

**Minutes
Town of Clifton
Regular Town Council Meeting
March 8, 2018
7:00 P.M.**

Members Present

Felix Callicotte, Mayor*
Luis Montoya, Vice Mayor
Barbara Ahmann, Councilmember*
Laura Dorrell, Councilmember
Ray Lorenzo, Councilmember
B. Waddell Reyes, Councilmember
Ray West, Councilmember

*Excused

A quorum was present.

Call to Order: The meeting was called to order by Vice-Mayor Luis Montoya followed by the Pledge of Allegiance.

Call to the Public: Mr. Frank Verdugo expressed concerns related to speeding traffic on Shannon Road. He is requesting an additional speed bump might address the concern.

Council Reports: Councilmember Reyes commended the Chamber of Commerce for a successful annual meeting. Councilmember Dorrell reminded those present of the forthcoming Health and Safety Fair Event schedule in April. Vice-Mayor Montoya provided a brief report the status of Mayor Callicotte's health condition. No other reports were offered.

Consent Agenda: Motion to approve the following items listed under the Consent Agenda was made by Councilmember West; second to the motion was made by Councilmember Lorenzo:

1. Approval of the February 8, 2018 Regular Meeting Minutes;
2. Receive Department Reports;
3. Approval of February 2018 Demands.

Motion carried.

Old Business

Discussion and/or action to adopt the following documents as required by Ordinance No. 01-2018: Wireless Facilities In The Right-Of-Way Standard Terms And Conditions: Town Manager, Ian McGaughey recalled that this document had been tabled during the last months meeting due to typos and corrections which have now been corrected.

Motion to adopt the Wireless Facilities in the Right-of-Way Standard Terms and Conditions was made by Councilmember Laura Dorrell. Second to the motion was made by Councilmember Ray West.

Motion carried.

New Business

Discussion and/or action to adopt Fees and Rates as provided by Ordinance 01-2018; Sec. 113.04 (E): Mr. McGaughey reported that the proposed fees are based on statewide standards. He explained that the notice to implement these fees and rates had been posted as required.

Councilmember Barbara Reyes made a motion to adopt the Fees and Rates as presented. Second to the motion was made by Councilmember Laura Dorrell. Motion carried.

Discussion and/or action regarding the recommendation of the Planning and Zoning Commission relating to Ordinance 03-2018: The Town Manager reported that the Planning and Zoning Commission had met on February 18, 2018 to review this proposed ordinance. The Planning and Zoning Commission voted to recommend its approval.

Motion to accept the recommendation of the Planning and Zoning Commission was made by Councilmember Ray West; second to the motion was made by Councilmember B. Waddell Reyes. Motion carried.

First Reading of Ordinance No. 03-2018: Amending the Town Zoning Ordinance of the Town Of Clifton, Arizona, By Amending Chapter 1.12 Supplementary Requirements And Procedures Applicable Within Zones, By Adding New Section 1.12.370 Wireless Facilities In The Right-Of-Way Related To The Location Of Wireless Facilities In The Public Right-Of-Way In The Town; Providing For Repeal Of Conflicting Ordinances; Providing For Severability; And Providing For Penalties: The Town Clerk read the title paragraph of the ordinance as required in the ordinance adoption process.

Second Reading of Ordinance No. 02-2018: Amending Title XI Business Regulation by Adopting a new Chapter 113 Automated Kiosks relating to the regulation of automated kiosks; setting forth definitions; providing for licensing and reporting requirements; establishing storage conditions; imposing a fee schedule; providing for appeals; providing for repeal of conflicting ordinances; providing for severability; and providing penalties: The Town Manager presented an informational video on automated kiosks. He also explained that the League of Arizona Cities and Town's had provided the model ordinance which addressed concerns that might affect municipalities in Arizona.

The Town Clerk read the title paragraph of the ordinance as required in the adoption process.

Discussion and/or action to approve Ordinance No. 02-2018: Motion to adopt Ordinance No. 02-2018 was made by Councilmember B. Waddell Reyes. Second to the motion was made by Councilmember Ray Lorenzo. Motion carried.

Discussion and/or action to authorize the purchase of maintenance and construction equipment as recommended by the Roads/Streets Committee: The Town Manager referred Council to the information report provided by the committee. The report provided detailed information on equipment necessary to implement a repair and maintenance plan for town streets. Also provided were cost estimates for each piece of equipment. He further explained that in the current budget there are available funds in the Public Works-General Fund Budget as well as the Public Works-HURF Budget to implement the plan to purchase two pieces of the necessary equipment. At this time, the committee is seeking authorization to purchase the asphalt zipper and the compact track loader. Consideration on how to finance the remaining pieces of equipment was also addressed by the committee. Grant funds from United Way and other potential funding sources would be applied for using the town's initial purchase as leverage towards the other grant applications.

Mr. McGaughey also addressed the procurement requirements. He stated that the town already has an active contract with National Joint Powers Alliances, a cooperative purchasing agreement which will cover the compact track loader. However, he is recommending that the town authorize a cooperative purchasing agreement with HGACBuy which covers the purchase of the asphalt zipper.

Discussion from the Council included concerns from Councilmember West related to sufficient staff and materials to commit to road work. He stated that the workforce is already overloaded with the day to day tasks and worries that these added projects might be affected.

The Public Works Director assured the Council that his department could handle the work. He was also assured that the town's budget would cover the materials as well.

Motion to authorize the town to enter into the HGACBuy Interlocal Contract for Cooperative Purchasing to purchase of the AZ 500-203B Asphalt Zipper Machine (\$145,000); as well as approval to authorize the purchase of the 2018 Caterpillar compact track loader as quoted by Empire (\$71,000) was made by Councilmember B. Waddell Reyes. Second to the motion was made by Councilmember Laura Dorrell. Motion carried.

Discussion and/or action to authorize the town to submit an application to the United Way Grant Program for North Clifton Park Playground Equipment: Motion to table this item was made by Councilmember Laura Dorrell, second to the motion was made by Councilmember Ray West. Motion carried.

Discussion and/or action to authorize the Mayor to execute an agreement between the town and Willdan Financial Services to conduct a utility rate study: Mr. McGaughey explained that a utility rate study by an external source will be required by USDA-RD to secure grant funding. Additionally, this firm was recommended by Mark Reader, Stifel who is working with the town towards securing funding for the Waste Water Treatment Plant and Collection System.

Mr. McGaughey further explained that the town code allows him to secure professional services without following the town's procurement process unless required by the Council.

Motion to authorize the Mayor to execute an agreement between the town and Willdan Financial Services to conduct a utility rate study was made by Councilmember West. Second to the motion was made by Councilmember Ray Lorenzo. Motion carried.

Discussion and/or action to adopt Resolution No. 2018-03: A Resolution of The Mayor and Council Of The Town Of Clifton, Greenlee County, Arizona, Expressing Serious Concern About The Level Of Funding For Our Public Schools With Emphasis On Teacher Salaries; And Calling Upon Every Town- And City-Elected Body In The State Of Arizona To Convey By Resolution Their Concerns About The State Of Education Funding In Arizona: Town Clerk, Espie Castaneda read the resolution aloud. Vice-Mayor Montoya explained that the City of Fountain Hills had initiated the request for all municipalities to support this effort related to public schools in Arizona. He also reported that he had discussed this matter with Dr. Woodall, Superintendent -Morenci Unified School District, who is supportive of the resolution.

Motion to adopt Resolution No. 2018-03 was made by Councilmember Reyes, seconded by Councilmember Dorrell. Motion carried.

Discussion and/or action to authorize the purchase of a solids handling vertical close-coupled pump: The Town Manager reported on the recent pump failure at the town's wastewater treatment plant. Public Work's Director, Larry Barela reported that the facility is not functioning properly and due to the age of the facility, the pump that failed is obsolete and no parts are available to repair it. He has verified this with Allen Pump Co. Inc. located in Thatcher, AZ. Representatives from Allen Pump Co. have researched possible replacements and recommend a Cornell brand vertical dry-pit pump which is similar to what our facility has. The quote to build the pump is \$18,554.33 with an 8-week delivery to be shipped from Oregon. Mr. McGaughey reported that the pump will be paid from funds within the sewer contingency fund. Due to the nature of the emergency situation as provided by town code; §33.06 Emergency Purchases, this purchase requires immediate action to purchase supplies, empowering the Town Manager to purchase the pump without complying with the procurement requirements.

Councilmember Ray West made a motion to authorize the emergency purchase of a solids handling vertical close-coupled pump from Allen Pump Co. Inc. in the amount of \$18,554.33. Second to the motion was made by Councilmember B. Waddell Reyes. Motion carried.

Manager's Report: Mr. McGaughey reported on the following activities and projects:

- Reported that the U.S. Army Corps of Engineers will be in town on Tuesday, March 14, 2018 to observe the operation of the levee gates closure since they are considering a similar project for another community.
- Bowman Consulting has conducted a survey of the town's Chase Creek property to split the parcel into three lots. This information has been forwarded to Pioneer Title Agency to prepare the legal documents required for recordation with the Greenlee County Recorder.
- Reminded Council that a "General Plan kick-off" meeting with The Planning Center is scheduled for March 14, 2018 at 10:00
- Additionally, the FY2019 budget process will begin with a work session on March 20th
- April 9, 2018 is the date set for a work session with Mark Reader, Stifel to consider financing options for the WWTP
- Reported that he had accepted the City Manager's position in Somerton, AZ and his last day of employment with the town would be April 26, 2018. He expressed his thanks and gratitude to the Council for the opportunity offered to him to serve as Clifton's Manager.

Adjournment: Motion to adjourn was made by Councilmember Laura Dorrell. Second to the motion was made by Councilmember Ray West. Motion carried.

Meeting adjourned at approximately 8:26 p.m.