

**Minutes
Town of Clifton
Regular Town Council Meeting
January 12, 2017
7:00 P.M.**

Members Present

Felix Callicotte, Mayor
Luis Montoya, Vice Mayor
Barbara Ahmann, Council member
Laura Dorrell, Council member
Ray Lorenzo, Council member
B. Waddell Reyes, Council member
Ray West, Council member

*Absent

A quorum was present.

Call to Order: The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

Call to the Public: Daniel Cervantez expressed concern on the current condition of the walking trails developed by Freeport McMoRan located in upper Chase Creek, parallel to Highway 191. Recent rain conditions seem to cause overflow in the water sheds within the mine causing Chase Creek stream to flow with water causing damage to the trails.

Also addressing the Town Council was Sheriff Sumner who provided preliminary information on plans for his transitional plan for his department yet could possibly impact the town.

Council Reports: Referring to the FY16 audit report, Vice-Mayor Montoya commended staff for their continued efforts to produce outstanding results.

The Vice-Mayor also reported that he would not be in attendance of the February Regular Meeting because he will be representing the town at the annual SEAGO Retreat.

Council member Dorrell thanked the Council and staff for their efforts to assist with her transition to the Town Council and making her feel welcome.

Mayor Callicotte expressed his concern on his recent observation of local distracted drivers who are constantly utilizing their electronic devices. He suggested that the town might look further into consideration of local legislation prohibiting use of cell phones. The Mayor suggested that the town manager reach out to Oro Valley who has recently adopted an ordinance addressing this issue.

Council member Barbara Ahmann reported that she had submitted the final report to the Cenpatico Grant Funding sponsor for the town's soccer field project.

Consent Agenda: Motion to accept the following items listed under the consent agenda was made by Council member West, second to the motion was made by Council member Reyes.

1. Approval of the December 8, 2016 Regular Meeting Minutes;
2. Receive Department Reports;
3. Approval of December 2016 Demands.

Motion carried.

New Business:

Discussion and/or action to approve Bowman Consulting's proposal for engineering services relating to the town's sewer collection system and treatment plant which will serve as the required USDA Preliminary Engineering Report: Town Manager, Ian McGaughey reported that funding for this Preliminary Report will be covered by the Freeport McMoRan Community Investment Funds (\$140,000.00) which were recently awarded to the town. He recommends utilizing Bowman Consulting since they are currently the town's engineering firm under contract and have already done extensive work on the current condition of the town's sewer collection system.

Questions and discussion from members of the council included clarification on various parts of the proposal.

Town Manager McGaughey explained that the Preliminary Engineering Report will include prioritizing the needs of the overall system providing the council with a plan to consider as funding becomes available. He also explained that the timeline to finalize the report is 6 to 8 months.

Vice-Mayor Luis Montoya made a motion to approve Bowman Consulting's proposal as presented. Second to the motion was made by Council member Ray West. Motion carried.

Discussion and/or action to consider the request by the Clifton Community Garden regarding current sewer fees: The Town Manager referred the council to the letter submitted by Mr. Ahmann, Clifton Community Garden Coordinator requesting relief from the monthly wastewater fee.

Mr. Ahmann's letter expressed concern that non-profit entities should have been classified in a different rate category other than commercial users.

Vice-Mayor Luis Montoya recalled that the town held required open public hearings on the proposed rate increase to which there was no participation from the Community Garden. This was everyone's opportunity to voice their concerns.

Council member Ahmann stated that non-profit organizations should have been categorized in a different classification.

Council member Reyes recused herself from any discussion and participation in this issue since she sponsors a garden space.

Vice-Mayor Luis Montoya made a motion to decline the request as submitted by the Clifton Community Garden. Second to the motion was made by Council member West. Motion carried.

Discussion and/or action to amend the Town of Clifton's Personnel Policy; Rule V. Conditions of Employment as recommended: Mr. McGaughey explained that the personnel committee recommends removal of Section 6. Residency Requirements, since it has not been enforced in recent years. The Town Manager also recommends updating Section 7. To eliminate the reference to "ALEOC" one of the training academies for law enforcement officers and generalize the section to "State Certified Police Officers."

Council member Barbara Ahmann made a motion to accept the changes to the town's personnel policy as presented. Second to the motion was made by Council member Laura Dorrell. Motion carried.

Discussion and/or action to adopt Resolution No. 2017-01: Adopting a policy and prescribing procedures for weapons at Clifton Town Hall, North Clifton RV Park and the Clifton Public Library: The Town Manager reported that although the town has posted signs prohibiting weapons upon entry to town facilities, there are certain requirements that the town must have in place to enforce this. The State of Arizona requires if weapons are prohibited within a public building a policy must be approved by the governing authority and storage lockers must be made available for visitors to secure their firearms.

After a lengthy discussion on the matter, Council member West made a motion to adopt Resolution No. 2017-01 adopting a policy and prescribing procedures for weapons at the Clifton Town Hall, North Clifton RV Park and the Clifton Public Library. Second to the motion was made by Vice-Mayor Luis Montoya.

Opposing the motion was Council member Barbara Ahmann. Motion carried.

Discussion and/or action to direct the Town Manager to provide the Town Council with a recommendation on accepting a property donation a.k.a Rosie's at the Reardon, LLC.: The Town Manager presented a slide-show of the property and stated that Ms. Fitzpatrick has agreed to allow town officials to tour the building.

Motion was made by Council member Ray West to pursue and investigate the proposed property donation. Second to the motion was made by Council member Barbara Reyes. Motion carried.

Manager's Report: Town Manager, Ian McGaughey reported on the following activities and projects:

- Mentioned that council had been provided with the 2nd quarter budget report.
- Reported that one of the pumps at the wastewater treatment plant has failed and cannot be repaired. He has authorized an emergency purchase of a new one and may need to be ratified by the council at next month's meeting.

- Informed the Council that the FY18 budget process is scheduled to begin.
- Acknowledged that staff is working to address the issues of concern as noted by the annual audit.
- Stated that he has scheduled a tour to address the town's storm water/drainage issues. He has invited the town engineer, county engineer, public works director to participate.
- Informed the council that he should have information by next month's meeting on the town's pursuit to offer credit card payment options to customers.
- Reported that he would be attending the Arizona City Manager's Association Winter Conference on January 31 through February 3 in Sedona, AZ.

Adjournment: Motion to adjourn was made by Council member Ray West, second to the motion was made by Vice-Mayor Luis Montoya. Motion carried.

Meeting adjourned at approximately 8:10 p.m.

Approved:

Felix Callicotte, Mayor

Attest:

Esperanza Castaneda, Town Clerk