

**Minutes**  
**Town of Clifton**  
**Town Council Regular Meeting**  
**May 13, 2021**  
**2:00 P.M.**

**Members Present**

Mayor Luis Montoya  
Vice-Mayor Laura Dorrell  
Council member Anthony James  
Council member Ray Lorenzo  
Council member B. Waddell Reyes\*\*  
Council member Ray West  
Council member, Karen Crump-Frye

\*Excused

\*\*Late

Quorum Present

**Call to Order:** The meeting was called to order by Mayor Luis Montoya at approximately 2:06 p.m. followed by the Pledge of Allegiance.

**Call to the Public:** No response from members of the public.

**Council Reports:** Mayor Luis Montoya provided Council with an update on the recent Center for Disease Control (CDC) guidelines relating to use of face coverings and social distancing. The revision rescinds the requirement to use face coverings for those who have been fully vaccinated. He also mentioned that the grant funding opportunity through Freeport's Community Investment Funds have been made available for interested applicants.

Vice-Mayor Dorrell stated that she was glad to hear that the town's Splash Pad would be open to the public on Memorial Day Weekend.

Council member James reported that the price of copper is at a great price which does make an economic impact on the town.

No further reports were given.

**Consent Agenda:** Council member Ray West made a motion to accept the following items listed under Consent Agenda:

1. Approval of the April 8, 2021 Regular Meeting Minutes;
2. Receive Department Reports.
3. Approval of April 2021 Demands.

Second to the motion was made by Council member Ray Lorenzo.

Voting in favor of the motion were Council members West, Lorenzo, Dorrell, James and Montoya.  
Motion carried.

**New Business:**

**Oath of Office – Council member Karen Crump-Frye:** The oath of office was administered to recently appointed Council member Karen Crump-Frye by the Town Clerk.

**Discussion and/or action to ratify the approval of Contract No. 21-049-26 Inmate Labor between the Town of Clifton and the Arizona Department of Corrections, Rehabilitation & Reentry:** Mayor Montoya explained that the town had received an updated contract with a request to expedite the signed copy to ADOC. Additionally, the current contract had expired.

Motion to ratify the approval of Contract No. 21-049-26 Inmate Labor between the Town of Clifton and the Arizona Department of Corrections, Rehabilitation & Reentry was made by Vice-Mayor Dorrell. Second to the motion was made by Council member Ray West.

Voting in favor of the motion were Council members Dorrell, West, Lorenzo, James, Crump-Frye and Montoya.

Motion carried.

**Discussion and/or action to approve the Buildings and Properties Committee’s recommendation to sell the commercial real property located at 234 and 236 Chase Creek Street, Clifton, Arizona 85533:** Town Manager, Rudy Perez reported that the Buildings and Properties Committee had met to consider a request from one of the recreational marijuana licensees expressing interest in purchasing the buildings. However, the individual is looking at another building.

Mr. Perez reported that the buildings had been listed on a government surplus property website some time ago and there was no interest at that time. The Buildings and Properties Committee had once again agreed to move forward with the sale of the 234 and 236 properties due to the recent interest in the properties. The Committee also agreed to list the minimum bid based on the 2017 appraisal plus 10%.

Motion to accept the recommendation of the Buildings and Properties Committee to sell the properties and set the minimum bid at 10% over the 2017 appraisal was made by Council member Ray West. Second to the motion was made by Vice Mayor Laura Dorrell.

Voting in favor of the motion were Council members West, Dorrell, James, Lorenzo, Crump-Frye and Montoya. Motion carried.

**Discussion and/or action to award the bid from Freedom Building to provide demolition and debris removal services for the Town of Clifton Beautification Abatement Program:** Town Manager, Rudy Perez explained that only one bid had been submitted.

Town Attorney, Trish Stuhan recommended that a “On Call Services Contract” should be utilized for each of the individual projects. Each contract will have their own scope of work. The Town Attorney will prepare the On-Call Services Contract form.

Motion to award the bid to Freedom Building to provide demolition and debris removal services for the Town of Clifton Beautification Abatement Program was made by Mayor Luis Montoya. Second to the motion was made by Council member West.

Voting in favor of the motion were Council members Montoya, Dorrell, James, Lorenzo, West and Crump-Frye.

Motion carried.

**Discussion and/or action to authorize Sunland Asphalt and Construction Co., an authorized vendor through the IGPA Cooperative Purchasing Agreement, to provide road/street maintenance for the following projects:**

- a. **crack seal and seal coat Shannon Rd., Vista Heights Dr., and Gomez Loop (\$24,721.75)**
- b. **mill, grade and pave Riverside Dr. (\$56,004.53)**
- c. **mill, grade and pave Webster Ave. (\$59,556.31)**

Public Works Director, Victor Stacy explained that Sunland Asphalt and Construction Co. can not begin the Riverside Dr. and Webster Ave. projects until after July 1, 2021 which would cross over to the next years budget. The construction company can commit to the Shannon Rd, Vista Heights Dr. and Gomez Loop project by June 30, 2021

Vice-Mayor Laura Dorrell made a motion to authorize project (a) crack seal and seal coat Shannon Rd, Vista Heights Dr. and Gomez Loop in the amount of \$24,7251.75. Second to the motion was made by Council member West.

Voting in favor of the motion were Council members Dorrell, West, Lorenzo, Crump-Frye, James and Montoya.

Motion carried.

**Discussion and/or action to authorize the Mayor to execute the Intergovernmental Agreement between the Town of Clifton and Greenlee County for the Provision of Election Services:** Town Clerk, Espie Castaneda reported that the current IGA for Election Services has expired. The Town Attorney has reviewed the document as well.

Motion to authorize the Mayor to execute the Intergovernmental Agreement between the Town of Clifton and Greenlee County for the Provision of Election Services was made by Council member West. Second to the motion was made by Council member James.

Voting in favor of the motion were Council member West, James, Dorrell, Lorenzo, Crump-Frye and Montoya.

Motion carried.

**Manager's Report:** The Town Manager reported on the following activities:

- Reported that Morenci Water & Electric Company will be closing the lower portion of Chase Creek Street beginning on Thursday, May 13<sup>th</sup> through Monday May 17<sup>th</sup>. Traffic will be rerouted through Palicio Loop due to current construction in that area.
- Announced that the Quinn Street Retaining Wall Project will commence on May 17, 2021

- Gave an update on the status of the bid award for the rehabilitation of the wastewater treatment plant. Reported that the Town Engineer and KE&G are proposing to piggyback on an existing Job Order Contract between the City of Yuma and KE&G as a procurement method. Staff is working with the town's legal counsel on this option.
- Reminded Council of the forthcoming Special Session/Public Hearing relating the Community Development Block Grant (CDBG) Grant application.

**Adjournment:** Meeting adjourned at approximately 3:10 p.m.