

**MINUTES
TOWN OF CLIFTON
BOARD OF ADJUSTMENT-MEETING
510 N. CORONADO BLVD.
JULY 6, 2022
4:30 P.M.**

Members Present

Victoria Harriman, Chairman*
Melissa Loya, Member**
Joanne Vozza Member
Kathryn Saiz Member
Sarah Camacho

*Absent

** Acting Chairman

Advised board to select a member to lead the meeting in the absence of the Chairman, the board's consensus was for member Melissa Loya to lead the meeting.

Call to Order: The meeting was called to order by member, Melissa Loya at 4:38pm followed by the Pledge of Allegiance. A quorum was present.

Minutes: Approval of the February 9, 2022, Meeting Minutes: Motion to approve the meeting minutes as presented was made by Board Member Kathryn Saiz. Second to the motion was made by Board Member Sarah Camacho

Voting in favor of the motion were Board Members Saiz, Vozza, Camacho and Loya Motion carried.

New Business

Discussion and/or action to accept the resignation of Victoria Harriman as Chair of the Board of Adjustment.

Call for nominations and appointment - Chair of the Board of Adjustment

Motion to table agenda items 1 & 2 until next meeting was made by Board Member Joanne Vozza. Second to the motion was made by Board Member Kathryn Saiz

Voting in favor of the motion were Board Members Saiz, Vozza, Camacho and Loya Motion carried.

Discussion and/or action to grant a home occupation permit as prescribed in Planning and Zoning Ordinance; Chapter 1.12; Supplementary Requirements and Procedures Applicable within the zone; Section 1.12.300 Permit Home Occupations:

1. Applicant: Luinelly, Stacy Lee, 408 Sandoval Lane, Clifton AZ 85533:

Introducing the agenda item was Board Member/Acting Chair Melissa Loya, following the Board of Adjustment Procedure review procedure. Staff report was offered by Code Enforcement, Angel Maldonado who explained that there were no issues or findings of concern with the application.

The applicant was invited to address the Board regarding her application that would allow her to operate her face painting from her home. The applicant stated she hoped to get approval.

The Chairman opened the discussion for public comment. No public comment was heard.

Public comment period was closed and the Board was allowed to discuss any issues or concerns at this time.

After a brief discussion and questions to applicant, Board Member Saiz made a motion to approve the home occupation permit. Second to the motion was made by Board Member, Joanne Vozza.

Voting in favor of the motion were Board members' Saiz, Vozza, Camacho and Loya Motion carried.

2. Applicant: Matthew Rene Alvarez, 126 Tamarisk Rd., Morenci AZ 85540:

Board Member/Acting Chair Loya introduced the applicant and called for the Staff Report.

Code Enforcement Officer, Angel Maldonado reported the applicant failed to complete the signature collection from his neighbors.

Town Manager Rudy Perez asked if anyone had any conflict of interest, it was determined that Board Member Kathryn Saiz is related to the applicant, she will abstain.

Board Members began to discuss possible solutions/options for applicant.

- Table the matter until the next meeting
- Approve the idea giving a deadline to applicant to gather signatures and turn them in.

Member Camacho made the motion to approve applicant's request, contingent on the applicant returning the required signatures and missing paperwork by Monday, July 11, 2022 at 5pm. Acting Chair Loya seconded the motion

Voting in favor of the motion were Board Members: Vozza, Camacho and Loya Motion carried. Member Saiz did not vote

Adjournment: Meeting adjourned at approximately 4:57 p.m.