

## **TOWN OF CLIFTON EMPLOYMENT OPPORTUNITIES EQUIPMENT MECHANIC**

Hourly Rate of Pay: \$20.38  
Opening Date: March 27, 2025  
FLSA: Non Exempt

Opportunity: Open Competitive Closing  
Date: Open Until Filled

**DUTIES AND RESPONSIBILITIES** (Work assignments may vary depending on the department's needs and will be communicated to the applicant or incumbent by the supervisor).

- Perform as a Public Works Laborer if and when needed
- Inspects, maintains and repairs varied automotive equipment such as automobiles, trucks, tractors, graders, sweepers, and pumpers.
- Disassembles engines and does general engine overhaul work.
- Replaces wheel cylinders, relines and adjusts brakes.
- Performs arc and acetylene welding as required.
- Does lubrication and changes oil.
- Installs auxiliary equipment, batteries, tires, wiring, door glass, door handles, and brakes.
- Performs a variety of public works equipment operation tasks as assigned; may perform laboring tasks as required.
- Maintains records of repairs made, work orders and time worked.
- Works in the field and in the shop as assigned.
- Performs related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Considerable knowledge of the methods, tools and equipment used in the repair of automotive equipment.

Considerable knowledge of the principles of operation in internal combustion engines.

Some knowledge of arc and acetylene welding.

Skill in the use and care of tools and equipment employed in all phases of automotive repair and maintenance.

Ability to diagnose mechanical defects in a wide variety of automotive equipment and to make minor and major repairs.

Ability to maintain time and material records.

Ability to establish and maintain effective working relationships with other employees.

Must possess a valid driver's license and ability to obtain a commercial driver's license within six (6) months of employment.

### **OTHER REQUIREMENTS:**

Must be eligible to supervise inmates as required by the terms and conditions set by the Arizona Department of Corrections.

**DESIRED EXPERIENCE AND EDUCATION QUALIFICATIONS**

Two years' experience in this work; and graduation from a standard high school or trade school.

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SPECIAL PROCESS: Applications/Resumes will be screened for the minimum qualifications and special requirements. Applicants meeting the minimum qualifications and special requirements will be placed on an eligibility list. The selection committee will contact candidates they wish to test and/or interview.

***JOB INFORMATION LINE (928) 865-4146      An Equal Opportunity Employer***

*In accordance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 (Section 504), the Town of Clifton does not discriminate on the basis of disability in the admission or access to, treatment, or employment in its programs, activities, or services.*