

TOWN OF CLIFTON

PUBLIC MEETING ATTENDANCE PROTOCOL

“STOP THE SPREAD-COVID-19”

1. ALL Council members, Board/Committee Members as well as Staff and Guests are encouraged to stay home and not attend the meeting if they feel sick.
Please notify the Town Clerk if you cannot attend, asap.
2. ALL participants to include Council members, Board/Committee Members, Staff and Guests are encouraged to bring their own materials. ***(pens, handouts, writing pads, etc.)***
3. ALL participants are encouraged to practice social distancing. Seating will be set up 6’ apart. Based on available seating in the Council Chambers, a maximum of 25 individuals will be allowed into the conference room.
4. ALL participants are encouraged to bring and wear masks while attending the meeting.
5. ALL participants are required to sign-in and provide contact information prior to the meeting. This information will be readily available to provide the local health department all the necessary information to contact each participant should the need arise.
6. All participants are encouraged to practice the recommended hygiene guidelines to include:
 - * Cover your cough or sneeze with a tissue and properly dispose tissue into a nearby garbage can.
 - * Wash your hands often with soap and water for at least 20 seconds or use hand sanitizer.
 - * Avoid touching your eyes, nose and mouth.
7. Prior to and after each meeting, the Council Chambers will be cleaned and disinfected in primarily high touch areas. Normal housekeeping will continue on a regular basis.
8. All participants should avoid social gatherings after the meeting has concluded.