

**Minutes
Town of Clifton
Town Council Regular Meeting
May 9, 2024
2:00 P.M.**

Members Present

Mayor Laura Dorrell
Vice-Mayor Anthony James
Council member Luis Montoya
Council member Ray Lorenzo
Council member Ray West
Council member Karen Crump-Frye**
Council member Janeene K. Carrillo

**Participated via telephone

Quorum Present

The Town's legal counsel, Trish Stuhan, participated via telephone.

Call To Order:

The meeting was called to order by Mayor Laura Dorrell followed by the Pledge of Allegiance.

Call to the Public:

None

Council Reports

Council Member Crump-Frye reported that she had an update from Jessica Gutman from Best Friends Animal Society, she had met with Matt Bolinger who oversees the shelter for Greenlee County and they are working out details of some of the needs to work together. BFAS has also offered a scholarship to attend a national animal control conference to the town's animal control officer. The Tourism council is working to sell the ducks for the duck races coming up on June 1st. She also informed the Council that she had received a spam email from "Mayor Dorrell" asking for apple cards. It was spam and she advises people to be on the lookout.

Council Member Carrillo it was an honor to meet Governor Hobbs and to sit down with her to be able to voice concerns that impact our town. Including the police department and dispatch.

Council Member Montoya will be leaving the Council at the end of the year and he has been the SEAGO representative for years and will no longer be serving on that committee, we will need to be considering who will need to replace him on the committee as a representative for Clifton. Would like to see Code Enforcement work more on addressing issues of code violations, Chase Creek sidewalk mess is an example that needs to be addressed more.

Mayor Dorrell also appreciated the opportunity to meet with Governor Hobbs. She also thanked the Town Clerk for sending out the celebration emails at the beginning of the month listing birthdays and work anniversaries. She recognized the staff celebrating this month. Keep an eye out for the upcoming events around town.

Council Members West, Lorenzo and Vice-Mayor James had no updates this month.

Consent Agenda:

Council Member Montoya asked clarification questions on the continued payments to Bowman for the WWTP construction. Town Manager Perez clarified that they are still performing inspection and construction management services to finish overseeing the project.

Motion to approve the following items as listed under consent agenda was made by Council member Montoya, seconded by Council member West:

1. Approval of the April 11, 2024 Regular Meeting Minutes
2. Receive Department Reports;
3. Approval of April 2024 Demands.

Voting in favor of the motion were Council members West, Montoya, Carrillo, Crump-Frye and Dorrell. Vice Mayor James was absent. Motion carried.

New Business

United Way of Graham and Greenlee Counties Check Presentation

Denise Benton Executive Director and Amanda Patterson Grants Manager from United Way of Graham and Greenlee Counties came to present a check for \$100,000 to update the Planning and Zoning map and ordinances for the Town. Thank you to all of the donors that make the giving possible.

Discussion and/or action to acknowledge receipt of the FY2023 Financial Statements as presented by CliftonLarsonAllen LLP

Lupita Martinez from CliftonLarsonAllen LLP presented the FY2023 Financial Statements there were no significant deficiencies found and two material weaknesses. The material weaknesses were material audit adjustments and segregation of duties. She presented information from the audit areas of Cash, Capital Assets, Unearned Revenue, Net Pension Liability, and Confirmed Revenues. Council Member Montoya asked about the town's reserve funds, Lupita Martinez stated that yes, the Town's net position is healthy, the town has at least 1 year in operating expenses in reserve. Montoya asked if the town should develop a policy to help protect funds that the bank does guarantee. Martinez stated that yes, a custodial collateral agreement would be a good idea for the town to consider.

Discussion and/or action to approve the purchase of five fire hydrants in the amount of \$13,912.50 from Core & Main

Town Manager Perez presented agenda item and let Council know that although we still have not gone out to bid the same problems are present that were present before in the long delay time in receiving the hydrants and these will be for Riverside Dr. which the project will be done soon and the hydrants are needed sooner rather than later. When FY25 budget is approved, we will begin ordering hydrants ahead of time to have on hand as needed.

Motion to approve the purchase of five hydrants was made by Council Member Carrillo, seconded by Vice-Mayor James.

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, Crump-Frye, James and Dorrell. Motion carried.

Discussion and/or action to award the bid for a Chevrolet Truck for use by the Public Works Department

Town Manager Perez presented the bid results for a used Chevrolet Truck for the Public Works Department. Kempton Chevrolet was the only bid received for \$34,572 for a 2020 Chevy Silverado. Council Member Montoya questioned why it was used and not new. Perez explained that was the funds available in the budget this year. Council discussed the cons of purchasing used as opposed to new.

Motion to deny the bid was made by Council Member Montoya, second to the motion was made by Council Member West.

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, and James.
Voting against the motion were Mayor Dorrell and Council Member Crump-Frye Motion carried.

Discussion and/or action to award the bid for a Chevrolet Tahoe for use by the Clifton Police Department

Town Manager Perez presented there was only one bid submitted and it was from Kempton Chevrolet, unfortunately it came in incorrectly and is not a valid bid.

Motion to deny the bid was made by Council Member Montoya, second to the motion was made by Council Member Carrillo

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, Crump-Frye, James and Dorrell. Motion carried.

Discussion and/or action to award the bid for a Chevrolet Silverado Truck for use by the Animal Control Department

Town Manager Perez presented there was only bid submitted it was from Kempton Chevrolet for a 2024 Chevrolet Silverado for \$48,261.02.

Motion to approve the purchase from Kempton Chevrolet was made by Council Member Montoya, second to the motion was made by Council Member Carrillo.

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, Crump-Frye, James and Dorrell. Motion carried.

Discussion and/or action regarding the recommendation of the Roads and Streets Committee to apply for the Bridge Formula Program funding to replace Chase Creek Bridge #1

Town Manager Perez presented and stated that the Roads and Streets committee recommends applying for the Bridge Formula Program funding to replace Chase Creek Bridge #1. Perez summarized the town’s obligations with the Project Development Administrative costs which includes the cost of preparing of bid documents and advertisement. Council Member Montoya asked multiple questions about the town’s obligations and cost estimates. Council discussed previous problems with ADOT and the Chase Creek Bridge #1 project. There is trust issues. Vice Mayor James asked Trish about options for the town, she did state, that the Town could try and put safe guarded language in any agreement if the time came to try and protect the town with their obligations, potentially avoiding the same problems as before, however that may not be an option to make the changes in the agreement.

Motion to table the agenda item at this time, second to the motion was made by Vice Mayor James

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, Crump-Frye, James and Dorrell. Motion carried.

Manager’s Report

The Wastewater Treatment Plant is scheduled to start up on May 15th.

Perez reminded that the Riverside Dr, Shannon Rd, and Park Avenue projects are coming up May 28th – 30th for the Milling and Grading and June 3rd-5th for Paving and the roads will be closed during that time

Public Works assisted Morenci Water & Electric’s water line installment project on Riverside Dr with the Town’s asphalt zipper, it was a great opportunity assist them as well as train new staff on the zipper.

ADOT advertised for bids for HWY 191 pavement project, the project was originally on the list to be cancelled.

Will be scheduling a budget work session soon, Tuesday, May 21st at 2pm tentatively, or another day in the week of the 20th

Potentially would like to have another work session on buildings and properties on Chase Creek.

Executive Session

Motion to adjourn to convene into executive session made by Vice Mayor James, second to the motion was made by Council Member West

Voting in favor of the motion were Council members West, Montoya, Lorenzo, Carrillo, Crump-Frye, James and Dorrell. Motion carried.

Convened at 3:41 pm. Reconvened from Executive Session at 4:45 pm.

Pursuant to A.R.S. Section 38-431.03(A)(9) for discussions or consultations with the Police Chief in order to discuss security plans, procedures, assessments, measures or systems relating to, or having an impact on, the security or safety of buildings, facilities, operations, critical infrastructure information and information technology maintained by the public body, including updating Council on measures to address active shooter situations and secure Town buildings/facilities.

Adjournment

Motion to adjourn made by Council Member Montoya
Second to the motion was made by Council Member West
Meeting ended at approximately 4:47pm