



"Where the Trail Begins"

**TOWN OF CLIFTON
BUILDING PERMIT APPLICATION**

DATE RECEIVED: _____ DATE PAID: _____
RECEIPT NO. : _____ BOOK NO.: _____
TOWN ISSUED PERMIT NO.: _____

1. PROPERTY LOCATION INFORMATION

STREET ADDRESS: _____

LEGAL DESCRIPTION: (Attach a copy if additional space is required)

2. PROPERTY OWNER(S) INFORMATION

NAME(S): _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE NO.: _____

3. APPLICANT (If different from owner, a notarized letter of authorization from the property owner may be required prior to obtaining a permit.)

NAME(S): _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE NO.: _____

ENGINEER ARCHITECT SURVEYOR CONTRACTOR

4. PROPOSED USE OF THE PROPERTY (Check one)

- Residential
- Commercial
- Industrial
- Other (Describe)_____

5. EXISTING ZONING AS ESTABLISHED BY THE OFFICIAL ZONING MAP OF THE TOWN OF CLIFTON FOR THE PROPOSED PROJECT:

- R-1 Residential R-2 Residential R-3 Residential
- R-3-A R-3-M R-4 R-5 HP-1
- H-1 CC-1 CC-2 GC-1 I - 1
- I - 2 RR-1

Reviewed by Planning and Zoning Administrator Approved Denied

 Planning and Zoning Administrator
 Rudy Perez

 Date

6. DETAIL DESCRIPTION OF WORK TO BE COVERED BY THIS APPLICATION:
 (Attached Drawings to show dimensions may be required)

7. IS PROJECT \$50,000 OR MORE IN VALUE

Out-of-State Contractors Only ≥ YES (If yes, a copy of certificate of compliance with ARS & 42-5007 must be obtained)

NO

ARS & 42-5007 – This law requires that (Out-of State) building authorities obtain a certificate from the Department of revenue to ensure that the bonding requirement has been met prior to the issuance of any building permit.

FOR SUBSTANTIAL IMPROVEMENTS TO STRUCTURES IN THE FLOOD PLAIN: (Substantial means any repair, reconstruction or improvement of a structure, the cost of which equals or exceed fifty percent of the market value of the structure). If this is the case, proceed to Page 4 of this application.)

CONTRACTOR’S ESTIMATE (Attach copy) \$ _____
or
COST OF MATERIALS (Attach copies of Invoices) \$ _____
ESTIMATE LABOR COST \$ _____
TOTAL OF MATERIALS AND LABOR \$ _____

(The total costs will determine permit fee.)

***ADDITIONAL FEE FOR ADDRESS PLAQUE MAY NEED TO BE INCLUDED IN THE FINAL BUILDING PERMIT CALCULATION**

8. IS PROPERTY/STRUCTURE IN THE 100 YEAR FLOOD PLAIN?
 YES (If yes, proceed to page 5 of this application)
 NO

Reviewed by Flood Plain Administrator _____ Approved Denied
Flood Plain Administrator _____ Date _____
Rudy Perez

9. IS PROPERTY LOCATED IN CLIFTON TOWNSITE HISTORIC DISTRICT
 YES
If yes, a certificate of appropriateness must be granted by the Town’s Historic Preservation Commission.)
 NO

Reviewed by Town Manager

Approved

Denied

Town Manager
Rudy Perez

Date

10. IS PROPERTY/STRUCTURE NEW RESIDENTIAL WITH NO EXISTING ADDRESS PLAQUE?

YES

If yes, it shall be the property owner's responsibility to obtain the town supplied Address plaque and maintain such posting. **PLAQUE COST \$110.00**

NO

Reviewed by Code Enforcement Officer

Approved

Denied

Code Enforcement Official
Arthur Roybal

Date

APPLICANT'S SIGNATURE: _____

DATE: _____

BUILDING PERMIT NO. _____ HAS BEEN APPROVED:

BUILDING OFFICIAL
Alan Bryce

DATE

FOR OFFICIAL USE ONLY

REPAIR

NEW STRUCTURE

TOWN OF CLIFTON FLOOD PLAIN DEVELOPMENT PERMIT
FOR SUBSTANTIAL
REPAIR OR IMPROVEMENT

The cost of such repair or improvement must be less than 50% of the market value of the structure before such repair, reconstruction or improvement is started.

MARKET VALUE OF STRUCTURE: \$ _____
(Defined in the substantial damage and substantial
Improvement Procedures)

LESS COST OF PREVIOUS REPAIRS OR
IMPROVEMENTS AS GRANTED
UNDER BUILDING PERMIT # _____ \$ _____

- (A) Applicant agrees to follow the standards established in the 1994 Edition of the Uniform Building Code as adopted by Clifton Town Code; Chapter 7 Building.
- (B) Applicant agrees to comply with Clifton Town Code; Chapter 14; Flood Damage Prevention; Ordinance No. 01-2007: 2007 Amendments to Chapter 14 Flood Damage Prevention”
- (C) Proposed elevation in relation to mean sea level, of the lowest habitable floor (including basement)of all structures; in Zone AO, elevation of existing grade and proposed elevation of lowest habitable floor of all structures.
- (D) Proposed elevation in relation to mean sea level to which any structure will be floodproofed.
- (E) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in Section 14-5-1(C)(3); and
- (F) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

Applicant

Date

Flood Plain Administrator
Rudy Perez

Date