibilities. Their kids often feel the pinch from the lack of available time & attention. This is where Kinship comes in.

Volunteer mentors offer advice, friendship, encouragement and new experiences. They serve as powerful tools to help young people fulfill their potential.

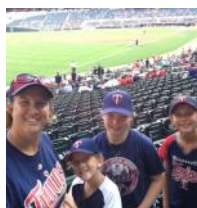
## Mentoring helps by:

- Providing a role model & friend for a young person
- Offer young people new opportunities to explore;
- Provide positive way for young people to spend free time;
- Encourage students to stay motivated and focused on their education;
- Improve young people's attitudes towards their parents, peers and teachers;
- Help young people face daily challenges; and

The benefits & rewards of mentoring go both ways. No-one who helps make a child's life richer regrets it.

For more information about the impact of mentoring check out:

[www.mentoring.org](http://www.mentoring.org)  
[www.nationalmentoringresourcecenter.org](http://www.nationalmentoringresourcecenter.org)  
[www.chronicle.umbmentoring.org](http://www.chronicle.umbmentoring.org)



## Why should I be a Kinship mentor?

Being a mentor isn't hard and it isn't complicated. It is all about being a consistent & compassionate role model & friend to a new sidekick through conversations & shared experiences!

When asked what current Kinship mentors like most about Kinship, they said

*"The chance to build a relationship with a kid."*

*"Making a difference in a kid's life and having fun doing it."*

*"Making a difference in situations that I am most gifted in."*

*"Feeling of giving."*

*"Doing group activities, and mentoring my Kinkid."*

*"It's fun & personally rewarding."*

*"I enjoy giving back & educating my youth & being a role model to him."*

Please consider becoming a Kinship mentor and role model. The kids in our program are waiting with anxious smiles and hungry hearts. Call Kinship today.

## 2018 Year in Review

### Youth Served

Male.....	37
Female.....	26
Age 6-9.....	8
Age 10-15.....	43
Age 16 & over.....	12
New youth in 2018.....	12
Youth in traditional mentoring.....	56
Youth mentoring in family matches.....	9
New youth in firearm safety only.....	7
Graduations from mentoring.....	13

### Volunteers & Mentors

Mentors (individuals & families).....	45
Activity Volunteers (may duplicate).....	36
New Volunteers in 2018.....	5

### Matches

Total Matches.....	34
New matches in 2016.....	10
Match Closures.....	9

### Kinship Activities

Number of Activities.....	12
Kinship Youth who attended at least one activity during 2018.....	76%
Average Attendance.....	16 youth /10 adults

### Involvement in the Community

Kids Day (Kinship Helped organize it)...	300
Firearms Safety Program.....	24
Soup & Chili Cook-off for Kids.....	398

### Kinship Involvement/Membership

Morrison County United Way agency  
Youth Intervention Program Association  
Registered Kinship Affiliate  
Kiwanis Club of Little Falls  
Little Falls & Long Prairie Chambers



## Kinship's Group Mentoring Activities

Kinship staff organizes monthly activities at no cost to our youth and volunteers. Kinship's group mentoring activities provide structured interaction between youth and adults. For kids who are not yet matched, activities are a great opportunity to do new things with other youth and volunteers. Matched kids and their mentors are also welcomed to attend the monthly activities as an option for a getting together.

Activities focus on three categories: fun, education or service. In 2018, 48 youth 37 volunteers participated in at least one of the 12 activities held on 22 different days. Attendance ranged from 8 to 50 and averaged 16 youth & 10 volunteers.



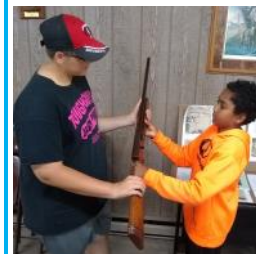
January started the year off outdoors. We traveled to Deep Portage for their "Winter Rendezvous" and spent the day competing in a variety of stations like a snow shoe race, shooting clay pigeons and ice fishing. Our group did very well, bringing home a host of awards. A highlight from the trip was a note from a youth that read, "I am enjoying the ride... I was happy to come and I really love spending time with you guys. I love being here."



In February we held Kinship's Annual Meeting at the Little Falls Country Club. The volunteers, Kinkids & families that attended saw a year in review video, enjoyed dinner & fellowship and took the opportunity to visit with Kinship's board of directors.

Our largest annual fundraiser, "The Soup & Chili Cook-off," was in March. We followed up with a hugely popular bowling party at the LF Bowling Center in April.

In June we traveled to Long Prairie's nostalgic drive-in theatre. Kids & adults alike enjoyed outdoor games & refreshments in addition to a movie.



Summer activities continued with a to see the MN Twins. The TwinsCare program donated the tickets, which helped to keep our costs down. We carpooled to Big Lake, where we boarded the Northstar Rail for a ride to Target Field. What a thrill! In addition, six matches were interviewed live on LF Radio during the trip.

On a beautiful, albeit a bit breezy, evening in July we gathered at the Blanchard Dam landing to canoe, kayak, pontoon, fish, compete & even jump in the Mississippi River. The water was warm and it was a fun experience for Kinship's matches.

A hands-on firearms safety course continues to be a well received nine-night fall tradition for Kinship. Eligible youth, and even an occasional adult, benefit from our intensive course. Safe gun handling is a priority for the students.

Thanks to a grant from AT&T, Kinship hosted a Microbusiness / career exploration course this fall. The group worked through "Microbusinesses for Teens" which focused on giving busy teens the steps & motivation to start a micro business. The group gained insights into a variety of ways to earn money, looked at career options and learned from area speakers & through a walking tour of area businesses.



Kinship had a unique service opportunity this fall as one of our mentors was moving. Help was asked for and several matches showed up. One of the mentors shared the following after she & her Kinkid helped. "She had a ball! I have never seen her so excited and she thanked me profusely for the opportunity. I didn't expect her to like a service activity, and I think I will look for more."

We closed out the year with a Santa's Workshop to give kids a chance to make Christmas gifts with their own hands. We met at the Little Falls Alliance Church and baked a variety of tasty treats & well as created ornaments.



The final activity of the year was a board game night that was cancelled due to a blizzard. Kinship's group mentoring activities in 2018 made a difference... one friendship at a time.

406 Fairfield Lane  
Brainerd, MN 56401

218.232.0147

# MINNESOTA MONEY MANAGEMENT LLC

Federal EIN  
45-2427140

State of Minnesota  
21-08884

January 2019

Re: Independent Financial Review – Kinship of Morrison County

**Dear Kinship,**

I recently conducted an unaudited internal review of the finances for Kinship of Morrison County, Inc. This covers the 12-month period from January 2018 to year end December 2018. My involvement was at the invitation of the Executive Director, Aaron Olson. As an independent business, I was sought out to assist in the review process due to my familiarity with the organization and the record keeping platform utilized.

The purpose of my engagement was to review certain aspects of the business accounting process and determine the accuracy of the financial records. Once completed, a written report was to be forwarded to the Board of Directors. The findings of the review are detailed in this letter and any attached documentation.

The purpose of this letter is to detail the activities completed during the review. I received a backup copy of the company data and deleted any reconciliation information dating back to the end of 2017 on each bank account while verifying the ending balances from the prior year to make sure the starting bank balanced to 2017 year-end. The intent was to then reconcile every transaction in each of the bank and investment accounts while determining if the categorization of the transactions were appropriate. This review was completed with each entry verified and reconciled to the bank statement(s). The only edit was to reclass an expense from bank service charges to office supplies, no corrections or adjustments were required, and no other errors or omissions were discovered. It was recommended to renumber the accounts to match sequence and eliminate suffix labels.

Another review was conducted to determine the accuracy of the balance sheet and the income statement by matching funds disbursed to categories from the bank statement copies of each debit and/or check written. This included a review of all 2018 payroll records and payroll tax filings for the year. Current liabilities and assets were also reconciled to schedules provided by Kinship of Morrison County, no discrepancies were noted.

Lastly, if during this review, it was determined that any process could be changed to improve security, confidentiality or accounting practices, the activity or process would become a part of the report.

The opportunity to serve Kinship of Morrison County is appreciated and I would welcome the chance to assist your organization again in the future.

Sincerely,



Jay Bock

MN Money Management, LLC

QuickBooks • Accounting • Taxes • JAY H BOCK • Budgeting • Payroll • Consulting

## Statement of Functional Revenue & Expenses

December 31, 2018 and 2017

<u>Revenue (Income)</u>	2018	2017
United Way (Federated Campaigns)	(\$460.00)	\$9,637.50
Fundraiser Income (direct cash income including raffle)	\$8,626.69	\$8,856.05
State Youth Intervention Grant	\$47,391.72	\$45,000.00
Contributions (including Fundraiser In-Kind donations)	\$26,812.01	\$20,886.76
Fundraiser Expenses (direct cash expenses only)	(\$2,510.52)	(\$2,736.71)
Fundraiser Expenses (In-Kind expenses only)	(\$4,881.23)	(\$5,729.71)
Interest Income	\$49.21	\$35.72
<b>Total Revenue (Income)</b>	<b>\$75,027.88</b>	<b>\$75,949.61</b>
<u>Expenses</u>		
Personnel Services (payroll, payroll taxes, benefits)	\$54,479.97	\$51,872.06
Monthly Activities	\$4,437.41	\$4,993.01
Insurance	\$4,383.25	\$4,572.33
Office Expenses (postage, copies, supplies, phone, etc.)	\$2,353.12	\$2,361.12
Travel	\$638.83	\$411.44
Advertising & Promotions	\$3,187.31	\$3,016.81
Information Technology (computer, internet, web site)	\$1,721.79	\$1,612.68
Accounting Fees	\$690.00	\$674.00
Occupancy Costs	\$2,666.13	\$2,611.00
Dues & Subscriptions	\$1,510.50	\$1,379.50
Conference, mtg & trng (staff, volunteers & matches)	\$464.60	\$1,452.23
Mentor Screening	\$272.00	\$177.47
Other (Depreciation and Odds & Ends)	\$464.00	\$559.29
<b>Total Expenses</b>	<b>\$77,268.91</b>	<b>\$75,692.94</b>
<b>Increase/Decrease in Unrestricted Net Assets</b>	<b>(\$2,241.03)</b>	<b>\$256.67</b>
In Kind Donations, General Items & Fundraising	\$16,190.19	\$17,971.87
In Kind Donations, Volunteer hours & miles	\$55,521.52	\$40,126.70
<b>TOTAL IN KIND DONATIONS</b>	<b>\$71,711.71</b>	<b>\$58,098.57</b>

## Statement of Financial Position

December 31, 2018 and 2017

### ASSETS

<u>Current Assets</u>	2018	2017
Cash & Cash Equivalents	\$11,958.65	\$20,735.65
Savings	\$16,666.90	\$10,841.31
Accounts / Grants Receivable	\$3,849.88	\$13,536.40
Prepaid Expenses	\$1,663.74	\$1,369.73
<b>Total Current Assets</b>	<b>\$34,139.17</b>	<b>\$46,483.09</b>
<u>Furnishings, Equipment &amp; Promotion Inventory</u>		
Net value of Promotional Item Inventory	\$1,400.73	\$1,533.84
Net value of Office Equipment	\$888.33	\$1,352.33
<b>Total Assets</b>	<b>\$36,428.23</b>	<b>\$49,369.26</b>
<u>LIABILITIES</u>		
<u>Currents Liabilities</u>		
Accounts Payable	\$0.00	\$0.00
Deferred Income (from grants)	\$0.00	\$10,700
<b>Total Current Liabilities</b>	<b>\$0.00</b>	<b>\$10,700</b>
<b>TOTAL NET ASSETS AT END OF YEAR</b>	<b>\$36,428.23</b>	<b>\$38,669.26</b>