

MINUTES
HISTORICAL PRESERVATION COMMISSION
APRIL 12, 2018
11:00AM
Town Hall – Council Chambers
510 N. Coronado Blvd. Clifton, 85533

Members Present:

Bette Antonson, Chair
Debbie Brinkley, Commissioner
B. Waddell Reyes, Commissioner
Mark Vinson, Commissioner

Members Absent:

Danette Reyes, Commissioner

Call to Order: The meeting was called to order at 11:05 am by Bette Antonson, followed by the Pledge of Allegiance.

Call to the Public: There were no comments.

Discussion and/or action to approve the April 20, 2017 minutes:

Motion to approve the minutes of April 20, 2017 was made by Debbie Brinkley. Second to the motion was made by B. Waddell Reyes. Motion carried.

Discussion and/or action to take action regarding the recruitment process to fill two expired Historic Preservation Commissioners terms:

Chair Atonson stated that the terms of Commissioner B. Waddell Reyes and Commissioner Danette Reyes are to expire soon. It was discussed that the Commission will recruit for these positions and interested candidates must submit a letter of intent by the next Town Council meeting which will be held May 7th, 2018. No action was taken.

Discussion and/or action to issue to a certificate of appropriateness related to the building permit submitted by Monica Aguilar/Robert Miller for property address 226 Chase Creek St.

Monica Aguilar and Robert Miller presented the commission with a request to extend their building at 226 Chase Creek and presented the building permit that was submitted with detailed plans of the extension to the building. Town Manager Ian McGaughey recommended that there be a distinction between the original structure and the extension. It was discussed that the extension of the building be built four inches lower than the existing structure as recommended.

A motion was made by B. Waddell Reyes to approve the addition, she then amended her motion to include that the addition be approved with the condition that the extension be four inches lower than the existing structure, pending building inspector approval. Second to the motion, as amended was made by Mark Vinson. Motion carried.

Discussion and/or action related to the Chase Creek Street Tomorrow Project:

Town Manager Ian McGaughey addressed the commission with information on deteriorating utility poles that are not safe and the plans to bury the utility lines. He stated that these plans are still in the development phase. Mr. Ray West stated that one issue that is being considered is for this project is removal and reinstallation of sidewalks which will need to comply with ADA standards. Mrs. Janette West stated that she has met with residents and businesses on Chase Creek Street and all are excited for this potential project and she is requesting support from the historical commission for this project. A motion was made by Commission Chair Bette Antonson declaring whole hearted support for the project and requested that the commission be kept updated in the project. Second to the motion, motion carried.

Discussion to establish a regular meeting schedule:

Chair Bette Antonson stated that the commission would like to establish a quarterly meeting schedule to keep the public and the board updated. After a brief discussion, a motion was made to approve a regular quarterly meeting to be held in January, April, July, and October with the date and time to be set at a future date. Second to the motion, and motion carried.

Adjournment: A motion to adjourn was made by Bette Antonson, second to the motion was made by Debbie Brinkley. Motion carried.

Meeting adjourned at 11:43 a.m.